

7. 6. 2007

**HAGLEY/FERRYMEAD COMMUNITY BOARD  
4 MAY 2007**

**A meeting of the Hagley/Ferrymead Community Board  
was held on Friday 4 May 2007 at 10.00am**

**PRESENT:** Bob Todd (Chairperson), David Cox, Anna Crighton, John Freeman, Brenda Lowe-Johnson and Yani Johanson.

**APOLOGIES:** An apology for absence were received and accepted from Dr Brendan Smith.

An apology for lateness was received and accepted from Brenda Lowe-Johnson who arrived at 10.20 am.

The Board reports that:

**PART A - MATTERS REQUIRING A COUNCIL DECISION**

**1. ALLOCATION OF HAGLEY/FERRYMEAD PROJECT AND DISCRETIONARY FUNDING FOR 2007/08**

<b>General Manager responsible:</b>	General Manager Regulation & Democracy Services, DDI 941-8549
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Tony McKendry, Acting Community Secretary

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Council's approval of the allocation of the Board's Project funding for the 2007/08 year.

**EXECUTIVE SUMMARY**

2. The key milestone for allocation of the 2007/08 funding was 18 May 2007; the date by when all Boards are to have made their decisions on the allocation of their project funding. This date is based on requirements to meet both internal accounting and Annual Plan processes and timeframes.
3. Staff have evaluated all applications and circulated a matrix document which provided comprehensive information to enable efficient and effective decision making. Staff evaluation was based on a standard criteria and then entered into the matrix for comparative purposes with other applications.

<b>Group</b>	Name of the unit or group responsible for the project or service.
<b>Project/Service Description</b>	A brief description of the project or service.
<b>Amount Requested</b>	The amount of funding requested by the group/unit.
<b>Board Objectives, Community Outcomes, Council Strategies</b>	Board objectives, community outcomes and Council strategies or policies to which the project/service can be linked.
<b>Expected Outcome of Project</b>	What the project is expected to achieve.

## 1 Cont'd

<b>Need Supported By</b>	Any relevant research or other evidence that identifies a need for the project/service.
<b>Financial Risk</b>	Assessment of the project's/service's financial risk. Shown by a high/medium/low rating.
<b>Delivery Risk</b>	Assessment of the unit's/group's ability to complete the project or supply the service. Shown by a high/medium/low rating.
<b>Funding History</b>	Outlines whether the unit/group has received funding from the Board before or other Council funding; and whether accountability reports are on file.
<b>Staff Recommendation</b>	Describes the precise decisions that staff are recommending.
<b>Staff Priority</b>	<p>Staff met to determine a staff priority rating for each request.</p> <p>The following grading criteria has been used by staff:</p> <ol style="list-style-type: none"> <li>1. Meets Board objectives/community outcomes - priority to fund, major contribution to social need and development.</li> <li>2. Meets Board objectives/community outcomes - requires a funding contribution.</li> <li>3. Meets criteria to a lesser degree but more suitable for group to seek funding elsewhere - Board funding support not needed or could be funded from another scheme, eg Metropolitan funding.</li> <li>0. Does not meet any of the above criteria - staff recommend not funding.</li> </ol>

4. The individual applications have come from various sources – community groups and/or individuals, board members and staff. A city-wide, publicly-advertised request for applications was carried out in late 2006/early 2007 for all Community Boards.
5. A seminar meeting was held in April and additional information requested provided to Board members.

**FINANCIAL IMPLICATIONS**

6. The Board has funding available of \$390,000 for 2007/08, that can comprise:
  - up to \$60,000 discretionary funding to be allocated by resolution of the Board during the year
  - up to \$40,000 strengthening communities funding (SCAP)
  - the remaining funding for allocation to local projects or activities.
7. A total of 43 project applications were received. A summary of the staff recommendations and funding implications is as follows:

Total Funding **available** for project/discretionary funding **\$390,000**

Total funding **requested** from applications received for project funds **\$723,190**

8. Staff recommendations are as follows:

Total recommended for retaining as Discretionary Fund **\$20,205**

Total recommended for consideration for Project Funding **\$369,795**  
(comprising:

Priority One:	\$365,795
Priority Two:	\$4,000

7. 6. 2007

**Hagley/Ferrymead Community Board 4.5.2007**

**1 Cont'd**

The Board does have funding available remaining in its 2006/07 discretionary funding that could be applied to some projects.

9. The recommendations contained in the matrix align with the 2006-16 LTCCP budgets (refer to page 103 of the LTCCP, Community Grants funding).

