

7. 6. 2007

**BURWOOD/PEGASUS COMMUNITY BOARD**  
**7 MAY 2007**

**A meeting of the Burwood/Pegasus Community Board  
was held on Monday 7 May 2007 at 5.00 pm**

**PRESENT:** Glenda Burt (Chairperson), Carole Evans, Carmen Hammond,  
Caroline Kellaway, Tina Lomax, Don Rowlands and Gail Sheriff

**APOLOGIES:** An apology for lateness was received from Carmen Hammond, who  
arrived at 5.03 pm and was absent for part of clause 1.

An apology for lateness was received from Caroline Kellaway, who  
arrived at 5.49 pm and was absent for part of clause 1.

Gail Sheriff retired at 6.01 pm and was absent for clause 2 and part  
of clause 1.

The Board reports that:

**PART A - MATTERS REQUIRING A COUNCIL DECISION**

**1. ALLOCATION OF PROJECT FUNDING 2007/08**

<b>General Manager responsible:</b>	General Manager Regulation & Democracy Services, DDI 941-8549
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Leanne Smith, Acting Community Secretary

**PURPOSE OF REPORT**

1. The purpose of this report is to seek Council approval of the allocation of the Board's Project funding for the 2007/08 year.

**EXECUTIVE SUMMARY**

2. The key milestone for allocation of the 2007/08 funding was 18 May 2007; the date by when all Boards are to have made their decisions on the allocation of their project funding. This date is based on requirements to meet both internal accounting and Annual Plan processes and timeframes.
3. Staff have evaluated all applications and circulated a matrix document, to the Board which provided comprehensive information to enable efficient and effective decision making. Staff evaluation was based on a standard criteria and then entered into the matrix for comparative purposes with other applications.

<b>Group</b>	Name of the unit or group responsible for the project or service.
<b>Project/Service Description</b>	A brief description of the project or service.
<b>Amount Requested</b>	The amount of funding requested by the group/unit.
<b>Board Objectives, Community Outcomes, Council Strategies</b>	Board objectives, community outcomes and Council strategies or policies to which the project/service can be linked.
<b>Expected Outcome of Project</b>	What the project is expected to achieve.
<b>Need Supported By</b>	Any relevant research or other evidence that identifies a need for the project/service.
<b>Financial Risk</b>	Assessment of the project's/service's financial risk. Shown by a high/medium/low rating.

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<b>Delivery Risk</b>	Assessment of the unit's/group's ability to complete the project or supply the service. Shown by a high/medium/low rating.
<b>Funding History</b>	Outlines whether the unit/group has received funding from the Board before or other Council funding; and whether accountability reports are on file.
<b>Staff Recommendation</b>	Describes the precise decisions that staff are recommending.
<b>Staff Priority</b>	Staff met to determine a staff priority rating for each request.  The following grading criteria has been used by staff: 1. Meets Board objectives/community outcomes - priority to fund, major contribution to social need and development. 2. Meets Board objectives/community outcomes - requires a funding contribution. 3. Meets criteria to a lesser degree but more suitable for group to seek funding elsewhere - Board funding support not needed or could be funded from another scheme, eg Metropolitan funding. 0. Does not meet any of the above criteria - staff recommend not funding.

4. The individual applications have come from various sources - community groups and/or individuals, Board members and staff. A city-wide, publicly-advertised request for applications was carried out in late 2006/early 2007 for all Community Boards.
5. A seminar meeting was held in April and additional information was requested provided to Board members.

**FINANCIAL IMPLICATIONS**

6. The Board has funding available of \$390,000 for 2007/08, that can comprise:
  - up to \$60,000 discretionary funding to be allocated by resolution of the Board during the year
  - up to \$40,000 strengthening communities funding (SCAP)
  - the remaining funding for allocation to local projects or activities.

7. A total of 45 project applications have been received. A summary of the staff recommendations and funding implications is as follows:

Total Funding **available** for project/discretionary funding **\$390,000**

Total funding **requested** from applications received for project funds **\$702,857**

8. Staff recommendations are as follows:

Total recommended for retaining as Discretionary Fund **\$29,100**

Total recommended for consideration for Project Funding **\$360,900**

(comprising: Priority One: \$349,400  
Priority Two: \$11,500)

The Board does have funding available remaining in its 2006/07 Discretionary funding that could be applied to some projects.

