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<p>Corporate Plan Output: Annual Plan Project Proposal and Submissions</p>	

The purpose of this report is to clarify the process for inclusion of projects into the 1999 Annual Plan. A consultation meeting has been held on 30 August to receive proposals from residents and community groups.

A copy of the flow chart outlining the process is attached.

INTRODUCTION

The Board at this time of year considers submissions, from various sources, of project proposals for inclusion in the Council’s Annual Plan. Normally this takes place at a Special Meeting of the Board.

At this meeting, the submissions would be prioritised and ranked in accordance with the Board’s “Statement of priorities and Goals”. The submissions are then forwarded to the various Business Units of the Council for consideration for inclusion in their budgets.

Opportunity is also taken to put forward swaps or substitution of “like with like” projects in the current Annual Plan. This is for projects where priorities may have changed since the notification of the Plan.

Normally, new works would appear in the fifth year of the Plan, with “priority one” given special consideration for earlier inclusion using the “Unspecified funds” allowances in the various unit budgets.

Recommendation: That the Board hold a Special Meeting in mid September to consider and prioritise projects for the 2000/2001 Annual Plan.

Chairperson’s Recommendation: That a Special Meeting of the Board be held on Wednesday, 15 September at 5.00 pm to consider projects for the 2000/01 Annual Plan.