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The purpose of this report is submit for consideration the report of the Working Party meeting held on 19 May as **follows**.

**Report of a meeting held on Wednesday 19 May 1999 at 8.00am,
in the Meeting Room, Fendalton Service Centre**

PRESENT: Keith Nuttall (Acting Chairman), Diana Bradley, Val Carter, Ron Wright, Colin Foggo, Roger Milsom, Pat Quinn, Tony Wallace

1. APOLOGIES

An apology for absence was received and accepted from Barbara Stewart.

2. MERIVALE CONCEPT PLAN – UPDATE RE STAGE 1

The Working Party was provided with a schedule with refined costings for Stage 1, details of which follow.

Item	Cost	10% Contingency	Total
Purchase of plant containers and soil	\$935 x 46 units = \$43,010	Based on a quote	\$43,010
Trees <i>Note: The trees have been paid for in full from the Community Board's allocation of funds.</i>	\$105 x 51 trees = \$5,355	5 tree contingency	\$5,355

Installation of plant containers (refer City Design memo)	\$200 x 46 = \$9,200	\$920	\$10,120
Irrigation materials	\$6,500	\$650	\$7,150
Irrigation Installation	\$8,525	\$852	\$9,377
Cobblestones	\$45,500	\$4,550	\$50,050
Design and Supervision fees (refer City Design memo)	\$10,200	\$1,020	\$11,220
Total	<u>\$128,317</u>	<u>\$7,965</u>	<u>\$136,282</u>

The inclusion of a cost for the installation of the plant containers and a provision for design and supervision fees had increased the total cost beyond the \$120,000 anticipated.

Options for bringing the expenditure back into line with the budget were canvassed and it was generally agreed that the best approach would be to put the whole of Stage 1 out to tender.

It was also reported that good progress was being made in relation to the \$60,000 of contribution from the business property owners. The means by which this funding would be uplifted was discussed.

Linked to the level of business funding support from the businesses on the east side of Papanui Road were the issues of the current phasing of the pedestrian controlled traffic signals across Papanui Road and the present positioning of the signal control box on the footpath.

Officers were asked to review and report back on the concerns that had been raised.

The Working Party also considered the matter of ongoing maintenance once the project had been completed and it was explained that ideally a maintenance partnership between the Council and the businesses would be an ideal outcome.

Initial cost estimates for the likes of the trimming of topiary, cleaning and rubbish removal, care of underplanting and water usage were estimated at \$2,000 per annum. Other longer term costs including such aspects as looking after the irrigation system, replacement of the plantings and planter box maintenance had not been costed at this stage.

With further dialogue it was acknowledged that a suitable maintenance arrangement could be arrived at.

Recommendation: That Stage 1 of the Merivale Concept Plan be tendered.

3. NEXT MEETING

It was decided that the Working Party next meet at 8.00am on Wednesday 16 June 1999.

The meeting concluded at 9.02am

Chairman's

Recommendation: That the report of the Working Party be received and the recommendation therein be adopted.