

## 5. CORRESPONDENCE

### WINDSOR COMMUNITY HALL

The following letter was received from Neil McKenzie, Chairman Board of Trustees, Windsor School regarding support and assistance for Stage 2 of the Windsor Community Hall:

*“The Windsor Primary School wishes to seek the support and assistance from the Burwood/Pegasus Community Board in seek capital funding of approximately \$95,000 (excluding design fees) from the Christchurch City Council for the completion of Stage 2 of the Windsor Community Hall (a plan will be tabled at the Board meeting). The Windsor Primary School (funding being available) is intending to have this project submitted for funding from the Council for the 2002/2003 financial year.*

*Stage 1 and 2 of the Windsor Community Hall was originally designed in 1981 by the then Waimairi District Council (see attached Plans). With Stage 1 completed in 1982 (School was opened in 1972).*

*The Community Hall usage has increased steadily since it was opened and records show that its usage is now almost at 100% of time, by either the school or the wider community (see attached booking records, and also annual report that is submitted to the Community Board, page 25).*

*Windsor Primary School as administrator of the hall on behalf of the Christchurch City Council feel that the completion of Stage 2 of the hall development is now required to allow it to fully meet the demands of an increasing community population and corresponding increasing school roll.”*

#### **Chairperson’s**

**Recommendation:** That the above letter be forwarded to appropriate officers for a report.