9. The recommendations contained in the matrix aligned with the 2006-16 LTCCP budgets (refer to page 103 of the LTCCP, Community Grants funding).

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**LEGAL CONSIDERATIONS**

10. The Board's decisions on allocation of its Project funding will be confirmed by Council prior to inclusion in the Annual Plan 2007/08.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. The staff recommendations in the matrix supported the Community grants services on page 103 of the 2006-16 LTCCP.

**ALIGNMENT WITH STRATEGIES**

12. The fourth column in the matrix identified where the funding applications align with Council strategies and policies and Board objectives. The Community Development Strategy (incorporating the Community Group Grants Review has not yet been adopted by the Council.

**CONSULTATION FULFILMENT**

13. No external consultation needs to be undertaken, although staff have discussed funding applications with those groups that have submitted the applications.

**STAFF RECOMMENDATION**

That the Council allocate funding from the Board's 2007/08 project fund for the projects listed in column A of the following schedule:

**BOARD RECOMMENDATION**

That the Council allocate funding from the Board's 2007/08 project fund for the projects listed in column B of the following schedule:

<b>COLUMN A - STAFF RECOMMENDATIONS</b>	<b>COLUMN B - BOARD RECOMMENDATIONS</b>
<b>Board Support Team</b>	
Board Newsletters Allocate <b>\$7,500</b> to the Board Support Team for the costs associated with producing three newsletters.	That the staff recommendation be adopted.
<b>Transport and Greenspace Unit</b>	
Travis Wetlands - Bike Stands and Signage Allocate <b>\$2,500</b> to the Transport and Greenspace Unit for the provision of three bike stands and accompanying signage that bikes are not permitted in the Travis Wetlands.	Allocate <b>\$1,600</b> for the provision of two bike stands and accompanying signage that bikes are not permitted in the Travis Wetlands.
Broad Park - Shade sails That this project not be pursued due to constraints and parameters identified under Financial Risk and Delivery Risk. Broad Park has specimen trees planted to provide natural shade cover.	Broad Park - Allocate <b>\$12,000</b> for the provision of shade over seating/picnic table area near the playground.

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COLUMN A - STAFF RECOMMENDATIONS	COLUMN B - BOARD RECOMMENDATIONS
Shade Sail over 'One Fish' at New Brighton That this project not be pursued due to ongoing financial constraints identified under Financial Risk and Delivery Risk.	Allocate <b>\$8,000</b> for the provision of shade over the 'One Fish' structure at New Brighton.
Arbor Day Allocate <b>\$1,500</b> to the Transport and Greenspace Unit for the costs associated with Arbor Day.	That the staff recommendation be adopted.
Horseshoe Lake Reserve - weed and pest removal Allocate <b>\$3,000</b> to the Transport and Greenspace Unit for the costs associated with Horseshoe Lake Reserve community-based weed removal and restoration.	The Board declined this proposal and requested that the project be funded from the Transport and Greenspace Unit's maintenance budget.
Horseshoe Lake Reserve - Peninsula Restoration through community planting days. Allocate <b>\$6,000</b> to the Transport and Greenspace Unit for the costs associated with Horseshoe Lake Reserve Peninsula Restoration, through community planting days.	That the staff recommendation be adopted.
<b>Community Support Unit</b>	
<i>Community Engagement Team</i>	
Community Service Awards Allocate <b>\$4,000</b> to the Community Engagement Unit for the costs associated with Community Services Awards.	That the staff recommendation be adopted.
Community Pride Garden Awards Allocate <b>\$2,500</b> to the Community Engagement Team for the costs associated with Community Pride Garden Awards.	That the staff recommendation be adopted.
Neighbourhood Week Allocate <b>\$3,500</b> to the Community Engagement Team for the costs associated with Neighbourhood Week.	That the staff recommendation be adopted.
South New Brighton Residents' Association - Provision of a "Welcome to South New Brighton" sign That staff work with the group to develop the concept further and may apply for Discretionary funds if appropriate.	Allocate <b>\$2,000</b> as a seeding grant for the provision of a "Welcome to South New Brighton" sign.
<i>Community Development Team</i>	
Brighton Gallery Trust Allocate <b>\$10,500</b> to the Brighton Gallery Trust for rent.	That the staff recommendation be adopted.  [Glenda Burt declared an interest and took no part in this decision.]

