

10. 4. 2008

**LYTTELTON/MT HERBERT COMMUNITY BOARD
12 DECEMBER 2007**

**A meeting of the Lyttelton/Mt Herbert Community Board
was held on Wednesday 12 December 2007 at 9.30am**

PRESENT: Paula Smith (Chairperson), Jeremy Agar, Doug Couch, Ann Jolliffe,
Dawn Kottier and Claudia Reid.

APOLOGIES: Nil

PART B – REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT



1.1 Diamond Harbour Youths – Diamond Harbour Skatepark

Jamie Lloyd, Taitoko Ryde, Carl Lloyd, Reuben McBeth, Zane Jenkins and Ollie Alexander addressed the Board with a request for a skatepark in Diamond Harbour. They reported that they had surveyed other local youths and found a large majority were in favour of having a skatepark in Diamond Harbour. They explained reasons why it would be beneficial to have a skatepark and indicated that a site below the Diamond Harbour rugby ground would be an appropriate location. They also indicated that they had contacts for having a skatepark designed.

Board members thanked the boys for their submission and pointed out that the upcoming management plan process for Stoddart Point would be an ideal opportunity for them to make an official submission to request that a skatepark be included in the plans for that area.

The Board asked that staff take note of this submission and highlight to the boys, through the Diamond Harbour Youth Co-ordinator Mr Paddy Chrisp, how they should proceed in making a submission to the Stoddart Point Reserve Management Plan.

1.2 Noeline Allan – Community Education Programme

Ms Allan tabled a submission to the Board outlining the Banks Peninsula Adult Education Plan which she had developed as part of her work on the Peninsula for the Ministry of Social Development. She went on to explain the plan and its aim of providing the people of Banks Peninsula with the opportunity to participate in continuing learning. She highlighted the benefits of the programme for the local community where it had been identified there was a huge gap in tertiary education opportunities.

Ms Allan gave details of the funding she had managed to source for the programme and explained to members that she was seeking \$1,000 as a contribution from the Board towards the advertising for the programme.

The Board **received** the submission from Ms Allan and advised her to apply for a grant from its Discretionary Funding through liaison with the Community Board Adviser.

1.3 Stan Cretney and Noeline Allan – Diamond Harbour Elderly Housing

Mr Cretney tabled a submission from the recently formed Diamond Harbour 60+ Units Group (DH60+UG) regarding the lack of any specific housing for the elderly in Diamond Harbour. He and Ms Allan reported that a meeting had been held with Council's Housing Manager regarding this matter and an undertaking had been given by him to report to the Community Board on this issue.

The submission from DH60+UG asked that the Community Board and the Council accept in principle the broad proposals conveyed by the Housing Manager, and agreement that the Board and the Diamond Harbour community establish a joint working party to recommend suitable land for elderly housing in that locality.

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Mr Cretney also referred to Council's Housing Strategy and in particular the provision for over 60's partnership housing. A survey carried out amongst some of Diamond Harbour's elderly residents was also tabled for members information.

The Board **received** the submission from Mr Cretney and Ms Allan and asked that staff report back to the Board on this issue. Board members did not feel it was appropriate for them to form a working party with local residents as had been suggested in the submission.

1.4 John Stevens – Vehicle Entrance, Cass Bay

Mr Stevens tabled a submission in which he outlined his predicament in trying to access his property in Cass Bay. He explained that his accessway had been compromised by a private development which was using the same accessway. As part of the development the access was being reformed and had now seriously restricted the types of vehicles that Mr Stevens needed to access his rural property, for example stock truck units. He said that the new access also affected buses and other service vehicles attempting to pull off the road.

Mr Stevens explained that he had contacted Council staff regarding this matter but that as the accessway complied with the Council standard it was not proposed to alter it. He asked that the Board support his request for a set of criteria to be developed for rural situations, as the urban standard was not always suitable for rural situations.

The Board **received** the submission and asked that staff comment on Mr Stevens request and the current situation with his accessway.

1.5 Colleen Eason – Art Gallery, 20 Oxford Street, Lyttelton

Ms Eason thanked Board members for the opportunity of meeting with them the previous day regarding the lease she held on 20 Oxford Street, a Council owned property. She again highlighted that she was seeking the Board's assistance in gaining awareness and support for the continuance of her art gallery business on that site.

The Board thanked Ms Eason for her deputation.

2. CORRESPONDENCE

2.1 RURAL CANTERBURY PRIMARY HEALTH ORGANISATION

The Board **received** two letters from the Rural Canterbury Primary Health Organisation regarding the community representative on that organisation and agreed to consider the requests in the letters when considering appointments under Clause 8 of this meeting.

