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**AKAROA-WAIREWA COMMUNITY BOARD
23 AUGUST 2006**

**A meeting of the Akaroa-Wairewa Community Board
was held on Wednesday 23 August 2006 at 9.30am**

PRESENT: Stewart Miller (Chairman), Steve Lowndes, Winston McKean,
Bob Parker, Eric Ryder.

APOLOGIES: An apology for absence was received and accepted from Bryan
Morgan.

Winston McKean left the meeting at 11.50am and was absent for
clause 12.

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 DONALD PATERSON - SCULPTURE PROPOSAL

Mr Paterson addressed the Board regarding his proposal for another sculpture in Akaroa, similar to the Charles Mèryon sculpture. He suggested that a sculpture of Jessie Buckland, who was a photographer in Akaroa in the early 1900's, would be an added feature for the town. He proposed that the sculpture be depicted as a photographer with a camera on a tripod. Since last attending a Board meeting Mr Paterson had approached the Historic Places Trust and a Council planner regarding his proposal.

Although members were generally receptive to Mr Paterson's suggestion, they pointed out that the Board was not in a position to fund another sculpture and they suggested he should approach other community groups/organisations with his proposal to try and raise a commission. It was noted that Banks Peninsula had an Art in Public Places Policy and it was suggested that perhaps the sculpture would be more relevant in a position such as the courthouse grounds, as there was a detailed history of Jessie Buckland in the adjacent Akaroa Museum.

1.2 NEW ZEALAND POLICE - SENIOR CONSTABLE LYLE PRYOR

Senior Constable Pryor was in attendance to update the Board on police activities in the local community. He said crime-wise the police had been busy in recent weeks with burglaries of several residential properties and one commercial premise. There was an ongoing problem with a group of local youths who police had linked to at least one of the burglaries.

The Chairman noted that other Community Boards received crime statistic reports for their areas and he asked Constable Pryor to liaise with staff so that figures for the Akaroa-Wairewa area could be circulated to Board members.

Constable Pryor also reported on damage to the Charles Mèryon sculpture. He said a youth had been apprehended for causing the damage and police would seek reparation for the repairs needed to the sculpture.

In reply to a question Constable Pryor said there had been some vehicle crashes due to ice on the roads. However, he felt that more signage would not necessarily help to prevent those type of accidents.

Members expressed their disappointment that the road reports, particularly on the radio, during the recent snowstorm had been inaccurate. They noted that people were reliant on those reports and that in this case the State Highway (between Barrys Bay and Cooptown) had been reported as being closed, when this was never the case.

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The Board **agreed** that staff should be informed of the Board's concerns regarding the inaccuracy of roading reports for State Highway 75, and asked to report on how the current system could be improved.

Constable Pryor drew members attention to the legislative requirement for all intersections with four or more bisecting roads to be controlled in some way. He said this had been highlighted by investigating officers in the case of an accident on the Old French Road/Takamatua Bay Road intersection, where there were no forms of control. He also noted that the Rue Jolie/Rue Balguerie intersection had no controls and asked members to note any others that they may be aware of. The Administration Manager reported that staff were already carrying out the necessary preliminary work to have controls installed on the aforementioned intersections.

2. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE

Mr McKean informed the Board that Ms Jo Bain from the Historic Places Trust would like to address the Board meeting on 27 September regarding the Banks Peninsula Urban Transportation & Parking Strategy and the Banks Peninsula Walking & Cycling Strategy.

Mr McKean also passed on a query from the Advisory Committee as to whether there was funding available to produce a brochure outlining the Akaroa Design Guidelines. The Administration Manager undertook to follow this up with the former Environmental Services Manager.

Board members again expressed concern that some of the matters discussed at the Design and Appearance Advisory Committee meetings were outside the brief of that Committee.

The Board **agreed** to receive the minutes of the Akaroa Design & Appearance Advisory Committee Meeting held on 18 July 2006.

3. AKAROA HARBOUR ISSUES WORKING PARTY

Mr Lowndes explained that he had asked for these minutes to be circulated with the agenda in future, as he believed there were several issues being looked at by the Working Party, which would be of interest to the Board, in particular Council's wastewater consent renewals, shellfish toxins and swimming beach water sampling.

Members noted the excellent work carried out by this Working Party which was principally made up of local volunteers.

The Board agreed to receive the minutes of the Akaroa Harbour Issues Working Party meeting held on 4 July 2006.

4. ADMINISTRATION MANAGERS UPDATE

The Administration Manager reported on the following:

4.1 NOTIFICATION PERIOD FOR SUBMISSION HEARINGS

The Board was informed that apart from hearings where there is a statutory notification period required for submitters, the Council did not have a formal policy in respect of submission hearings.

Members were surprised that Council did not have a consultation policy, but reiterated that they considered 48 hours notice (as had occurred in some cases with submissions to the LTCCP) was not satisfactory. They felt that a longer notice period was needed and should be incorporated into an appropriate policy on consultation.

