

14. 8. 2008

**AKAROA/WAIREWA COMMUNITY BOARD
19 JUNE 2008**

**A meeting of the Akaroa-Wairewa Community Board
was held on Thursday 19 June 2008 at 9.30am**

PRESENT: Stewart Miller (Chairman), Bryan Morgan, Pam Richardson and Eric Ryder

APOLOGIES: Apologies for absence were received and accepted from Jane Chetwynd and Claudia Reid.

The Board reports that:

PART B – REPORTS FOR INFORMATION



1. DEPUTATIONS BY APPOINTMENT

1.1 Leigh Hickey – Community Garden

Leigh Hickey addressed the Board regarding the concept of a community garden in Akaroa. She reported on a meeting with Tony Moore (Council Principal Adviser - Sustainability) and a meeting with Kent Wilson (Council Planner) regarding suitable sites in Akaroa for a community garden. Both staff members were very encouraging and had been able to assist.

Ms Hickey said the two sites that had been identified as being the most suitable were the BP Meats land and an area in Stanley Park. She was aware that there was some controversy surrounding the BP Meats site but said that it would be particularly suitable for the garden as it was easily accessible to all, was flat and sunny, and currently unused. She had been advised by staff that if a garden was established on a Council site, it may have to move if Council required the land for a different purpose.

Ms Hickey also reported that she had met with the Akaroa Area School Principal, Ray Bygate who was fully supportive of the proposal and wanted the school pupils to be involved. She was now asking the Community Board to provide a letter of support for the proposal so that she could advance this matter further.

The Board **decided** to write a letter of support for the concept of a community garden in Akaroa, sited on Council land if an appropriate piece of land could be identified. The Board did not wish to indicate a preference for any specific piece of land at this point.

1.2 Akaroa Civic Trust – Akaroa Design & Appearance Advisory Committee

Jan Cook addressed the Board on behalf of the Civic Trust. The Chairman of the Civic Trust, Gilbert Glausiuss was also in attendance.

Ms Cook explained to the Board the history of the Akaroa Design & Appearance Advisory Committee and the long involvement the Akaroa Civic Trust had, had with that Committee.

Ms Cook referred to a report on the agenda for this meeting. She identified concerns the Trust had over a proposed change to the Terms of Reference for the Advisory Committee which would see the Trust only able to comment on the "non-political" appointments to the Committee. She also felt there was some ambiguity around the wording of the proposed change to the terms of reference.

The Board undertook to take into account the comments from the Civic Trust when considering the report on this matter later in the meeting.

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2. CORRESPONDENCE

2.1 Little River Railway Station Trust – Signage

The Trust has sent an email to the Board seeking funding for a tourist information sign to denote the historic railway station building. The Trust had reported that the Little River Railway Station was now listed as an historic building with the New Zealand Historic Places Trust.

The Board **decided** to ask staff to investigate the erection of a suitable sign to indicate this historic building. The Board signalled that if suitable finance was not available for this type of signage, then funding may be able to be sourced from the Board's Discretionary Fund.

3. BRIEFINGS

3.1 Local Roading Projects Update – David McNaughton, Asset Engineer

David McNaughton (Asset Engineer, Asset & Network Planning Unit) attended the meeting and updated the Board on local roading and services issues.

Mr McNaughton agreed to supply information to Board members on the Pigeon Bay Road enquiries and also supply an updated copy of the roading maintenance programme for Banks Peninsula.

4. ELECTED MEMBERS INFORMATION EXCHANGE

Members made specific mention of the following matters:

- Bylaws Review – it was reported that the Board's submissions had been well received by the Council and given good weight. Board members noted their appreciation of the input from staff into this process.
- Electricity Shortage – it was questioned whether there was a possibility of turning some of the streetlights off for part of the night in view of the current power crisis. It was suggested that the local police be asked for an opinion on such a move. In the meantime staff undertook to make enquiries, as this had reportedly been done in similar situations in the past.
- Department of Conservation, Regional Plan – members asked that Poma Palmer, from the Department of Conservation be asked to attend the July Community Board meeting to discuss the review of the Regional Conservancy Plan.
- Akaroa/Wairewa Community Trust – it was reported that the Trust had been officially wound up and had donated its remaining funds to a local youth sponsorship organisation.

5. COMMUNITY BOARD ADVISER'S UPDATE

The Community Board Adviser updated the Board on a number of issues.

- Rural Fire Restrictions – the Board received information from the Principal Rural Fire Officer, Keith Marshall, regarding the lifting of the fire restrictions this year. Members requested that Mr Marshall be asked to attend a meeting to discuss this and other issues relating to rural fire.
- Portable Toilet, Sandy Bay – a report from the Coastal Area Head Ranger on the usage of the portable toilet, was tabled for members' information. The Board asked for some further information from staff on the feasibility of having a permanent toilet erected on the site and what the costs of that option would be opposed to the current one. Staff were also thanked for their excellent response to this issue.

