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**AKAROA-WAIREWA COMMUNITY BOARD
24 APRIL 2007**

**A meeting of the Akaroa-Wairewa Community Board
was held on Wednesday 24 April 2007 at 9.30am**

PRESENT: Stewart Miller (Chairman), Steve Lowndes, Winston McKean,
Bryan Morgan, Bob Parker and Eric Ryder

APOLOGIES: Nil

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. PETITIONS

Nil

2. CORRESPONDENCE

Nil

3. DEPUTATIONS BY APPOINTMENT

3.1 MR TED ROBINSON – WAINUI CEMETERY

Mr Robinson, speaking on behalf of the Wainui Residents' Association, addressed the Board regarding the state of the Wainui Cemetery, which he described as a disgrace. He stated that if the currently unused area of the cemetery was fenced it could be grazed which would keep the whole cemetery much tidier. Fencing was required along the western boundary of the cemetery.

The Board **decided** to ask staff to meet with Wainui residents regarding this issue to ascertain if it could be dealt with through operational budgets, and if not, to report this back to the Board.

3.2 BASTILLE DAY COMMITTEE

Mrs Dale Thomas and Mr Phil Hodkinson addressed the Board as representatives of the Bastille Day Committee to discuss their application for funding for the celebrations planned for Bastille Day 2007 (14 July).

They reported that Bastille Day celebrations had been held in Akaroa for the last six years and that as this year it fell on a Saturday, the Committee had planned an enlarged programme, including French food at local restaurants, a procession of floats, street entertainment, a fireworks display, fire dancers and bands, plus an evening cabaret. The Committee had obtained quotes amounting to \$17,000 and was asking for funding from the Community Board to assist with the planned celebrations.

Mrs Thomas explained that the Bastille Day celebrations attracted a number of visitors to the town. However, this was seen largely as a local community event. The programme for the day would end up being tailored to the amount of funding the Committee could raise. It was stressed that the Committee was not looking at staging a bigger event every year, but had planned more for this year because the day fell on a Saturday.

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3.3 KATHRYN RUSSELL - COMMUNITY & PUBLIC HEALTH

Ms Russell had been asked to attend the meeting to discuss signage and media releases regarding the algal bloom in Lake Forsyth, however she had been unable to attend. A staff member from Environment Canterbury would attend the Board's May meeting to discuss this issue.

Board members considered that the response by Community & Public Health to members' repeated enquiries on this issue had been disappointing.

3.4 MS ESTHER PHILLIPS – BIRDLINGS FLAT PROPERTY

Ms Phillips addressed the Board on issues relating to the untidy state of a property on the corner of Clifton Street and Lake Terrace Road in Birdlings Flat. She presented a letter to the Board which had been signed by a number of Birdlings Flat residents who shared her concerns. As Mr Lowndes' partner had signed the letter, he declared an interest and did not take part in the ensuing discussion.

The Akaroa Service Centre Manager reported that this matter had been reported through the Customer Service Request system and was being addressed by the Environmental Monitoring Team. A letter had been sent to the property owner asking that certain steps be taken within a specific timeframe. Board members asked that a copy of the letter be circulated to the residents who had expressed concern.

Board members also noted that this particular property was not the only one at Birdlings Flat where there were non-complying activities occurring. There were several other properties where derelict cars and shipping containers were stored and some properties where businesses were being operated that were restricted activities for a Small Settlement Zone.

3.5 MS VICTORIA ANDREWS – VARIOUS MATTERS

Ms Andrews commented on a number of matters:

- Bastille Day – Ms Andrews supported the funding request by the Bastille Day Committee. She said the celebrations reached a broad spectrum of Banks Peninsula people.
- Toll Free Area – Ms Andrews said she believed pressure should be kept on Telecom to introduce free tolls between Banks Peninsula and Christchurch.
- Akaroa Dental Service – Ms Andrews noted that the current lack of a dental service in Akaroa was a concern and she questioned whether a private/public partnership arrangement would assist to have the service re-instated.
- Akaroa Junior School Site – Ms Andrews said she wanted to support a suggestion for the retention of the Junior School site as an educational facility.

4. AKAROA SERVICE CENTRE MANAGER'S UPDATE

4.1 BP MEATS LAND

It was reported that a report on this issue was to be presented to Council in May or June. Board members pointed out that they had asked for a report on this issue and requested that the Council report be brought to the Board in the first instance. It was noted that property issues were not usually considered at Community Board level, however members felt that the BP Meats site was a special case because of past events and the Board should be consulted on future plans for the site.

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4.2 TAKAMATUA AND ROBINSONS BAY REFUSE COLLECTION

The Board was informed that the proposal for this collection had been deferred at this stage because of Transit New Zealand requirements for pick-ups from State Highway 75 properties, although staff were still investigating alternatives.

Whilst members did not want to compromise public safety, they suggested that staff investigate the option of central collection points for those properties affected.

4.3 AKAROA-WAIREWA COMMUNITY BOARD - VACANCY

The Chairman took this opportunity to thank Mr Winston McKean for the contribution he had made to the Community Board during his time as a member, and for the new perspective he had brought to the table. He wished him and his family well in their relocation to Australia. His comments were endorsed by other members.

The Service Centre Manager also updated the Board on the following issues:

4.4 CUSTOMER SERVICE REQUESTS – 12 FEBRUARY 2007 – 12 APRIL 2007

4.5 CEMETERIES STRATEGY

4.6 COASTAL EVACUATION PLAN

4.7 FUNDING – COMMUNITY DEVELOPMENT STRATEGY

4.8 ANNUAL PLAN SUBMISSION – EXTRAORDINARY MEETING

The Board **resolved** to hold an extraordinary meeting at 11.00am on Wednesday 2 May 2007, to formulate a submission to the Annual Plan.

5. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE

The Board **received** the report of the Akaroa Design and Appearance Advisory Committee meeting held on 20 March 2007.

Board members had some concerns regarding the delay in producing the Design Guidelines brochure (as referred to in the meeting report) and requested that staff provide an update on why the process was taking so long.

It was also noted that payment could not be made to the architects who were volunteers on the Akaroa Design and Appearance Advisory Committee as it was contrary to Council policy. Members questioned whether that policy could be changed. It was suggested that perhaps a mileage allowance could be paid to those members from the Board's Discretionary Funding.

6. NOTICES OF MOTION

Nil

7. QUESTIONS

Nil

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8. BOARD MEMBERS' EXCHANGE OF INFORMATION

8.1 LE RACE

Members asked that another meeting be organised between the Board, Le Race organisers and interested parties to discuss this year's event. It was noted that there were problems turning right from Millers Road and that cyclists were still not obeying basic road rules.

8.2 BANKS PENINSULA TOURISM

It was reported that at a meeting held in Little River, Banks Peninsula Tourism had presented an innovative new way of getting information to travellers, by using a bar code system through a mobile telephone and employing GPS technology. The system was still in its formative stages.

8.3 AKAROA WHARF EXTENSIONS

A meeting had been held with Board members, users of the Akaroa Wharf and a representative from the Akaroa Civic Trust to discuss a proposal to attach two floating pontoon landings to the wharf. There had been general support for the proposal which would provide much safer access for people embarking/disembarking at the wharf and would also provide disabled access, which was currently unavailable.

8.4 BIRDLINGS FLAT SEWAGE DISPOSAL

Members discussed this issue which had been raised at the March Board meeting. It was suggested that the solution to sewage disposal at Birdlings Flat may need to be through a community response to the current problems. Members said this highlighted the need for the Board to make a request through its Annual Plan submission to have investigative funding for development at Birdlings Flat brought forward in the LTCCP.

8.5 AKAROA HEALTH CENTRE

A request had been made to Board members by Dr Wilson of the Akaroa Health Centre, regarding the issue of expansion of the current premises and the rental paid to the Council for the lease. Staff were asked to inform Dr Wilson of which department within Council he should be dealing with on these issues.

8.6 LITTLE RIVER YOUTH GROUP

It was reported that through a community initiative, a project had begun to set up a Trust to provide activities for the youth of the Little River area. A well attended and very positive public meeting had been held which had endorsed this project. The Little River Fire Brigade was considering a cadet scheme which could work in well with a youth group. Members noted that there were several under utilised Council buildings in Little River which could be useful for youth activities.

PART C – DELEGATED DECISIONS

9. CONFIRMATION OF REPORT

The Board **resolved** that the report of the ordinary meeting held on Wednesday 28 March 2007 be confirmed, subject to the following alteration:

Clause 7.7 Delete - "had handed" Insert - "intended to hand"

7.7 Board Member Resignation

*Mr McKean announced that he ~~had handed~~ **intended to hand** his resignation as a member of the Akaroa-Wairewa Community Board to the Council's Chief Executive Officer and would be resigning from the Board at the end of April 2007.*

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10. CONFIRMATION OF REPORT

The Board **resolved** that the report of the extraordinary meeting held on Wednesday 7 March 2007 be confirmed.

11. AKAROA-WAIREWA RESERVES DISCRETIONARY FUNDING 2006/07- PROPOSALS FOR UNALLOCATED FUNDING

The Board **resolved** to allocate its Project Reserves Funding to the following capital purchases for reserves:

20 Picnic Tables and installation materials	\$15,000	(Various Reserves)
Fencing Materials	\$1,500	(Robinsons Bay Reserve)
Playground Equipment	\$600	(Duvauchelle Reserve)
Planting Projects	\$2,900	(Various Reserves)

12. PROPOSED LEASE TO AKAROA GOLF CLUB INCORPORATED

The Board **resolved**:

- (a) To approve a lease to the Akaroa Golf Club Incorporated of 66 acres of Recreation Reserve within Certificate of Title Reference CB7C/1117 for a term of 20 years for the purposes of promoting and of playing golf subject to:
 - (i) public notification under the Reserves Act 1977 and no sustainable objections being received.
 - (ii) the approval of the Department of Conservation being obtained.
 - (iii) the applicant meeting all costs associated with the granting of the new lease.
- (b) That the Corporate Support and Transport and Greenspace Unit Managers be given delegated authority to negotiate and agree the annual rental.

13. AKAROA-WAIREWA COMMUNITY BOARD DISCRETIONARY FUNDING APPLICATION

The Board **resolved** to allocate \$3,000 from its Discretionary Fund, to the 2007 Bastille Day Celebrations.

Members suggested that the Bastille Day Committee approach other funding agencies for additional sponsorship of the Bastille Day celebrations.

Members also discussed the allocation of the remaining monies in the Discretionary Fund, which had to be expended before the end of the financial year. It was questioned whether there was some ability for the Board to have the money carried forward to the following year, however this appeared unlikely under the Council's current policy. Members felt that the availability of the funding should be advertised and applications sought from community groups.

The Board **decided** to ask staff to initiate a process for the balance of the Discretionary Funding to be expended by 30 June 2007.

The meeting concluded at 12.00 noon

CONSIDERED THIS 23RD DAY OF MAY 2007

**STEWART MILLER
CHAIRMAN**