The Board **agreed** to suggest to the Council that it develop a policy on consultation which would include a minimum notification period to advise submitters of hearing dates and times.

4 Cont'd

4.2 WALNUT PLACE – EDUCATION BOARD LAND

The Board had previously requested an update on the status of the Council's interest in purchasing the Ministry of Education land in Walnut Place. The Administration Manager advised that staff had indicated to the Ministry that the Council was no longer interested in purchasing the land, and the reasons behind that decision.

The Board asked that the Administration Manager ensure that Mr Maxwell, who had made an independent offer to purchase the land to vest as a Council reserve, be informed of the Council's decision. It was also noted that had staff responded more promptly to Mr Maxwell he may have been able to pursue the purchase of the land as a private individual.

5. QUESTIONS

5.1 UNFORMED LEGAL ROADS

Board Member S Lowndes put the following question:

"What is the Council's policy with regard to the formation of unformed legal roads?"

The Chairman reported that he had made enquiries regarding this question and established that Council did not have a policy on the formation of unformed legal roads. He noted that Banks Peninsula District Council had adopted such a policy. That policy had included a formula for determining who would pay for any formation work, based on a cost/benefit ratio. He also noted for members' information, that an unformed road had exactly the same legal status as a formed road.

Mr Lowndes explained the background to his question, which had arisen as a result of a ratepayer enquiry to him, regarding the forming of an unformed portion of Purple Peak Road. He questioned what had initiated the work and who would pay for it.

The Asset Engineer was present and explained the background to this matter. He said there was a procedure in place for cases such as this, but that he had wanted to get a quote for the necessary work. Due to a set of circumstances some of the work had begun before he had obtained the quote and he was now investigating how that had occurred.

A broader discussion took place on unformed ("paper") roads. The Board was informed that the Council had inherited some 1,800 kilometres of such roads from the former Banks Peninsula district. Members therefore felt it was important to have an established policy on the formation of any of these roads.

The Board **agreed** that staff be asked to report on the issue of unformed (paper) roads, including the following matters in relation to such roads:

- the forming of unformed roads
- the cost of forming
- future use of unformed roads for recreational purposes (walking/cycling tracks etc.)
- possible development of a policy on unformed legal roads
- ongoing maintenance costs for formed, low-grade roads

6. BOARD MEMBERS EXCHANGE OF INFORMATION

6.1 BIRDLINGS FLAT RECYCLING DEPOT ROAD

Mr Lowndes reported that on 11 July he had placed a Request for Service regarding the road to the Birdlings Flat Recycling Depot which was extremely muddy and potholed. He had made further enquiries on 3 August but no action had yet been taken. The Administration Manager undertook to follow up on this matter.

6 Cont'd

6.2 **BLACK CAT GROUP – RESOURCE CONSENT APPLICATION**

The Chairman reported that he had received a copy of the resource consent application to Environment Canterbury from the Black Cat Group for its proposed new building on the Akaroa Wharf, along with a request for the Board to sign its approval of the project, as an affected party. He had declined to do so as there was no clear delegation as yet for the Board to deal with matters relating to harbour structures.

The Administration Manager informed the Board that staff were currently dealing with the issues relating to this application in so far as the wharf was concerned, and would report to the Board with a recommendation regarding the proposal.

6.3 **MATTERS ARISING**

The Chairman informed members that he had raised this issue at the recent Board Chairs Forum, as requested by the Board at its last meeting. Other Chairs were supportive of this Board's proposal to have a formal Matters Arising Report. However it appeared that most Boards already had an informal system in place. The Chairman said he had asked staff to provide a similar informal update for this Board.

6.4 **LE RACE**

Mr McKean said he understood that Le Race had been underwritten by the Council as a major Banks Peninsula event. He was concerned that this had happened whilst the meeting the Community Board had requested regarding the traffic congestion and associated problems on the day of the race, had not yet been convened by staff.

6.5 **GARDEN OF TANE**

Mr McKean said it had appeared from the recent Board seminar that any work on the Garden of Tane would not be occurring in the near future. He said there was some urgency needed in dealing with the wilding pines in the garden. It was suggested that this issue be channelled through the Request for Service system as it could be considered as a maintenance matter.

6.6 **PANDEMIC PLANNING**

Mr McKean noted that the Board, with the assistance of the Community Services Group was well placed to carry out consultation at a local level for pandemic planning. He reported that he had asked the Administration Manager to refer a message to the Community Services Group regarding the convening of a meeting.

6.7 **RURAL – RESIDENTIAL RATING**

Members noted that this matter was relatively urgent and asked that staff be asked to attend the September Board meeting to explain the relevant issues to the Board.

6.8 **STREET LIGHTING**

Mr Ryder questioned what system was now used for reporting street lighting faults, as some time ago he had reported that the streetlight on the Akaroa Croquet Pavilion was not working, but as yet it had not been fixed. The Administration Manager undertook to make enquiries on this matter.

