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**BURWOOD/PEGASUS COMMUNITY BOARD
SMALL GRANTS FUND ASSESSMENT COMMITTEE
20 AUGUST 2009**

**Minutes of a meeting of the Burwood/Pegasus Community Board
Small Grants Fund Assessment Committee
held on Thursday 20 August 2009 at 5.55pm in the Board Room,
corner Beresford and Union Streets, New Brighton.**

PRESENT: Linda Stewart (Chairperson), David East, Tina Lomax, Suzi Clarke, John Pipe, Jennie Swain-Nicholls and Vanessa Taylor.

ALSO PRESENT: Chrissie Williams was present until 8.15pm.

APOLOGIES: Apologies for absence were received and accepted from Nigel Dixon and Tim Sintes.

An apology for lateness was received and accepted from Tina Lomax who arrived at 6.14pm and was absent for part of clause 1.

David East retired at 6.10pm and was present for part of clause 1 only.

The Committee reports that:

1. BURWOOD/PEGASUS SMALL GRANTS FUND 2009/10 – ALLOCATIONS

The Committee considered a report and an accompanying matrix detailing the applications made to the Burwood/Pegasus Small Grants Fund for 2009/10.

The Committee **resolved**:

- (a) To approve the allocations of \$80,036 from the 2009/10 Burwood/Pegasus Small Grants Fund as follows:

Index No.	Applicant Name	Project	Committee Decision/Comment
1.	A Town Boxing Gym Inc	Equipment	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$4,000 to the A Town Boxing Gym Inc towards training equipment and competition gear.
2.	Aranui Playcentre	ANZAC Day Community Commemorations	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$1,483 to the Aranui Playcentre towards a community ANZAC Day commemoration event.
3.	Crossroads Youth with a Future Trust	Youth mentor project, computer and first aid training.	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$2,600 to the Crossroads Youth with a Future Trust towards youth mentor wages and first aid training.

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Index No.	Applicant Name	Project	Committee Decision/Comment
4.	Aranui Eagles Rugby League Club	Affiliation Fees – fees, uniforms and equipment	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$3,608 to the Aranui Eagles Rugby League Club towards juniors uniforms, affiliation fees, balls and a club barbeque.
5.	Ascot Sit and Be Fit Club	Bus trips Christmas and midwinter	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$372 to the Ascot Sit and Be Fit Club towards two outings at Christmas and mid-winter.
6.	Blue Light Ventures Incorporated	First aid training and supplies and shelving	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$330 to Blue Light Ventures Incorporated for first aid training.
9.	Burwood Park Bowling	Replenishment of lawn bowls (greens), wooden perimeter supporting boards	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$775 to the Burwood Park Bowling Club towards greens maintenance partition boards.
10.	Burwood Park Tennis Club	Coaching for junior members	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$2,760 to the Burwood Park Tennis Club towards junior coaching subject to clarifying metropolitan funding outcomes.
11.	Burwood Park Tennis Club	Uniforms for junior and senior member representative teams	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$2,240 to the Burwood Park Tennis Club towards uniforms for junior and senior member representative teams.
12.	Burwood Toy Library	Rental of premises	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$3,900 to the Burwood Toy Library Inc towards the rental of its premises.
13.	Canterbury men's Centre	Men's Shed – New Brighton Project	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$1,000 to the Canterbury Men's Centre towards wages and advertising to develop a Men's Shed project in New Brighton.
14.	Crossroads Youth with a Future Trust	Equipment for youth programmes	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$940 to the Crossroads Youth with a Future Trust towards wet suits, volleyball net and a barbeque.

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Index No.	Applicant Name	Project	Committee Decision/Comment
15.	Dallington Playcentre	Computer printer and supplies	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$450 to the Dallington Playcentre towards a computer printer and associated consumables.
16.	Dallington Residents' Association	Clean up the World (skip day)	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$350 to the Dallington Residents' Association towards hiring a skip for their 'Clean up the World Day' event.
18.	Ladies Probus Club of Parklands	Special Activities and Outings	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$1,700 to the Ladies Probus Club of Parklands towards three outings, community opera show and guest speakers.
19.	New Brighton and Districts Historical Society Inc	Volunteer and administration expenses	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$2,000 to the New Brighton and Districts Historical Society Inc towards administration costs and stationery.
20.	New Brighton Anglican Parish	Children's and youth programmes	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$4,000 to the New Brighton Anglican Parish for the Children's Youth Committee towards the Children's Worker's salary, volunteer expenses and Intermediate and senior youth activities.
21.	New Brighton Catholic School	Sporting equipment for sports teams	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$473 to the New Brighton Catholic School towards uniforms, gear bags, balls and ball bags for the netball teams who play in the Saturday club competition.
22.	New Brighton Community Gardens Trust	Community Gardens Freezer	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$1,000 to the New Brighton Community Gardens Trust towards a freezer, subject to the receipt of strategic and operational plans covering the period September 2009 to August 2010.
23.	New Brighton Community Gardens Trust	Courses at the Gardens – vacuum cleaner	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$400 to the New Brighton Community Gardens Trust towards a vacuum cleaner, subject to the receipt of strategic and operational plans covering the period September 2009 to August 2010.