**LEGAL CONSIDERATIONS**

10. The Board's decisions on allocation of its project funding will be confirmed by Council prior to inclusion in the Annual Plan 2007/08.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. The staff recommendations in the matrix supported the Community grants services on page 103 of the 2006-16 LTCCP.

**ALIGNMENT WITH STRATEGIES**

12. The fourth column in the matrix identified where the funding applications align with Council strategies and policies and Board objectives. The Community Development Strategy (incorporating the Community Group Grants Review) has not yet been adopted by the Council.

**CONSULTATION FULFILMENT**

13. No external consultation needs to be undertaken, although staff have discussed funding applications with those groups that have submitted the applications.

**STAFF RECOMMENDATION**

That the Council allocate funding from the Board's 2007/08 project fund for the projects listed in column A of the following schedule:

**BOARD RECOMMENDATION**

That the Council allocate funding from the Board's 2007/08 project fund for the projects listed in column B of the following schedule:

<b>COLUMN A STAFF RECOMMENDATIONS</b>	<b>COLUMN B BOARD RECOMMENDATIONS</b>
<b>Board Support Team</b>	
Board Newsletters: Allocate <b>\$7,500</b> to the Board Support Team for the costs associated with producing three newsletters.	That <b>\$7,500</b> be allocated towards producing three newsletters.
<b>Transport and Greenspace Unit</b>	
Linwood Cemetery Historical Research Project: That the Board consider an allocation of <b>\$10,000</b> for the Linwood Cemetery Historical Research Project.	That the staff recommendation be adopted.
Charlesworth Reserve: That the Board allocate <b>\$5,000</b> to the Charlesworth Reserve.	That the staff recommendation be adopted.

7. 6. 2007

Hagley/Ferrymead Community Board 4.5.2007

1 Cont'd

COLUMN A STAFF RECOMMENDATIONS	COLUMN B BOARD RECOMMENDATIONS
<b>Community Support Unit</b>	
<i>Community Engagement</i>	
Community Service Awards: That the Board allocates <b>\$4,000</b> for the costs associated with the Community Service Awards.	That the staff recommendation be adopted.
Heritage Awards: That the Board allocates <b>\$5,000</b> for the costs associated with the Heritage Awards.	That the staff recommendation be adopted.
Community Pride Garden Awards: That the Board allocates <b>\$2,300</b> for the costs associated with the Community Pride Garden Awards.	That the staff recommendation be adopted.
Neighbourhood Week: That the Board allocates <b>\$3,500</b> for the costs associated with Neighbourhood Week.	That the staff recommendation be adopted.
Heritage plaques: That the Board allocate <b>\$3,000</b> for the costs associated with the installation of heritage plaques in the Hagley/Ferrymead ward.	That the staff recommendation be adopted.
Volunteer Libraries Grants – Heathcote, Redcliffs, Woolston: That the Board offers <b>\$3,750</b> for the Heathcote, Redcliffs and Woolston volunteer libraries (\$1,250 to each library) or refer it to the Community Development Scheme 2007/08.	That <b>\$3,750</b> be allocated to the three libraries (\$1,250 to each library).
<i>Community Development</i>	
Anglican Care- Family and Community – Community Worker Salary and Expenses: That this request in the sum of \$45,445 be referred to the Metropolitan Funding Subcommittee for consideration (of \$40,000) once funding streams have been established.  That the Board fund the balance of <b>\$5,445</b> .	That the staff recommendation be adopted.
Te Whare Roimata – Linwood Community Arts Centre – Community and Community Arts Worker (salary and expenses): That this request in the sum of \$45,000 be referred to the Metropolitan Funding Subcommittee for consideration (of \$40,000) once funding streams have been established.  That the Board fund the balance of <b>\$5,000</b> .	That the staff recommendation be adopted.