2.2 NEIGHBOURHOOD SUPPORT CANTERBURY

The Board **received** an item of correspondence from Neighbourhood Support Canterbury regarding the Board's appointment of a representative to that organisation and agreed to consider the request in the letter when considering appointments under Clause 8 of this meeting.

3. CHRISTCHURCH/ TAUTAHU AND BANKS PENINSULA/TE P TAKA O R KAIHAUT BIODIVERSITY STRATEGY

The Board considered a report for its information, regarding the adoption of the Biodiversity Strategy. Board members thanked staff for the preparation of the document and indicated that they would like to treat biodiversity as a major issue for the Board to consider over the next three years.

3 Cont'd

The Board **decided** to:

- (a) Support the adoption of the Christchurch/ tautahi and Banks Peninsula/Te P taka o R kaihaut Biodiversity Strategy;
- (b) Contribute to the 2008 Biodiversity Implementation Plan as part of the 2009/19 LTCCP process.

4. BRIEFINGS

4.1 Playground, James Drive – Ann Campbell and Tara Smith, Greenspace Unit

Staff updated the Board on the proposed plans for a playground in James Drive and the consultation that would take place on the proposal.

4.1 Local Rooding Projects Update – David McNaughton, Asset Engineer

Photographs of local rooding projects were presented for the Board's information from David McNaughton (Asset Engineer, Asset & Network Planning Unit).

5. COMMUNITY BOARD ADVISERS UPDATE

The Community Board Adviser updated the Board on the following issues:

- Heritage Week 2008
- Community Board Funding 2007/08
The Board agreed that the community should be informed of the availability of Board funding through advertisements in local newspapers.
- Computers for Community Groups
It was noted that the Banks Peninsula Adult Education Advisory Board required a computer.
- Diamond Harbour Community Early Childhood Centre
- Customer Service Requests – 7 September 2007 to 25 November 2007
- Board Seminar on Stoddart Point Reserve Management Plan – Monday 4 February 2008

6. BOARD MEMBERS INFORMATION EXCHANGE

Members made specific mention of the following matters:

- Karakia – it was agreed that the Board would start its meetings with a short Karakia, said by Board member Douglas Couch. It was felt this would help members focus on the task at hand and set the tone for the meeting.
- Sewerage Contamination, Diamond Harbour – the Chairman tabled a written update on this issue.
- Diamond Harbour Playcentre Annual General Meeting.
- Dog Bylaw Review – changes that specifically affect Banks Peninsula.
- Council's Tree Policy – members requested that a copy of the policy be supplied for their information.
- Oldfield's Family – request for assistance with grave restoration. The Community Board Adviser reported that staff were already dealing with this matter.
- Special Amenity Areas - "The possibility of the Lyttelton Town Centre and Norwich Quay becoming Special Amenity Areas was discussed."

PART C – DELEGATED DECISIONS

7. CONFIRMATION OF MINUTES

The Board **resolved** that the report of the ordinary meeting held on Tuesday 6 November 2007 be confirmed.

8. BOARD REPRESENTATION ON OUTSIDE ORGANISATIONS

The Board **resolved** to make the following appointments of representatives and liaison persons to outside organisations and committees:

- Diamond Harbour & Districts Health Support Group - Paula Smith
- Lyttelton Museum - Ann Jolliffe

(Appointments made under delegated authority from the Council.)

- Rural Canterbury Primary Health Organisation - Pam Richardson
- Banks Peninsula Pest Liaison Committee - Pam Richardson and Paula Smith

(Appointments made jointly with Akaroa-Wairewa Community Board under delegated authority from the Council.)