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Index No.	Applicant Name	Project	Committee Decision/Comment
24.	New Brighton Community Gardens Trust	Programme trestle tables	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$220 to the New Brighton Community Gardens Trust towards trestle tables, subject to the receipt of strategic and operational plans covering the period September 2009 to August 2010.
25.	New Brighton Community Gardens Trust	Community Gardens – equipment and plant purchase.	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$1,000 to the New Brighton Community Gardens Trust towards equipment purchases, subject to the receipt of strategic and operational plans covering the period September 2009 to August 2010.
26.	New Brighton Probus Club	Extending scope of monthly Outings	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$1,050 to the New Brighton Probus Club towards three outings.
27.	New Brighton Returned Services Association	ANZAC Day celebration	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$730 to the New Brighton Returned Services Association towards the provision of a sound system and seating for their ANZAC Day Celebration 2010.
28.	New Brighton Tae Kwon Do Club	Purchase of training equipment for activity	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$800 to the New Brighton Tae Kwon Do Club towards training equipment.
29.	North Avon BMX Club	Safety equipment and tools for ongoing track maintenance	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$1,240 to the North Avon BMX Club towards track maintenance equipment and safety equipment.
30.	North Beach Tennis Club	Junior Programme funding costs	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$3,540 to the North Beach Tennis Club towards junior programme costs including coaching, salaries, kiwi tennis, caretaker and interclub levies.
31.	North Brighton Indoor Bowls Club	Equipment upgrade	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$1,890 to the North Brighton Indoor Bowls Club towards four indoor bowls mats.

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Index No.	Applicant Name	Project	Committee Decision/Comment
32.	Parklands Baptist Community Church	50+ Volunteer support	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$1,000 to the Parklands Baptist Community Church towards volunteer support costs.
33.	Parklands Bowling Club Inc	Heat pumps, wiring upgrade	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$5,000 to the Parklands Bowling Club Inc towards a heat pump.
34.	Parklands Christchurch United Softball Club	Development and Implementing of Strategic Directions	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$2,853 to the Parklands Christchurch United Softball Club Inc towards training material, promotion, first aid kits and the services of a club development consultant to help achieve ClubMark status.
35.	Parklands Youth Trust Inc	Parklands Youth Trust – sports equipment library	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$600 to the Parklands Youth Trust Inc towards replacement soccer balls, volleyballs and basketballs, and to purchase new supersafe soft balls for indoor use and a 'katch and throw' game set.
36.	Pegasus Toy Library Ltd	Toy Library Enhancement Project	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$1,200 to the Pegasus Toy Library Ltd towards a library assistant.
37.	South Brighton Surf Life Saving Club Inc	Coaching Contracts	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$3,000 to the South Brighton Surf Life Saving Club Inc towards coaching.
38.	South Brighton Playcentre	Playcentre equipment, PVC curtains and bark.	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$1,000 to the South Brighton Playcentre towards equipment, PVC curtains and bark.
39.	St Andrews House Community Trust	New Brighton Community Development Trust – Budget Buying Tours	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$380 to St Andrews Community House towards costs associated with Budget Buying Tours.
40.	St Andrews House Community Trust	New Brighton Community Development Project – Craft Group	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$340 to St Andrews Community House towards hall hire to hold craft classes.

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41.	St Andrews House Community Trust	New Brighton Community Development Project – Music and Movement	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$1,000 to St Andrews Community House towards costs associated with the music and movement class.
42.	Waimairi Beach Golf Club	Junior Golf Programme	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$1,850 to the Waimairi Beach Golf Club towards novice equipment.
43.	Waitikiri Golf Club Inc	Uniforms and coaching for junior members	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$1,630 to the Waitikiri Golf Club Inc towards uniforms and coaching for junior members.
44.	Whakaoranga Trust	Volunteer Reimbursement	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$3,084 to the Whakaoranga Trust towards volunteer recognition.
45.	Whakaoranga Trust	Programme Recreational Equipment and Whanau Nights	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$1,000 to the Whakaoranga Trust towards recreational gear and whanau nights.
46.	Whakaoranga Trust	Health and Fitness programme equipment	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$1,000 to the Whakaoranga Trust towards four pieces of cardio fitness equipment.
47.	Youth Alive Trust	Family Fun Night	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$650 to the Youth Alive Trust towards the Halloween alternative event for children and families living in New Brighton and surrounding areas.
48.	Youth Alive Trust	Trainee Youthworker	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to make a grant of \$2,000 to the Youth Alive Trust towards training a youth worker.
50.	Aranui Kapa-Haka Samoan Culture Group	Performing Costumes – Kapa Haka	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to grant \$1,000 to the Aranui Kapa-Haka Samoan Culture Groups towards performance costumes.

