


28. KEY DATES FOR 2008-09 ANNUAL PLAN



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Officer responsible:	Manager Planning & Performance
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PURPOSE OF REPORT

1. The purpose of this report is to provide a summary of key dates for the Council's consideration of the 2008-09 Annual Plan.

EXECUTIVE SUMMARY

2. The Annual Plan must be presented to the Council in draft form for discussion and approval prior to public consultation. Following the hearings process, the Council meets again to adopt a final version of the Plan.
3. The purpose of this report is to provide certainty around the dates on which these events will occur so that Councillors and senior staff can plan accordingly.

FINANCIAL IMPLICATIONS

4. None – this report is concerned with timing of Council workshops and hearings.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

5. Yes.

LEGAL CONSIDERATIONS

6. The steps outlined above are mandated by the Local Government Act 2002, which governs Annual Plan and Long-Term Council Community Plan (LTCCP) processes.

Have you considered the legal implications of the issue under consideration?

7. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

8. The Annual Plan is a yearly 'refresh' of the LTCCP and is therefore aligned with it.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

9. N/A.

ALIGNMENT WITH STRATEGIES

10. N/A

Do the recommendations align with the Council's strategies?

11. N/A

CONSULTATION FULFILMENT

12. None.

STAFF RECOMMENDATION

It is recommended that the Council adopt the timeline set out below for the 2008-09 Annual Plan process:

Tuesday 12 and Wednesday 13 February 2008:	Council workshop to consider first cut of draft Annual Plan
Wednesday 20 and Thursday 21 February 2008:	Council workshop and meeting to consider and formally adopt Draft Annual Plan
Monday 10 March–Wednesday 16 April 2008:	Community consultation
Monday 12–Wednesday 14 May 2008:	Council hearings
Wednesday 25 June 2008:	Council workshop and meeting for final approval of Annual Plan.