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COLUMN A - STAFF RECOMMENDATIONS	COLUMN B - BOARD RECOMMENDATIONS
Burwood Day Care Centre for the Elderly (Inc) Allocate <b>\$6,000</b> to the Burwood Day Care Centre for the costs associated with their Coordinator's wages.	That the staff recommendation be adopted.
Burwood OSCAR Group Inc Allocate <b>\$5,000</b> to the Burwood OSCAR group for operational costs, for their programmes.	That the staff recommendation be adopted.
Burwood/Pegasus Community Watch Inc Allocate <b>\$4,500</b> to Burwood/Pegasus Community Watch for the costs associated with operating expenses.  Should the group find a funding shortfall for their new communication radio, the group then apply to the Community Development Scheme.	Allocate <b>\$4,000</b> to Burwood/Pegasus Community Watch for the costs associated with operating expenses.  [Glenda Burt and Carole Evans declared an interest and took no part in this decision.]
Burwood/Pegasus Community Response Assistance Fund Allocate <b>\$4,000</b> to the Community Support Unit for the costs associated with the Community Response Assistance Fund.  That delegated authority for the Community Response Assistance Fund be given to the Community Development Adviser.	That the staff recommendation be adopted.
Burwood/Pegasus Youth Development Fund Allocate <b>\$5,000</b> to the Community Support Unit for the costs associated with the Burwood/Pegasus Youth Development Fund.	That the staff recommendation be adopted.
Dallington Community Cottage Trust Allocate <b>\$8,000</b> to the Dallington Community Cottage Trust for rent. [Strengthening Communities project.]	That the staff recommendation be adopted.
Family Help Trust That this request be referred to metropolitan for consideration once funding streams have been established.	That the staff recommendation be adopted.
Kidsfirst Kindergarten Queenspark That this request be referred to the Community Development Scheme.	That the staff recommendation be adopted.
New Brighton and Districts Historical Society Inc Allocate <b>\$7,000</b> to the New Brighton and Districts Historical Society for rent. With the understanding that should funding elsewhere be unsuccessful the group may apply for a further \$3,000 from Discretionary funding (bringing the total to \$10,000 in keeping with similar seeding grants to the New Brighton Community Garden and New Brighton Gallery.) That staff work with the Society to assist as needed in the establishment/management of their centre.	Allocate <b>\$8,000</b> to the New Brighton and Districts Historical Society for rent.  The Board recommended that staff continue to work with the group to assist as needed in the establishment/management of their centre. The group may also apply for 2006/07 Discretionary funding if other funding applications are unsuccessful.

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COLUMN A - STAFF RECOMMENDATIONS	COLUMN B - BOARD RECOMMENDATIONS
<p>New Brighton Community Centre and Gardens Allocate <b>\$15,000</b> to the New Brighton Community Centre and Garden Trust for the costs associated with wages.</p> <p>That staff continue to work with the staff and committee of the gardens to support them in this rapid time of growth.</p> <p>[Strengthening Communities project.]</p>	<p>That the staff recommendation be adopted and staff continue to work with the staff and committee of the gardens to support them in this rapid time of growth and to seek other funding avenues.</p>
<p>Parklands Baptist Community Church That the application be declined and staff continue to work with the Parklands Baptist Church on their children, youth and family projects and may apply to Board funding as appropriate.</p>	<p>That the staff recommendation be adopted.</p>
<p>Parkview OSCAR Allocate <b>\$5,000</b> to the Parkview OSCAR group for operational costs, for their Programmes.</p>	<p>That the staff recommendation be adopted.</p>
<p>Project Employment and Environmental Enhancement Programme (PEEEP) Allocate <b>\$10,000</b> to Project Employment and Environmental Enhancement Programme Trust for the costs associated with wage costs to allow delivery of their community programme.</p>	<p>That the staff recommendation be adopted and that staff discuss with PEEEP's management to explore if the group could undertake litter collection/disposal in the Burwood/Pegasus area.</p> <p>[Carole Evans declared an interest and took no part in the discussion or recommendation.]</p>
<p>Queenspark Community Trust That staff work with the organisation with a view to applying to the Community Development Scheme if appropriate.</p>	<p>That the staff recommendation be adopted.</p>
<p>SeniorNet New Brighton Inc That this request be referred to the Community Development Scheme.</p>	<p>That the staff recommendation be adopted.</p>
<p>St Andrew's Community House Allocate <b>\$13,000</b> to St Andrews Community House Trust for the costs associated with the Community Development Worker salary.</p>	<p>That the staff recommendation be adopted.</p>
<p>South Brighton Community Toy Library That this request be referred to the Community Development Scheme.</p>	<p>That the staff recommendation be adopted.</p>
<p>Te Kupenga o Aranui Allocate <b>\$15,000</b> to Te Kupenga o Aranui for the costs associated with the wages for the Youth/Social Worker.</p>	<p>That the staff recommendation be adopted.</p>
<p>Te Ropu Tamariki Decline to fund the application from Te Ropu Tamariki and refer to the metropolitan funding scheme as a metropolitan project.</p>	<p>That the staff recommendation be adopted.</p>

