

21. GRANTS FUNDING WORKING PARTY TERMS OF REFERENCE



General Manager responsible:	General Manager Community Services, DDI 941 8607
Officer responsible:	Community Support Manager
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PURPOSE OF REPORT

1. The purpose of this report is to recommend to the Council amended terms of reference for the Grants Funding Working Party.

EXECUTIVE SUMMARY

2. On 27 November, 2008 the Council resolved to establish a working party comprising Councillors Button, Corbett and Shearing (with Councillor Button being the Chairperson), one Community Board member and staff to review the criteria for all schemes that make up the Community Grants Funding Programme and clause (j) as outlined in the report "*Adopt the policy statement that the (currently named) Small Project Fund Assessment Committees do not visit applicants to the Fund as part of the assessment process*". Since then it was identified that the Community Board member representative be Yvonne Palmer and the Working Party has completed the review of clause (j) and the Council has adopted that recommendation.
3. On 16-18 February 2009 the Council considered and adopted the draft 2009-19 LTCCP to go out for consultation which included a proposal to deduct an estimated administrative cost of \$1.5m from the rates funded discretionary grants. While not a formal Council resolution it was agreed by council that the current Grants Funding Working Party would work through a process to determine where this reduction could take place.
4. On 23 April 2009 the Council resolved to add Councillor Mike Wall to the membership of the working party.
5. On 14 May 2009 the Council resolved to reaffirm the new terms of reference for the Grants Working Party at the 28 May 2009 Council meeting.
6. The draft terms of reference for the Grants Funding Working Party are as follows:

Members:

Councillor Ngaire Button (Chair)
Councillor Barry Corbett
Councillor Bob Shearing
Community Board Member Yvonne Palmer
Councillor Mike Wall (appointed 23 April 2009 Council meeting)

Staff Support:

General Manager Community Services
Community Support Unit Manager
Funding Team Leader
Other staff as required

Reporting: The working party to report to the Council as decisions are required.

Tenure: The working party to continue as long as required to complete its work.

Scope:

- To review criteria for both metropolitan and local, Strengthening Communities, Small Grants and Discretionary funds.
- Review grants criteria to better identify where support is more properly the responsibility of other agencies.
- Investigate options for reducing duplication between, and increasing efficiencies within, community organisations who apply for grants and in doing so identify where a saving of \$750,000 can be made in year one and a further \$750,000 saving in year 2.

FINANCIAL IMPLICATIONS

7. There are no financial or legal considerations associated with this report.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. Not applicable.

LEGAL CONSIDERATIONS

9. Not applicable.

Have you considered the legal implications of the issue under consideration?

10. Not applicable.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Yes, aligns with the Community Support Activity.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

12. Yes, aligns with the Community Grants Levels of service.

ALIGNMENT WITH STRATEGIES

13. Yes.

Do the recommendations align with the Council's strategies?

14. Strengthening Communities Strategy, 2007.

CONSULTATION FULFILMENT

15. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Council adopt the terms of reference for the Grants Funding Working Party as detailed in paragraph 6 of this report.