

5. 7. 2007

**LYTTELTON/MT HERBERT COMMUNITY BOARD  
16 MAY 2007**

**A meeting of the Lyttelton/Mt Herbert Community Board  
was held on Wednesday 16 May 2007 at 4.00 pm  
in the Holy Trinity Church, Meeting Room, 17 Winchester Street, Lyttelton**

**PRESENT:** Claudia Reid (Chairperson), Stuart Bould, Ann Jolliffe, Dawn Kottier and Bob Parker.

**APOLOGIES:** Apologies for absence were received and accepted from Jeremy Agar and from Stuart Bould for lateness.

Stuart Bould arrived at 4.07pm and was absent for clause 10.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. DEPUTATIONS BY APPOINTMENT**

**1.1 Ms Bernadette Macartney - Diamond Harbour Community Early Childhood Centre Inc**

Ms Bernadette Macartney, of the Diamond Harbour Community Early Childhood Centre Inc, updated the Board with details of the Centre's sponsorship/funding proposal and of the associated importance of continuing to work with the Council to complete the process of site selection.

The Board's endorsement was sought of the Centre's submission on funding to the Council's Draft Annual Plan and also for the group's separate grant application to the Council.

Members extended their appreciation to the Centre for its efforts and hard work to date.

The Chairperson thanked Ms Macartney for the update provided and confirmed that an appropriate letter of endorsement for use by the Centre, would be provided by the Board.

**1.2 Ms Jane Brennan - Church Bay**

Ms Jane Brennan outlined concerns regarding the poor condition of the access track to her Church Bay property and requested that the Council take early steps to upgrade it to an all weather standard.

In her submission Ms Brennan mentioned instances of personal injury having occurred and of difficulties in being able to carry rubbish bags to the kerbside for collection.

Mr Tim Joyce, Contract Manager, City Water and Waste, was in attendance and he provided information on the site characteristics of the immediate area and details about the status of the track access to the affected properties.

Ms Brennan indicated that since the commissioning of the Council's nearby pumping station, the local community no longer maintained the track and that without any subsequent Council involvement, the track's condition had significantly deteriorated as shown in the tabled photographs.

Members asked questions of Ms Brennan.

The Chairperson thanked Ms Brennan for bringing this matter to the Board.

The Board **decided** that staff be requested to consider the various matters raised by the submitter, specifically maintenance arrangements and standards for such tracks, access issues for both affected property owners and the public wishing to access the beach and foreshore area, and any relevant legal requirements.

**2. BRIEFINGS**

**2.1. LOCAL ROADING PROJECTS**

Mr David McNaughton, Asset Engineer, Asset and Network Planning Unit, updated the Board on local roading projects and works in progress in the harbour basin area.

The Chairperson thanked Mr McNaughton for the information provided.

**3. PETITIONS**

Nil.

**4. CORRESPONDENCE**

The Board **received** a letter from Mr Gary Horan regarding a proposal for a memorial wall in Lyttelton in commemoration of those lost and buried at sea.

The Board **agreed** to refer the proposal to staff for consideration and response, noting that a Council review of cemetery related issues was currently underway.

Correspondence from the Hon. Sir Kerry Burke, Chairman Environment Canterbury, regarding the Local Government Commission's determination on Environment Canterbury's Representation Review, was **received**.

**5. NOTICES OF MOTION**

Nil.

**6. BOARD MEMBERS' INFORMATION EXCHANGE**

Members commented on the following matters:

- Cass Bay Residents' Association - Annual General Meeting.
- Corsair Bay Residents' Association - recent meeting.
- Project Port Lyttelton - recent meeting.
- Rapaki – shingle stockpile adjoining bus stop is to be removed.
- Council's Development Contributions Policy – a member's submission had been made regarding wastewater/stormwater related issues.
- Council's Lyttelton Marina Working Party – first meeting held.
- Diamond Harbour Tag Busters – recently formed and working well.
- Diamond Harbour housing options – community representatives had made contact with local property owners.
- Banks Peninsula/Selwyn District Road Safety Committee re Norwich Quay issues.  
It was **agreed** that a letter from the Board, reiterating the local community's and Board's concerns, be sent to Transit New Zealand.
- Charteris Bay Residents' Association – recent meeting.
- Port Levy Residents' Association - Annual General Meeting.

**7. BOARD FUNDS UPDATE**

The Board **received** an update on the status of its 2006/07 reserves and discretionary funds.

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**8. ACTING COMMUNITY BOARD PRINCIPAL ADVISER'S UPDATE**

The Board **received** an update on forthcoming Board activity and discussed the contents of the information presented on customer service requests covering the Board's area for the period 12 April to 8 May 2007.

The Board **decided** to appoint Claudia Reid as its representative on the Council's Bylaw Review Subcommittee.

The Board also **decided** to confirm the holding of an extraordinary meeting on Tuesday 12 June 2007 at 12 noon, at the Holy Trinity Church, Meeting Room, Lyttelton, for the purpose of making a decision on the Stoddart Point Reserve proposed car park development project following public consultation.

**9. MEMBERS QUESTIONS**

Nil.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**10. CONFIRMATION OF MEETING REPORTS – 16 APRIL AND 7 MAY 2007**

The Board **resolved** that the reports of its ordinary and extraordinary meetings held on 16 April and 7 May 2007 respectively, be confirmed.

The meeting concluded at 5.40pm.

**CONFIRMED THIS 20TH DAY OF JUNE 2007**

**CLAUDIA REID  
CHAIRPERSON**