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<b>COLUMN A - STAFF RECOMMENDATIONS</b>	<b>COLUMN B - BOARD RECOMMENDATIONS</b>
Wainoni/Avonside Community Services Trust Allocate <b>\$8,000</b> to the Wainoni/Avonside Community Services Trust for the costs associated with the Community Services Coordinator including wages. [Strengthening Communities project.]	That the staff recommendation be adopted.
Youth Alive Trust Allocate <b>\$8,000</b> to the Youth Alive Trust for the safer streets programme costs, including associated wages.	That the staff recommendation be adopted.
New Zealand Police - For Anti-Theft warning signs That the Board support this project in principle but decline the application because the New Zealand Police are not eligible to apply to Project funding as a central government organisation and the project is being dealt with at a metropolitan level.	The Board supported the principle of the project but declined the application as the New Zealand Police is not eligible to apply to Project funding as a central government organisation and the project is being dealt with at a metropolitan level. The Board requested that the outcomes of these discussions be reported back to the Board.
A-Z Budgeting Services Trust Allocate <b>\$10,000</b> to A-Z Budgeting Services Trust toward salaries for the Coordinator and Social Worker.	That the staff recommendation be adopted and that staff continue to work with the group to explore alternative funding possibilities.
Agape Trust Allocate <b>\$8,000</b> to Agape Trust for the costs associated with out of school club programmes.	That the staff recommendation be adopted.
Ambrosia Empowerment Trust Allocate <b>\$10,000</b> to Ambrosia Empowerment Trust toward salaries for the Budgeting Services Coordinator and Director.	That the staff recommendation be adopted and that staff continue to work with the group to explore alternative funding avenues, for example, MSD funding.
Aranui Community Trust Inc Society Allocate <b>\$31,000</b> to the Aranui Community Trust for costs associated with the Community Coordinator position and the annual AFFIRM family festival.	That the staff recommendation be adopted and that the Trust provide greater recognition/acknowledgement of the Board's funding of the Coordinator's position.
Burwood Toy Library Allocate <b>\$3,900</b> to the Burwood Toy Library for rent subsidy (\$75 per week).	That the staff recommendation be adopted.
Crossroads Youth with a Future Trust Allocate <b>\$5,000</b> to the Crossroads Youth with a Future Trust for costs associated with building operations and administration expenses.	That the staff recommendation be adopted.
Homemade Partnerships Trust allocate <b>\$10,000</b> to the Homemade Partnerships Trust for the costs associated with the manager's salary. [Strengthening Communities project]	That the staff recommendation be adopted, subject to the other funding applications being successful.
Whakaoranga Trust Allocate <b>\$4,000</b> to Whakaoranga Trust for the costs associated with their programmes.	That the staff recommendation be adopted.