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Index No.	Applicant Name	Project	Committee Decision/Comment
52.	Dallington OSCAR Inc	Holiday Programme Boost	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to grant \$1,000 to the Dallington OSCAR Inc towards transport, entry fees and wages for off-site holiday programme activities and an on-site sign.
53.	Kidsfirst early Learning Centre Aranui	Recreation Equipment	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to grant \$1,000 to the Kidsfirst Early Learning Centre Aranui towards play mats and a soft gym set for the outdoor area.
54.	Kidsfirst Kindergarten Ngaire Larcombe	Outings for children and art and crafts supplies	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to grant \$1,000 to the Kidsfirst Kindergarten Ngaire Larcombe towards outings for children and arts and crafts supplies.
55.	Kidsfirst Kindergarten Portsmouth Street	Outings for Children	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to grant \$1,000 to the Kidsfirst Kindergarten Portsmouth Street towards outings and learning experiences for the children at the centre.
57.	North New Brighton After School Care Trust	OSCAR Programme and Holiday Programme – Staff Training	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to grant \$950 to the North New Brighton After School Care Trust towards staff training in childcare and first aid.
58.	North New Brighton After School Care Trust	OSCAR and holiday Programmes – Arts/Crafts Supplies	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to grant \$1,000 to the North New Brighton After School Care Trust towards art and craft supplies.
63.	New Brighton Project Inc	New Brighton Project Newsletter	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to grant \$648 to the New Brighton Project Inc towards producing a hard-copy monthly newsletter.

Notes:

John Pipe declared an interest in item 9 (Burwood Park Bowling Club) and took no part in the discussion and voting thereon.

Linda Stewart declared an interest in item 19 (New Brighton and Districts Historical Society Inc) and took no part in the discussion and voting thereon.

Tina Lomax declared an interest in item 26 (New Brighton Probus) and took no part in the discussion and voting thereon.

Suzi Clarke declared an interest in item 37 (South Brighton Surf Life Saving Club Inc) and took no part in the discussion and voting thereon.

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- (b) To decline the allocation of funds from the 2009/10 Burwood/Pegasus Small Grants Fund as follows:

Index No.	Applicant Name	Project	Committee Decision/Comment
7.	Burwood Community Church Trust	Burwood Community Activities Promotions	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to decline funding the application from the Burwood Community Church Trust for advertising programmes and social initiatives run by the Trust.
8.	Burwood Park Bowling Club	Computerisation of financial reporting, control and budgeting	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to decline funding the application from the Burwood Park Bowling Club for an electronic finance system and software.
17.	Heart and Soul City Youth	Consumed Camp	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to decline funding the application from the Heart and Soul City Youth owing to the application being ineligible.
49.	Agape Street Ministries Charitable Trust	Furniture	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to decline funding the application from the Agape Street Ministries Charitable Trust for a grant towards the purchase of tables and chairs for the use of Out of School Care and recreation programmes.
51.	Crossroads Youth with a Future Trust	Security Camera	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to decline funding the application from the Crossroads Youth with a Future Trust towards the purchase of a security camera for outside the drop in centre on Hampshire Street.
56.	North Beach Tennis Club	Photocopying promotion	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to decline funding the application from the North Beach Tennis Club for a grant towards administration and promotion.
59.	Windsor Oscar	Telephone and reduced fees for unsubsidised parents	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to decline funding the application from the Windsor Oscar towards reduced fees for parents who are not able to receive the Work and Income New Zealand subsidy, and phone costs.

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Index No.	Applicant Name	Project	Committee Decision/Comment
60.	The Oscar Foundation (Canterbury Branch)	Oscar Week	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to decline funding the application from The Oscar Foundation (Canterbury Branch) towards staff uniforms, children's team colours, activities, administration and promotion for the Oscar Week event.
61.	Aranui High School	Aranui Sports Academies	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to decline funding the application from the Aranui High School towards Queen Elizabeth II Park memberships for 45 students.
62.	K2 Youth Development Trust	Aranui Project K Youth Life Skills Programme – Community Challenge stage	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to decline funding the application from the K2 Youth Development Trust towards the community challenge stage of the project for contract staff.
64.	Parklands Baptist Community Church	Connect Group Resource Library	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to decline funding the application from the Parklands Baptist Community Church towards a resource library of books and resources on parenting, self care, money use.
65.	St Paul's School	Aquagym swimming lessons	The Burwood/Pegasus Small Grants Fund Assessment Committee resolved to decline funding the application from the St Paul's School towards the bus transport costs to take pupils to swimming lessons at Aquagym.

Note:

John Pipe declared an interest in item 8 (Burwood Park Bowling Club) and took no part in the discussion and voting thereon.

- (c) To grant delegated authority to the Committee Chairperson and the Community Board Chairman to confirm the minutes of this meeting.

The meeting concluded at 8.37pm.

CONFIRMED THIS 31ST DAY OF AUGUST 2009

**LINDA STEWART
COMMITTEE CHAIRPERSON**