7. 6. 2007

Hagley/Ferrymead Community Board 4.5.2007

1 Cont'd

COLUMN A STAFF RECOMMENDATIONS	COLUMN B BOARD RECOMMENDATIONS
Te Whare Roimata – Bromley Community Development Worker/Administrative support: That the Board grant Te Whare Roimata Trust <b>\$22,500</b> to continue to support the salary and administration components associated with the employment of the Bromley Community Worker, and the Bromley Community Centre Administration Worker.	That the staff recommendation be adopted.
Council-Hagley/Ferrymead Community Development Scheme Funding Supplement: That the Board allocate <b>\$15,500</b> to support the allocation of small grants under the Community Development Funding scheme	That the staff recommendation be adopted.
Council-Hagley/Ferrymead Youth Development Fund: That the Board allocate <b>\$5,000</b> to support a Youth Development Scheme Fund for the Hagley/Ferrymead ward area, using criteria and processes as established city wide.	That the staff recommendation be adopted.
Kimihia Youth Skills Trust – Mid-day meal for children: That the Board decline this application for funding.	That the staff recommendation be adopted.
Kimihia Youth Skills Trust – Social Worker (salary expenses):  That the Board allocate <b>\$10,000</b> .	That the staff recommendation be adopted.
198 Youth Skills Trust – Linwood Youth Worker: That the Board offer <b>\$30,000</b> to continue to support the employment of the Linwood Youth Worker, under the umbrella of 198 Youth Health.	That the staff recommendation be adopted.
Phillipstown Community Centre Charitable Trust – Strengthening Community Project: That the Board offer the Phillipstown Strengthening community Project <b>\$10,000</b> toward coordinator salaries for the implementation of this project.	That the staff recommendation be adopted.
Positive Directions Trust – assistant wages: That this application be referred to the Community Development Funding Scheme Committee for consideration for funding from the balance of funds allocated but not released to R.O.O.S.T. from the 2006/07 funding round.	That the staff recommendation be adopted.
Shoreline Youth Trust (Fuse-Youth) Café: That the Board offer the Shoreline Youth Trust <b>\$11,800</b> toward rental costs associated with the Fuse Café.	That the staff recommendation be adopted.
Te Ropu Tamariki – programme costs: Decline the application and refer the application to the Metropolitan Funding Subcommittee so that it may be considered as an application for a metropolitan wide service.	That the staff recommendation be adopted.  (Brenda Lowe-Johnson requested that her vote against this decision be recorded.)

7. 6. 2007

Hagley/Ferrymead Community Board 4.5.2007

1 Cont'd

COLUMN A STAFF RECOMMENDATIONS	COLUMN B BOARD RECOMMENDATIONS
Te Whare Roimata – Older Persons Project: That the Board offer Te Whare Roimata <b>\$22,500</b> to continue support of this initiative toward the development of strengthening community initiatives for older persons in the Inner City East Area.	That the staff recommendation be adopted.
Te Whare Roimata – Smith Street Community Gardens: That the Board offer Te Whare Roimata <b>\$22,500</b> to continue support of this initiative.	That the staff recommendation be adopted.
Turning Points Trust – Salaries and overhead expenses: That the Board allocate <b>\$20,000</b> toward operational costs associated with the Turning Points Trust.	That no further action be taken with this application. The Board declined to fund this project.
Woolston Development Project Inc. - Family Support Worker: That the Board offer the Woolston Development Project <b>\$10,000</b> toward costs associated with the employment of the Family Support Worker.	That the staff recommendation be adopted.
Woolston Development Project Inc. – Bromley Out of School Programme (B.O.S.P.): That the Board allocate <b>\$24,000</b> to support the Bromley Out of School Programme through service delivery funding to the Woolston Development Project.	That the staff recommendation be adopted.
Woolston Development Project Inc. – Linwood Out of School Programme (L.O.S.T.): That the Board offer <b>\$10,000</b> to support the Linwood Out of School Programme through service delivery funding to the Woolston Development Project, in a manner consistent with other such management agreements across the city.	That the staff recommendation be adopted.
<b>Recreation and Sport</b>	
Sumner Amateur Swimming Club Inc.: That the Board allocate <b>\$1,000</b> towards installation of quality sensor lighting and signage. Do not recommend security cameras as expensive to set up, monitor, have not proven to be a reliable source of evidence and may give a false sense of security.	That the staff recommendation be adopted.
Creative Places Charitable Trust: That the Board allocate <b>\$2,000</b> seeding funds to Creative Places towards the establishment of an affordable recording, workshop and performance studio.	That the staff recommendation be adopted.
Christchurch Metropolitan Youth Trust: That the Board decline the application as it is a metropolitan project	That the staff recommendation be adopted.

