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**LYTTELTON/MT HERBERT COMMUNITY BOARD
20 JUNE 2007**

**A meeting of the Lyttelton/Mt Herbert Community Board
was held on Wednesday 20 June 2007 at 4.00 pm
in the Holy Trinity Church, Meeting Room, 17 Winchester Street, Lyttelton**

PRESENT: Claudia Reid (Chairperson), Jeremy Agar, Stuart Bould, Ann Jolliffe,
Dawn Kottier and Bob Parker.

Bob Parker retired at 5.47 pm and was absent for clauses 10 and 11.

APOLOGIES: Nil.

The Board reports that:

PART A - MATTERS REQUIRING A COUNCIL DECISION

1. SPARC RURAL TRAVEL FUND FOR BANKS PENINSULA WARD

A report was submitted by Sue Grimwood, Community Development Adviser, and Simon Battrick, Sports Liaison Adviser, inviting the Board to consider the 2006/07 applications received for SPARC Rural Travel Funding in the Banks Peninsula area and to make a recommendation to the Council accordingly. The matter was also considered by the Akaroa/Wairewa Community Board.

As an early decision by the Council was required, the report and accompanying recommendations from both the Akaroa/Wairewa and Lyttelton/Mt Herbert Community Boards were submitted to the Council meeting on 19 July 2007 as a joint report from both Board Chairs.

**2. LYTTELTON/MT HERBERT RESERVE DEVELOPMENT PROGRAMME (SCHEDULE F) FOR
2007/08 TO 2009/10**

The Board considered a report from the Parks and Waterways Area Advocate listing a proposed reserves development programme for the Lyttelton/Mt Herbert area for the period 2007/08 to 2009/10.

The **attached** schedule refers.

Clause 13 (Part C) of this report records decisions also made regarding the allocation of the Board's remaining discretionary funding for 2006/07.

BOARD RECOMMENDATION

That the submitted Lyttelton/Mt Herbert Reserves Development Programme (Schedule F) for 2007/08 to 2009/10, be adopted.

PART B - REPORTS FOR INFORMATION

3. DEPUTATIONS BY APPOINTMENT

Nil.

4. BRIEFINGS

4.1. LOCAL ROADING PROJECTS

Mr David McNaughton, Asset Engineer, Asset and Network Planning Unit, updated the Board on local roading projects and works in progress in the harbour basin area.

The Board **received** the information.

5. **PETITIONS**

Nil.

6. **CORRESPONDENCE**

The Board **received** the following items of correspondence and noted that staff would both acknowledge and respond where appropriate.

- Alison Ross re community development project and funding assistance provided by the Council
- British Hotel Ltd re request to install planter boxes, corner Norwich Quay and Oxford Street
- Norwich Quay Historic Precinct Society Inc. re local environs and heritage issues
- Diamond Harbour Tag Busters re funding request
- Chair, Joint Hearing Committee, Greater Christchurch Urban Development Strategy re response to Board's submission
- Diamond Harbour Medical Centre re maintenance of vegetation affecting pathway
- Lyttelton Gaol Trust re funding request
- Tug Lyttelton Preservation Society Inc re thanks for Board funding assistance
- Lyttelton Information and Resource Centre Trust re funding request
- Jane Smith, Diamond Harbour re graffiti

7. **NOTICES OF MOTION**

Nil.

8. **SANDY BAY BEACH RENOURISHMENT PROPOSAL**

The Board considered a report from Rodney Chambers, Coastal Area Head Ranger regarding the feasibility of, and the requirements for, the sand renourishment of Sandy Bay beach at Governors Bay.

The Board **decided**:

- (a) That staff work with the local community to source funds for this project.
- (b) To support an application for a coastal permit to undertake the beach renourishment works at Sandy Bay.
- (c) To ask staff to investigate the matter of permit fees already incurred by the Governors Bay Residents' Association with a view to possible reimbursement.

