

**7. MAJOR PROJECTS CO-ORDINATION UNIT
SIX MONTHLY REVIEW TO 30 JUNE 1999**

RR 10576

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The purpose of this report is to provide the Committee with a brief overview of the actual performance of the Major Projects Co-ordination Unit for the six months ended 30 June 1999.

**A. MAJOR PROJECTS CO-ORDINATION UNIT
OPERATIONAL BUDGET**

Operational expenditure overruns or savings	For the year ended 30 June 1999, there was a Unit budget under-expenditure of \$19,635. An overrun in Consultant labour (01303/016) was compensated by an under-expenditure in Salary and Wages (01303/011). The net result was a saving of \$8,079 over the two codes.
Capital expenditure overruns or savings	Nil

**B. MAJOR PROJECTS CO-ORDINATION UNIT
PROJECT UPDATE**

Performance Indicator	Actual
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1.1	Project objectives defined, concept and feasibility studies approved. Go/No-go decision made.	<p>WestpacTrust Centre – The Centre has been operating successfully with only minor ‘bedding-in’ issues which have been resolved as they occur. Full training and commissioning has been completed and Operating Manuals have been handed over to the Venue Manager. The contractor’s Final Account has been settled within the approved budget amount.</p>
1.2	Project brief prepared. Go/No-go decision made.	<p>Cathedral Square – Construction of the Stage 4 works commenced in March and progressed well against programme. A ‘Partnering Charter’ was signed with the contractor and project objectives such as safety, minimising disruption, maintaining cost, quality and programme were met.</p>
1.3	Functional Design Brief (including assessment of feasibility and viability) prepared. Go/No-go decision made.	<p>Pioneer Sports Stadium – The Centre opened on 8 June 1999 and has been operating successfully since then. The project is forecast to be completed within the approved budget.</p>
1.4	Consultants engaged in Project Brief confirmed.	<p>Ongoing co-ordination (Maintenance and settlement of the Final Account) is continuing.</p>
1.5	Concept designs developed and Design report prepared. Go/No-go decision made.	<p>Centennial Pool Redevelopment – The Centre opened on 8 June 1999 and has been operating successfully since then. The project is forecast to be completed within the approved budget. Ongoing co-ordination (Maintenance and settlement of the Final Account) is continuing.</p>
2	Financial, planning and technical decisions (within delegated authorities) made timely for the projects to proceed smoothly.	<p>Fendalton Library/Service Centre – Tenders closed on 27 May 1999. Recommended tender was below budget and has been accepted subject to obtaining a Resource Consent. Resource Consent has been publicly notified and the hearing will be held on 29 July. Ongoing co-ordination and regular reporting to Projects & Property Committee.</p> <p>Art Gallery – The Concept Design Report was adopted by Council in May 1999 which included the deletion of the second level basement car park. The budget was consequently reduced to \$37.895 million. Approval was given for the development of the detailed design and calling of tenders.</p> <p>QEII – Concept Design Report approved by Council on 24 June 1999, together with approval to prepare tender documentation and call tenders (currently programmed for October 1999).</p> <p>Jade Stadium – The Major Projects Co-ordinator engaged, on behalf of Jade Stadium Limited (JSL), Ben Mitchell of Carson Group (SI) Ltd to prepare a report into the organisational options for the Jade Stadium project.</p> <p>The report was considered by the Board of JSL at its meeting held on 15 June 1999. The Board resolved inter alia that the General Manager of JSL takes overall responsibility for the project and further that the Major Projects Co-ordinator would continue in an external advisory role. The Board also requested that the working relationship between</p>

<p>3 That the Chairperson of the Projects and Property Committee is satisfied with the quality and timeliness of the advice given.</p> <p>4 That the monthly progress reports to the Director of Business Projects & Relationships are sound and well based.</p> <p>5 Positive 360° feedback from unit colleagues.</p>	<p>the General Manager and the Major Projects Co-ordinator be covered by Terms of Reference.</p> <p>The Terms of Reference for Advisor to the project were prepared by the Major Projects Co-ordinator in consultation with the Chairman of the Jade Stadium Board and the General Manager. The Board endorsed the Terms of Reference at its meeting held on 20 July 1999.</p> <p>Regular weekly meetings are being held with the General Manager and the Terms of Reference will be reviewed following the appointment of a Contractor by JSL.</p> <p>The Chairman of the Projects and Property Committee is more than satisfied with the quality and timeliness of the advice given.</p> <p>The Director of Business Projects & Relationships has been kept informed and up-to-date with regular meetings and reports on key issues.</p> <p>Positive feedback has been provided by colleagues.</p>
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**C. MAJOR PROJECTS CO-ORDINATION UNIT
FUNDRAISING UPDATE**

Performance Indicator	Actual
<p>1. Raise funds to the targets identified</p>	<p>Fundraising – The Annual Plan Working Party of the Strategy & Resources Committee and Council considered fundraising as part of the 1999/00 budget deliberations.</p> <p>Council at its Annual Plan meeting held on 26 April 1999 resolved that the shortfall in contributions be provided for through increased borrowing and that the responsibility for achieving the adopted fundraising targets rest with the appropriate asset owner/ facility manager who are now responsible for the revised figures included in the final 1999/00 Annual Plan.</p>

Chairman’s

Recommendation: That the information be received.