

5. ST ALBANS COMMUNITY FACILITATORS

RR 7635

Officer responsible Community Manager	Author Barbara Ford
Corporate Plan Output: Community Services 8.4.16	

In the 1997/98 Annual Plan funding was provided from the Social Initiatives Fund for a Community Facilitator in St Albans. This project

has been developed as a partnership between the Council and the St Albans Residents Association.

The partnership input into this project by the St Albans Residents Association is that of volunteer time in managing the project and the employees. The number of volunteer hours will be substantial and will include:

- Responsibility for the financial management and reporting to Council.
- Supervising, monitoring and managing the employees.

This includes:

Day to day management.

Receiving reports, reviewing progress.

Ensuring the objectives are met.

Six monthly reviews with the employees.

All matters involved in the contract.

Furniture and equipment.

Reporting to Council.

The Facilitators will be located in the Edgeware Library building as soon as alterations presently underway are completed.

For information a copy of the Job Description and Model of Operation have been circulated to members.

As well as regular reporting to the Management Group and the Council, an Annual Report will be made to the Council. The project is funded for 3 years starting from 1 April.

Recommendation: That the information be received.

Chairperson's

Recommendation: That the information be received and the two appointees be congratulated.