7. 6. 2007

Hagley/Ferrymead Community Board 4.5.2007

1 Cont'd

COLUMN A STAFF RECOMMENDATIONS	COLUMN B BOARD RECOMMENDATIONS
Recreation and Sports Unit (Southern Area) – Community Events and Special Days: That the Board allocate <b>\$25,000</b> to maintain and enhance the delivery of quality Community Events and Special Events held in Hagley/Ferrymead managed by the Community Recreation Adviser.	That the staff recommendation be adopted.
Recreation and Sports Unit (Southern Area) – L.Y.F.E.: That the Board allocate <b>\$15,000</b> towards L.Y.F.E. 2008.	That the staff recommendation be adopted.
Recreation and Sports Unit (Southern Area) – Phillipstown Leisure Club: That the Board allocate <b>\$5,000</b> for the Phillipstown Leisure Club.	That the staff recommendation be adopted.
Recreation and Sports Unit (Southern Area) – Older Recreation Programme: That the Board allocate <b>\$5,000</b> for the older adults recreation programmes.	That the staff recommendation be adopted.
Recreation and Sports Unit (Southern Area) – Recreation, Sports and Arts Fund: That the Board allocate <b>\$30,000</b> for the Hagley/Ferrymead Recreation, Sports and Arts Fund.	That the staff recommendation be adopted.

PART C - DELEGATED DECISIONS

2. ALLOCATION OF DISCRETIONARY FUNDING 2006/07

The Board **resolved** that the following funding be allocated from its 2006/07 Discretionary fund:

Transport and Greenspace Unit – Kinsey Terrace-contribution towards cost of gobi blocks for kerb and channel renewal: That the Board consider funding out of 06/07 discretionary fund.	That the Board allocate <b>\$11,600</b> to the Transport and Greenspace Unit as a contribution towards the cost of gobi blocks for the Kinsey Terrace kerb and channel programme from its 2006/07 Discretionary fund.
Avebury House Trust – contribution towards community worker salary and overhead expenses: That the Board give consideration to funding <b>\$5,000</b> toward salary and overhead expenses for the community worker situated at Avebury House from the 2006/07 Discretionary funds.	That the Board allocate <b>\$5,000</b> to Avebury House Trust as a contribution towards community worker salary and overhead expenses from its 2006/07 Discretionary fund.
Linwood Avenue Community Corner Trust: That the Board consider funding Linwood Avenue Community Corner Trust <b>\$6,000</b> toward the youth worker salary and expenses from the 2006/07 Discretionary fund.	That the Board allocate <b>\$6,000</b> to the Linwood Avenue Community Corner Trust toward the youth worker salary and expenses from its 2006/07 Discretionary fund.

7. 6. 2007

**Hagley/Ferrymead Community Board 4.5.2007**

**2 Cont'd**

Linwood Community House: That the Board consider funding the Linwood Community House <b>\$10,000</b> toward salaries from the balance of the 2006/07 Discretionary fund.	That the Board allocate <b>\$10,000</b> to Linwood Community House toward salaries from its 2006/07 Discretionary fund.
Heathcote-St Mary's Anglican Parish.	The Board allocated <b>\$7,020</b> to Heathcote-St Mary's Anglican Parish towards the youth worker's salary costs from its 2006/07 Discretionary fund.

**3. ALLOCATION OF DISCRETIONARY FUNDING 2007/08**

The Board **resolved** to reconsider the following project as a priority from its 2007/08 Discretionary fund once further information on the lease is received:

The Youth Initiatives Trust – (Ka Whakaaro o ka Rakatahi) – Diverse Youth Café That the Board offer the Youth Initiatives Trust - (Ka Whakaaro o ka Rakatahi) - Diverse Youth Café <b>\$18,500</b> for the continuation of this project from its 2007/08 Discretionary fund.	
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**4. OTHER**

The Board further **resolved** that the following items be actioned as outlined:

- 3.1 That the application for \$100,000 from the Heathcote-St Mary's Anglican Parish be declined and that the Engagement Team work with the group and wider community to ascertain the role of the church and the community centre for the best outcome for the community, including research on possible other funding options.
- 3.2 That the allocation of \$24,000 to the Woolston Development Project Inc. - Bromley Out of School Programme (B.O.S.P.) be paid in two six-monthly instalments (as previously) but that the amount funded for the January 2008 - June 2008 period be re-evaluated at time of allocation, dependant on the agreed outcomes, CYF OSCAR approval, and subsequent access to Ministry of Social Development Out of School Programme funding.
- 3.3 That the \$10,000 allocated to the Woolston Development Project Inc. – Linwood Out of School Programme (L.O.S.T) be paid in two six-monthly instalments as previously.

Before closing the meeting the Chairperson thanked staff for their collective input. He also referred to the benefits of having a seminar on applications prior to a scheduled meeting to consider the applications.

The meeting concluded at 11.30am.

**CONSIDERED THIS 23RD DAY OF MAY 2007**

**BOB TODD  
CHAIRPERSON**