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The purpose of this report is to set out the outcomes of the various matters considered by the Committee at its meeting on 7 July.

The report and accompanying recommendations **follow**.

**Report of a meeting held on Wednesday 7 July 1999 at 8.30 am
in the Meeting Room, Fendalton Service Centre.**

PRESENT: Mike Wall (Chairman), Diana Bradley, Sally Buck, Yiyi Ku, Keith Nuttall

1. APOLOGIES

Apologies for absence were received and accepted from Barbara Stewart and Ron Wright

2. COMMUNITY FACILITIES – FAMILIARISATION VISITS

The Committee undertook familiarisation visits to the Fendalton Hall, Avice Hill Art and Craft Centre, Harewood Hall and the Bishopdale Community Centre.

Upon returning to the Service Centre, the Committee noted that a review process was proposed regarding the long term arrangements for the use and management of the Fendalton Hall. With regard to the Avice Hill Art and Craft Centre, a review as to the future of this facility would also be initiated over the coming year due primarily to an increase in the demand for programmes being run and sought at the Centre. The matter of upgrading the sign at the main entrance off Memorial Avenue would be followed up by the staff.

The recent renovation of Harewood Hall was noted with the facility now in a tidy and sound condition. Members noted that the frequency of playcentre sessions had recently increased.

With regard to Bishopdale, members noted that a review of this facility had been undertaken last year and although the Centre was particularly well utilised, there still needed to be a longer term plan put in place for the facility and the Board would be involved in this process. In this regard, mention was made of the Council's guidelines for the management of community facilities.

Recommendation: That the information be received.

3. COMMUNITY SERVICE AWARDS

As one of the number of ways in which recognition was given to the efforts and contributions made by the local community, the Board has presented Community Service Awards each year.

Historically a separate committee had undertaken this work although with the Board now having created a “people” committee (ie the Community Services Committee) it was proposed that this Committee undertake this task at least during the present Board term.

The timeframe proposed was as follows.

Mid/late July	Call for nominations
Late August	Close nominations
Early September	Consider nominations for recommendation
Early October	Board adopts recommendations
Mid/late October	Presentation of Awards

Recommendation: That the Community Services Committee be tasked with considering the nominations received with a view to identifying appropriate individuals or groups for Award presentations based on the timetable outlined.

4. OTHER NEEDS/ACTION

Other pending activity **agreed** on by the Committee included visits to Out of School Programmes, City housing complexes in the Board’s area, the Youth Employment programme (Bryndwr project), and a repeat visit for all elected members to the Limited Service Volunteer Scheme at Burnham.

5. FUTURE MEETING TIMES

The Committee **agreed** to next meet on Tuesday 10 August at 4.00 pm and again on Tuesday 21 September at 8.00 am where inter-alia, a review of future monthly meeting dates would be considered.

The meeting concluded at 10.50 am.

Chairman’s

Recommendation: That the report be received and the recommendations therein be adopted.