


## 11. ROLE RESPONSIBILITY TEMPLATE FOR THE DEPUTY MAYOR



<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8549
<b>Officer responsible:</b>	General Manager Regulation and Democracy Services
<b>Author:</b>	Peter Mitchell

### PURPOSE OF REPORT

1. The purpose of this report is to recommend the adoption of a role responsibility template for the Deputy Mayor (Attachment A).

### ROLE OF DEPUTY MAYOR

2. At its meeting on 23 March 2007 the Council adopted role responsibility templates for the positions of Mayor, Councillors, Community Board Chairs and Community Board members.
3. The issue was raised at a July 2007 seminar that there was no role responsibility template for the office of Deputy Mayor.
4. Attached is a draft role responsibility for that office for consideration by the Council. The Deputy Mayor has seen the draft role responsibility template and agrees with it (Attachment A).

### STAFF RECOMMENDATION

It is recommended that the Council adopt the role responsibility template for the office of Deputy Mayor attached to this report.