

5. CONDITIONS FOR TRIATHLON – USAGE OF SCARBOROUGH PARK

Officer responsible Parks Manager	Author John Allen, Team Leader Consents
Corporate Plan Output: Plans and Policy Statements 9.4.39	

The purpose of this report is to recommend a number of amendments to the Council policy relating to “Conditions for Triathlon Usage of Scarborough Park” to reflect the changes in Council delegations and job titles since the initial policy was adopted in 1995 and to clarify and strengthen the policy in areas found to be difficult to work with since it was originally adopted.

A copy of the proposed of the policy is attached. The proposed changes are in italics.

The changes are as follows:

1. All park bookings are now undertaken through the Customer Call Centre, Leisure and Parks Unit (see condition 2).
2. The Council has delegated authority to close streets in the city to the Council Secretary.
3. The Leisure and Community Services Manager has been re-titled the Leisure Unit Manager (see conditions 3, 5, 7, 10 and 11).
4. Condition 6 is a new condition which clarifies the responsibility for who decides to close the park. In the original policy the onus was upon the event organiser to decide because of the size of the event, if the park should be closed or not. This has led to some confusion between the organiser and the Council. A further complication is that if the park is closed there is a requirement under the Reserves Act for the park closure to be advertised, the cost for which is charged to the applicant. Officers are firmly of the view that the Parks Manager should make this judgement call based upon experience of the park’s usage. Under the new condition this responsibility rests with the Parks Manager rather than the applicant.
5. The period of time that the advertisement is to be inserted in the paper has been bought back from 3 weeks to 2 weeks. The reason for this is because if the advertisement is placed too far ahead, the general public are likely to forget that the park is closed when making arrangements to go to Scarborough Park.
6. Condition 8 has been expanded to provide for the Council to place the advertisements in the paper in accordance with the requirements of the Reserves Act, and Council policy, and for the cost to be paid for by the event organiser. The change in unit name is to reflect the changes that have taken place within the Council organisation.
7. The words “at the event organiser’s expense” have been added to the first sentence of clause 16, to ensure that the event organiser is under no misapprehension that the responsibility for the cost to clean up the site is the event organiser’s not the Council’s.

CONCLUSION

The adoption of this upgraded policy will ensure that event organisers are in no doubt as to their responsibilities for the costs involved in running triathlon events from Scarborough Park.

The above report was considered at the December meeting of the Hagley/Ferrymead Community Board. At that meeting the Board resolved to recommend to the Parks and Recreation Committee that the changes proposed to the “Conditions for Triathlon Usage of Scarborough Park” be adopted as Council Policy.

Recommendation: That the changes proposed to the “Conditions For Triathlon Usage of Scarborough Park” be adopted as Council Policy.

Deputy Chairman’s

Recommendation: That the above recommendation be adopted.