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The purpose of this report is to update the Board on progress on the Fendalton Library / Service Centre Co-location project.

#### **REPORT PERIOD ENDING 20 MAY 1999**

#### **GENERAL**

The project is currently out to tender with tenders due to close on 26 May 1999.

The tender evaluation /recommendation report will be presented to the June Projects and Property Committee.

A meeting will be held on 20 May with residents affected by the development. If the neighbours' consent is obtained, the Resource Consent can be handled on a non-notified basis.

#### **RELOCATION**

An accommodation team considered three options for relocating the existing Service Centre staff – staged construction (remaining in part of the existing building until office space in the new building is constructed), shifting into a temporary location off-site or shifting into temporary buildings on the site.

It has been decided that the best way to provide service to the customers is to shift into temporary buildings on the site.

The construction and removal of the temporary buildings has been included in the tender.

**Recommendation:** That the information be received.

#### **Chairman's**

**Recommendation:** That the forgoing recommendation be adopted.