

Officer responsible Financial Services Manager	Author Paul Melton
Corporate Plan Output: Financial Planning Advice Volume I Page 5.4.text.2.4	

The purpose of this report is to seek elected member input into the 2000 planning process and to outline the 2000 Plan timetable.

For a number of years now Committees have combined the end of year reporting with the forthcoming planning process. This approach works well as it ensures that matters arising from the review of past performance are fed directly through to the forthcoming Plan. For example, if the Committee is concerned about the adequacy of some performance measures for 1998/99 then it is important that amendments are made to the 2000 Plan. Similarly if the Committee feels that past performance has indicated that some objectives are not relevant, it can request that this matter be reviewed as part of the planning process.

It is intended that these and similar type issues be incorporated into a Planning Statement which would be used by Units when they prepare their draft budgets.

It may be that nothing of any substance arises from the monitoring process. In these circumstances there is therefore no need to prepare a Planning Statement.

The more detailed issues such as project substitutions and new projects for years one and two will be left until February 2000. In February Standing Committees will have before them the draft operating and capital budgets and they will be in a better position to make these decisions.

TIMETABLE

The timetable sequence is much the same as last year's.

The proposed timetable is as follows:

September 1999	Community Boards prepare Planning Statements
September 1999	Standing Committees review 1998/99 results and prepare if necessary a Planning Statement for 2000
November/December 1999	Business Units report back to Community Boards on the way their project proposals have been dealt with
Early February 2000	Standing Committees meet to consider draft budgets and significant long term capital projections
21-25 February 2000	Annual Plan Working Party meets to consider operating and capital budgets
23 March 2000	Council meets to adopt CCC Draft Plan : 2000 Edition
27 April 2000	Draft Plan released for public comment and submissions

29 May 2000

Submissions on Draft Plan close

19-23 June 2000

Hearing of submissions by Strategy and Resources Committee. Committee meets to consider submissions and finalise its report to the Council.

3 July 2000

Council meeting to consider and adopt the 2000 Plan

Recommendation: That where appropriate a Planning Statement for input into the 2000 Plan process is prepared.

Chairman's

Recommendation: That the officer's recommendation be approved.