

6. **APPOINTMENT OF CIVIL DEFENCE EMERGENCY MANAGEMENT (CDEM)
LOCAL CONTROLLERS AND RECOVERY MANAGERS**



General Manager responsible:	General Manager City Environment, DDI 941-8656
Officer responsible:	CDEM & Rural Fire Manager
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PURPOSE OF REPORT

1. The purpose of this report is to appoint additional staff members to the positions of CDEM Local Controller and Recovery Manager.

EXECUTIVE SUMMARY

2. There is a need to review the number of Local Controllers and Recovery Managers that the Council currently has in place. Since the last Local Controller and Recovery Manager appointments were made there have been staff changes and Bank Peninsula District has become part of the city.
3. The Canterbury Civil Defence Emergency Management Group, a joint standing committee, previously resolved that territorial authorities appoint Local Controllers, subject to ratification by the CDEM Group.

FINANCIAL IMPLICATIONS

4. None.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

5. Not applicable.

LEGAL CONSIDERATIONS

6. As in next paragraph.

Have you considered the legal implications of the issue under consideration?

7. The Civil Defence Emergency Management Act 2002 empowers Civil Defence Emergency Management Groups to appoint Local Controllers.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

8. Yes

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

9. Yes

ALIGNMENT WITH STRATEGIES

10. Not applicable

Do the recommendations align with the Council's strategies?

11. Not applicable

CONSULTATION FULFILMENT

12. Not applicable

STAFF RECOMMENDATION

It is recommended that the Council:

- (a) Reconfirm the General Manager City Environment and the General Manager Regulation & Democracy Services as Local Controller and Alternate Local Controller, respectively.
- (b) Appoint the General Manager Capital Programme, the Customer Services Manager, and the Transport & Greenspace Manager as alternate CDEM Local Controllers.
- (c) Reconfirm the General Manager Community Services as CDEM Recovery Manager.
- (d) Appoint the General Manager Strategy & Planning also as a CDEM Recovery Manager.
- (e) Appoint the Strategy Support Manager, the Programme Manager Liveable City, the Programme Manager Strong Communities, and the Programme Manager Healthy Environment as alternate Recovery Managers.
- (g) Request ratification of these appointments from the Canterbury CDEM Group at its next meeting.

BACKGROUND (THE ISSUES)

13. In a report to Council on 10 November 2005, Jane Parfitt (General Manager City Environment) was appointed as the city's Local Controller with Peter Mitchell (General Manager Regulation and Democracy Services) appointed Alternate Local Controller. At the same time the General Manager Strategic Planning (Ian Hay), General Manager Community Services (Stephen McArthur) and the Programme Manager, Liveable City (Carolyn Ingles) were appointed as the Council's CDEM Recovery Managers.
14. Since the abovementioned appointments were made, the position of General Manager Strategic Planning has been disestablished. Furthermore, the former Banks Peninsula District Council had appointed its own Local Controllers and Recovery Manager. Those who held the positions of Local Controller and Recovery Manager for the Banks Peninsula District Council are no longer employed by this Council or hold these positions.
15. With the above changes it is appropriate to reconsider the number of Local Controllers and Recovery Managers that would be required to manage the response and recovery phases of an emergency. Given that during the response and initial recovery phase that 2–3 shifts will operate daily it will be necessary for a minimum of four people to be appointed to each of the positions.
16. The Civil Defence Emergency Management Act 2002 states that a CDEM Group may appoint one or more persons to be a Local Controller, and direct that person or persons to carry out any of the functions and duties of, or delegated to, that Group's Group Controller and to exercise the powers of Controllers in the area for which the Group Controller is appointed. The Canterbury Civil Defence Emergency Management Group, a joint standing committee of the Christchurch City Council and ECan, resolved in March 2005 that Local Controllers be appointed by territorial authorities, subject to ratification by the Civil Defence Emergency Management Group. Accordingly, the appointment of a person or persons to the role of Local Controller requires a resolution of the Council.
17. The powers of the Controller are set out in Sections 86 to 94 of the CDEM Act. Those powers include:
 - (a) Evacuation of premises and places;
 - (b) Entry on premises;
 - (c) Closing roads and public places;
 - (d) Removal of aircraft, vessels, vehicles, etc;
 - (e) Requisitioning powers;
 - (f) Power to give directions;
 - (g) Power to carry out inspections etc;
18. The role of the Controller is to direct and coordinate the use of personnel, materials, information, services, and other resources made available by government departments, CDEM Groups, and other persons.
19. It is recommended that the General Manager Capital Programme (currently Kevin Mara), the Transport and Greenspace Manager (currently Michael Aitken), and the Customer Services Manager (currently David Dally) be appointed as Alternate Local Controllers.
20. With respect to recovery, the Strategy and Planning Group has agreed to take a lead role in the recovery phase following an emergency. Accordingly, it is recommended that the General Manager Strategy and Planning (currently Michael Theelen) be appointed as Recovery Manager and that the Strategy Support Manager (currently Jane Cartwright), the Programme Manager, Liveable City (currently Carolyn Ingles), the Programme Manager, Strong Communities (currently Alan Bywater), and the Programme Manager, Healthy Environment (currently John McEwing) be appointed as Alternate Recovery Managers.

- 21 The primary roles of the Recovery Manager are to:
- (a) Facilitate and co-ordinate the operation of agencies involved in the recovery phase;
 - (b) Provide regular reports on the recovery operations to the Council, and any central government agencies that have a role in the recovery process;
 - (c) Identify areas where the Council needs to make decisions beyond existing policies and procedures, and advise on recommended options;
 - (d) Disseminate information so that all concerned are aware of the steps being taken during the recovery process;
 - (e) Provide a report at the end of the recovery process detailing the expenditure committed, actions taken, lessons learnt, and any recommendations.
22. With the above mentioned appointments in place, this will ensure the Council has capable people and a sufficient number for these key CDEM positions.