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- Possum Control, Misty Peaks – members were informed of a possum eradication programme that would be undertaken on the Misty Peaks property. Members asked that the information regarding the poisoning programme be relayed to the Akaroa Information Centre.
- Akaroa Area School – it was reported to the Board that Council Planners had confirmed all the resource consents for the school development had been completed and staff were therefore unsure why the school would be requesting a meeting between them and Council representatives on this issue. More information would be sought on this issue
- Akaroa Harbour Basin Small Settlements Study – it was reported that this study had now reached another stage with a lot of information having been recently released and posted on the Council website.
- Little River Recycling Centre – staff reported that it was no longer proposed to relocate the recycling centre.

PART C – DELEGATED DECISIONS

6. CONFIRMATION OF MINUTES

6.1 AKAROA-WAIREWA COMMUNITY BOARD MEETING – 22 MAY 2008

The Board **resolved** that the minutes of the ordinary meeting held on Thursday 22 May 2008 be confirmed, subject to the following amendment:

Page 4, Item 1.1 - Delete “*cooper*” Insert “*copper*”

Several instances of theft of precious metals (~~cooper~~ copper, lead.....

6.2 JOINT EXTRAORDINARY MEETING OF AKAROA-WAIREWA AND LYTTTELTON MT.HERBERT COMMUNITY BOARDS – 28 APRIL 2008

The Board **resolved** that the minutes of the joint extraordinary meeting held on Monday 28 April 2008 be confirmed.

7. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE - 12 MAY 2008

The Board **resolved** to receive the report of the Akaroa Design & Appearance Advisory Committee meeting held on 12 May 2008, and to ratify the recommended schedule of meetings for the Committee, as follows:

Monday 12 May 2008	Akaroa Service Centre	10.00am
Monday 9 June 2008	Akaroa Service Centre	10.00am
Monday 7 July 2008	Akaroa Service Centre	10.00am
Monday 11 August 2008	Akaroa Service Centre	10.00am
Monday 8 September 2008	Akaroa Service Centre	10.00am
Monday 13 October 2008	Akaroa Service Centre	10.00am
Monday 10 November 2008	Akaroa Service Centre	10.00am
Monday 8 December 2008	Akaroa Service Centre	10.00am

The Board shared the Committee’s concerns about the proliferation of non-compliant signage around Akaroa and noted that the new bylaws should make it easier for staff to control these illegal activities.

The Board **decided** to ask for a report from staff on the extent of the illegal signage in the Board area and the means by which the problem could be addressed.

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8. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE MEMBERSHIP AND TERMS OF REFERENCE

The Board considered a report to approve the membership of the Akaroa Design & Appearance Advisory Committee for the 2007/2010 triennial term and to amend the Terms of Reference for that Committee.

There was some discussion on the proposed amendments to the terms of reference. Some members felt it was acceptable to receive comment from the Akaroa Civic Trust on all the appointments to this Committee, as ultimately the power of appointment rested with the Community Board which could choose to heed, or otherwise, any comments passed on.

Other issues relating to this Committee were also raised, including extending the range of membership, review of the delegations to the Committee and clarity around the role of the Historic Places Trust. The Board therefore felt that a decision relating to the Terms of Reference would be best to be considered in a wider context, prior to any changes being adopted, apart from the changes relating to remuneration for the consultants.

The Board **resolved** to:

- (a) Confirm the following appointments to the Akaroa Design & Appearance Advisory Committee:
- 1 Akaroa-Wairewa Community Board nominee - Lynda Wallace
 - 1 Akaroa Civic Trust nominee - Victoria Andrews
 - 2 Consultants - Peter Beaven
- John Davey
- (b) Amend the Terms of Reference to reflect the changes relating to the payment of remuneration.
- (c) Request that staff convene a seminar to discuss a full review of the Terms of Reference for the Committee.

9. COMMUNITY BOARD ADVISER'S UPDATE - continued

9.1 Cancellation of Extraordinary Board Meeting

The Board **resolved** to cancel the extraordinary meeting of the Akaroa/Wairewa Community Board scheduled for 23 July 2008.

10. RESOLUTION TO EXCLUDE THE PUBLIC

10.1 Akaroa-Wairewa Small Projects Fund Assessment Committee – 2008/2010

The Board **resolved** that the resolution to exclude the public, as set out in the agenda, be adopted.

The meeting concluded at 11.50am

CONFIRMED THIS 17th DAY OF JULY 2008

Stewart Miller
CHAIRMAN