6.9 **BOSSU ROAD ACCIDENT**

The Chairman reported that he had attended a meeting regarding the Coroner's findings on the army Unimog accident on Bossu Road. The Council had been allowed to make a formal response to those findings before an official decision was released on 28 August.

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6.10 BANKS PENINSULA OPEN SPACE AND BIO-DIVERSITY POTENTIAL

Councillor Parker reported on a seminar which had been presented by staff which had identified areas on Banks Peninsula that have high natural values, some of a national and even international standing. It was suggested that a similar presentation be made to the Board.

6.11 LITTLE RIVER SERVICES

It was noted that investigations into development of water and wastewater services for Little River should involve an opportunity for the community to formulate a more comprehensive plan for development of the town. Members felt it was important to have discussions with the community on these issues and asked that staff be mindful of this in the planning phases.

6.12 FLAG FLYING AT GREENS POINT

Councillor Parker reported that further information had been obtained on costs for the flying of a flag at the Britomart Monument on Greens Point. It would cost \$1,500 to \$2,000 to replace the present flagpole if it was found unsuitable. He suggested that the Union Jack be flown and possibly the Royal Navy Ensign. He reported that a sponsor was prepared to meet all the costs involved for this suggestion to proceed.

It was noted that contact would need to be made with the Department of Internal Affairs regarding the protocol of flying a flag of another nation without the New Zealand flag also being flown. It was also suggested that the New Zealand Police be consulted because of their history with the monument and that the Historic Places Trust also be informed. It was noted that it may be necessary to make provision for an annual maintenance grant from the Board's discretionary funding.

PART C – DELEGATED DECISIONS

7. CONFIRMATION OF REPORT – 26 JULY 2006

The Board **resolved** that the report of the Board meeting held on Wednesday 26 July 2006 be confirmed.

8. SUPPLEMENTARY REPORTS

The Board **resolved** that the following supplementary deputation be received and considered at the present meeting:

Deputation by Appointment – Donald Paterson

9. BANKS PENINSULA RUGBY CLUB LIQUOR LICENCE – AWA-ITI DOMAIN, LITTLE RIVER

The Board resolved to grant land owners' consent to the Bank Peninsula Rugby Club to apply for a liquor licence related to its clubroom facilities on Awa-iti Domain for the following hours of operation:

- 1 February – 30 September
 - Tuesday, Wednesday, Thursday 6.00 p.m. – 11.00 p.m.
 - Saturday 11.00 a.m.- 12 midnight
 - Sunday and Public Holidays 1.00 p.m. – 10.00 p.m.
- 1 October – 31 January
 - Wednesday, Thursday 6.00 p.m. – 11.00 p.m.

on the condition that the Banks Peninsula Rugby Club has a Host Responsibility Policy in place that is actively applied on each and every occasion it is serving alcohol under the terms and conditions of its liquor licence.

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10. QUARTERLY REPORT TRANSPORT CAPITAL PROJECTS

The Board requested that in future this report be circulated to members prior to the meeting. Members also asked that Banks Peninsula projects be identified in their ward areas.

11:50 – The meeting was adjourned.

13:30 – The meeting was reconvened.

11. RESOLUTION TO EXCLUDE THE PUBLIC

11.1 COMMUNITY SERVICE AWARDS

The Board **resolved** that the resolution to exclude the public, set out in the agenda, be adopted.

CONSIDERED THIS 27TH DAY OF SEPTEMBER 2006

**STEWART MILLER
CHAIRMAN**

19. 10. 2006

**AKAROA-WAIREWA COMMUNITY BOARD
23 AUGUST 2006**

PUBLIC EXCLUDED

**A meeting of the Akaroa-Wairewa Community Board
was held on Wednesday 23 August 2006 at 9.30am**

PRESENT: Stewart Miller (Chairman), Steve Lowndes, Winston McKean,
Bob Parker, Eric Ryder

APOLOGIES: Mr McKean left the meeting at 11:50 a.m. and was absent for
clause 12.

The Board reports that:

PART C – DELEGATED DECISIONS

13. COMMUNITY SERVICE AWARD NOMINATIONS

The Board considered the nominations that had been received for Community Service Awards for the Akaroa and Wairewa wards.

The Board **resolved** that the following Community Service Awards be presented for the 2006 year, at a ceremony to be held in October:

Cultural Category	Mr Frank McNeil
Sports Category	Mr Keith Vogan
Community Category	Mr Jack Hartley

The Board then **resolved** that members of the public be readmitted to the meeting (This report was submitted to the Council at its meeting on 19 October 2006 with the public present, the three nominees having been notified of their award.)

The meeting concluded at 1.40pm

CONSIDERED THIS 27TH DAY OF SEPTEMBER 2006

**STEWART MILLER
CHAIRMAN**