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<b>COLUMN A - STAFF RECOMMENDATIONS</b>	<b>COLUMN B - BOARD RECOMMENDATIONS</b>
Pacific Island Evaluation That this request be referred to the Road Safety Committee for consideration.	That the staff recommendation be adopted.
Te Ora Hou Otautahi Inc Allocates <b>\$4,000</b> to Te Ora Hou Otautahi for the costs associated with running their programmes.	That the staff recommendation be adopted.
<b>Recreation and Sports Unit</b>	
Beach Blast Community Events Allocate <b>\$2,500</b> , to the Recreation and Sports Unit for the event to rotate between Surf Clubs on an annual basis.	Allocate <b>\$5,000</b> for two events per year to be held.
Burwood/Pegasus Christmas Events Allocate <b>\$4,500</b> to the Recreation and Sports Unit for Christmas events.	That the staff recommendation be adopted.
Burwood/Pegasus Physical Sport and Recreation Fund Allocate <b>\$30,000</b> to the Burwood/Pegasus Physical Sport and Recreation Fund.	That the staff recommendation be adopted.
Annual Burwood/Pegasus Family Fishing Day Event Allocate <b>\$2,000</b> to the Recreation and Sports Unit for the Burwood/Pegasus Family Fishing Day and that the event be held on a bi-annual basis.	allocate <b>\$2,000</b> to the Recreation and Sports Unit for the Burwood/Pegasus Family Fishing Day and that the event be held on an annual basis.
Youth Events Fund Allocate <b>\$5,000</b> to the Recreation and Sports Unit for the Youth Events Fund	allocate <b>\$6,000</b> for two events to be held in the north and south of the wards
New Brighton Anglican Parish (New Brighton Joint Youth Committee) Allocate <b>\$3,500</b> to the New Brighton Anglican Parish for the costs associated with the New Brighton Joint Youth Committee Youth Workers' salaries.	That the staff recommendation be adopted.
Te Pani Trust Allocate <b>\$15,000</b> to Te Pani Trust.	Allocate <b>\$11,700</b> to Te Pani Trust for rental costs only.
Youth Alive Trust - Family Fun Night (Halloween Alternative) That this request be referred to the Community Development Scheme.	That the staff recommendation be adopted.
New Brighton Project - Revitalise New Brighton Project Allocate <b>\$10,000</b> to New Brighton Project.	That the staff recommendation be adopted and that the group be included in the Accountability Seminar and a report be provided by Council staff on the evaluation of the programmes.
Festival City Trust Allocate <b>\$10,000</b> to Festival City Trust for costs associated with holding part of the World Buskers Festival in New Brighton.	That the staff recommendation be adopted.



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<b>COLUMN A - STAFF RECOMMENDATIONS</b>	<b>COLUMN B - BOARD RECOMMENDATIONS</b>
Parklands Youth Trust - Parklands Energisers Youth Programme Allocate <b>\$8,000</b> to the Parklands Youth Trust.	That the staff recommendation be adopted.
Eastside Christchurch Community Trust - Xplode Youth Programme Allocate <b>\$8,000</b> to the Trust, however Community Recreation Adviser works closely with the Trust and disperses funding on a term by term basis upon receipts of accountability.	That the staff recommendation be adopted.
Agape Trust Allocate <b>\$8,000</b> to Agape Trust.	That the staff recommendation be adopted.
Youth Alive Trust Allocate <b>\$4,000</b> to Youth Alive Trust.	That the staff recommendation be adopted.
Waitangi Day Multi-Cultural Celebration Due to issues identified in Delivery risk column staff recommend to not support a multi cultural event on Waitangi Day.	Allocate <b>\$10,000</b> to hold an event to celebrate national pride in 2008. The Board established a working party comprising Carole Evans, Glenda Burt, Caroline Kellaway to work with staff to investigate whether the Board proceeds with boosting ANZAC Day events or an event on Waitangi Day or an event at an appropriate time.

**PART C - DELEGATED DECISIONS**

**2. ALLOCATION OF DISCRETIONARY FUNDING 2006/07**

The Board **resolved** the following be allocated from its 2006/07 Discretionary Fund:

Horseshoe Lake Reserve - Artwork/roof panelling for boardwalk entry off Broomfield Terrace. \$10,000

**3. DRAFT ANNUAL PLAN SUBMISSION**

The Board **resolved** that the draft Annual Plan submission be adopted and forwarded on to the Council.

The meeting concluded at 7.00 pm.

**CONSIDERED THIS 16TH DAY OF MAY 2007**

**GLEND A BURT  
CHAIRPERSON**