9. **BOARD MEMBERS' INFORMATION EXCHANGE**

Members made specific mention of the following matters:

- Rapaki issues - update
- Governors Bay – on street parking activity in the vicinity of the Governors Bay Hotel. Referred to staff for investigation.
- Development Contributions Policy – update made on members' submission to the Council's Annual Plan regarding wastewater/stormwater issues in Governors Bay.

It was **agreed** that the matter of stormwater management associated with subdivisions in the harbour basin area be a topic at a forthcoming Board seminar.

- National Community Boards' Conference – the Board Chair undertook to submit a report on her conference attendance in due course.
- Ferry Service – the proposed loss of pedestrian access to the ferry from the overbridge at Lyttelton was discussed. Staff undertook to further investigate the matter.

10. ACTING COMMUNITY BOARD PRINCIPAL ADVISER'S UPDATE

The Board **received** an update on forthcoming Board activity and discussed the contents of the information presented on customer service requests covering the Board's area for the period 8 May to 12 June 2007.

11. MEMBERS QUESTIONS

Nil.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**12. CONFIRMATION OF MEETING REPORT – 16 MAY 2007**

The Board **resolved** that the report of its ordinary meeting held on 16 May 2007, be confirmed.

13. BOARD DISCRETIONARY FUNDING 2006/07 – REMAINING ALLOCATIONS

The Board considered a report from the Acting Community Board Principal Adviser setting out possible projects for the allocation of the Board's remaining 2006/07 discretionary funding.

The Board **resolved** to approve the allocation of its remaining 2006/07 discretionary funding of \$8,905 as follows:

| | \$ |
|--|-------|
| <ul style="list-style-type: none"> ● Lyttelton Cemetery – Memorial Seating/Plantings Complete the memorial seating area within the Lyttelton cemetery. | 1,000 |
| <ul style="list-style-type: none"> ● Tag Buster Programmes Provision of materials for the volunteers undertaking the removal of tagging in Lyttelton and Diamond Harbour. | 750 |
| <ul style="list-style-type: none"> ● Grubb Cottage and Lyttelton Harbour Basin Pest Busters Grant contributions towards incorporation, establishment and initial operating costs of each group. | 1,500 |
| <ul style="list-style-type: none"> ● Communications Fund for Community Groups Assistance to the Lyttelton Reserves Committee (\$500) and the Lyttelton Information and Resource Centre Trust (\$500) towards printing and distribution costs of communications to the local community. | 1,000 |
| <ul style="list-style-type: none"> ● Local Heritage Projects/Initiatives Funding support towards the Lyttelton Gaol Trust (\$1,000), Tug Lyttelton Preservation Society Inc. re centenary book (\$2,435) and Holy Trinity Anglican Church (\$1,220) re contribution towards the upgrading of the church and vicarage gardens used by the public. | 4,655 |

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14. MARINE DRIVE – ZEBRA CROSSING AT THE HUNTERS ROAD INTERSECTION

The Board considered a report from Michael Thomson, Senior Traffic Engineer, seeking reconfirmation of the zebra crossing facility on Marine Drive, the legalisation of this traffic control device and the approval of associated parking restrictions.

The Board **resolved**:

- (a) To reconfirm the continuing operation of the zebra pedestrian crossing on Marine Drive immediately east of the Hunters Road intersection.
- (b) That the stopping of vehicles be prohibited at any time on the south side of Marine Drive commencing at the Hunters Road intersection and extending in a north easterly direction for a distance of 55 metres.
- (c) That the stopping of vehicles be prohibited at any time on the north side of Marine Drive commencing at the Ranui Crescent intersection and extending in a south westerly direction for a distance of 35 metres.
- (d) That a zebra pedestrian crossing be installed on Marine Drive, seven metres north east of the Hunters Road intersection pursuant to the Local Government Act 1974, the Local Government Act 2002, and the Land Transport Rule- Traffic Control Devices 2004, Rule 54002, Section 8.

The meeting concluded at 5.59pm.

CONFIRMED THIS 18TH DAY OF JULY 2007

**CLAUDIA REID
CHAIRPERSON**