- Age Concern Canterbury - Ann Jolliffe (Liaison position)
- Cass Bay Residents Association - Jeremy Agar (Liaison position)
- Charteris Bay Residents Association - Paula Smith (Liaison position)
- Church Bay Residents Association - Paula Smith (Liaison position)
- Corsair Bay Residents Association - Jeremy Agar (Liaison position)
- Diamond Harbour Community Association - Paula Smith (Liaison position)
- Governors Bay Community Association - Doug Couch (Liaison position)
- Lyttelton Harbour and Bays Youth Council - Ann Jolliffe & Dawn Kottier (Liaison)
- Lyttelton Community Association - Jeremy Agar (Liaison position)
- Neighbourhood Support Canterbury - Doug Couch (Representative)
- Pony Point Committee - Doug Couch (Liaison position)
- Port Levy Residents Association - Paula Smith (Liaison position)
- Project Port Lyttelton - Dawn Kottier (Liaison position)
- Purau Residents Association - Paula Smith (Liaison position)
- Rapaki - Dawn Kottier (Liaison position)
- Koukourarata - Dawn Kottier (Liaison position)
- Summit Road Society - Jeremy Agar (Representative)
- Lyttelton Harbour Issues Working Party - Jeremy Agar (Representative)
- Lyttelton Reserves Management Committee - Ann Jolliffe (Liaison position)
- Lyttelton Visitors Centre Board - Ann Jolliffe (Liaison position)
- Lyttelton Recreation Ground Reserves Man Cttee - Doug Couch (Liaison position)
- Allandale Reserves Management Committee - Doug Couch (Liaison position)
- Grubb's Cottage - Jeremy Agar & Ann Jolliffe (Liaison)

It was noted that appointments would be made to the Orton-Bradley Park Board once the Council had confirmed the delegation for the Board to make those appointments.

It was reported that the Chairman of the Akaroa/Wairewa Community Board was liaising with Environment Canterbury regarding a suggestion that the Banks Peninsula Pest Liaison Committee would probably welcome two appointees from Banks Peninsula, one from each Community Board.

9. APPOINTMENT OF RESERVE MANAGEMENT COMMITTEES

The Board **resolved** to:

- (a) Appoint the Allandale Reserve Management Committee, the Lyttelton Reserves Management Committee (operating as "Lyttelton Reserves Committee"), and the Lyttelton Recreation Ground Reserve Management Committee as its subcommittees, confirm that the current members of each Reserve Management Committee remain as members of that Reserve Management Committee, and confirm the current delegated powers exercised by the Reserve Management Committees in accordance with the respective Reserve Management Plans.
- (b) Declare that the Allandale Reserve Management Committee, the Lyttelton Reserves Management Committee (operating as "Lyttelton Reserves Committee"), and the Lyttelton Recreation Ground Reserve Management Committee will not be discharged on the coming into office of the members of the community board elected or appointed at, or following, the next triennial general election.
- (c) Appoint Paula Smith, Ann Jolliffe and Jeremy Agar to a Working Party to be comprised of two Akaroa-Wairewa Community Board members, two Lyttelton/Mt Herbert Community Board members and one representative from each of the 11 Reserve Management Committees across the Banks Peninsula ward, to review the guidelines for Reserve Management Committee's and report back to the Community Board's with an appropriate recommendation.

10. APPLICATION TO LYTTELTON/MT HERBERT COMMUNITY BOARD'S DISCRETIONARY FUND

The Board considered a report outlining an application for funding from the 2007/08 Discretionary Funding to support Danielle Bowater to compete in two Olympic class regattas in Australia over a three week period in January 2008.

Some members felt that the Board should not be allocating any of its Discretionary Funding until the Board had decided what rationale it wanted to employ when allocating the 2007/08 funding. It was also felt that it would be preferable to consider all the applications for funding at one time so that applications could be evaluated against each other.

The Board **resolved** to decline the application from Danielle Bowater for funding from the 2007/08 Discretionary Funding, so that the Board could consider all the applications for funding at the same time.

(Note: Ann Jolliffe recorded her vote against the adoption of the foregoing resolution.)

11. RECESS COMMITTEE

The Board **resolved** that:

- (a) A committee comprising the Board Chairman and Deputy Chairman (or their nominees) be authorised to exercise the delegated powers of the Board for the period following its 12 December 2007 meeting up until the Board resumes normal business, proposed to commence in February 2008.
- (b) The exercise of any such delegation be reported back to the Board for record purposes.

12. GOVERNANCE STRUCTURE FOR NEW TERM

The Board **decided** to have a governance structure for the 2007/10 term based on one Board meeting per month.

The Board did not deem it necessary to have any further committees/sub-committees or to have a second Board meeting per month.

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13. NEXT ORDINARY MEETING OF THE BOARD

The Board **resolved** that the next ordinary meeting of the Lyttelton/Mt Herbert Community Board be held on Thursday 21 February 2008 at 9.30am at the Lyttelton Recreation Centre.

14. SUBMISSION TO THE REMUNERATION AUTHORITY

The Board **resolved** to approve the submission on the payment of salaries, expenses and allowances sent to the Remuneration Authority, as circulated.

The meeting concluded at 1.35pm

CONSIDERED THIS 21ST DAY OF FEBRUARY 2008

Paula Smith
CHAIRPERSON