

2. 11. 2006

**LYTTELTON/MT HERBERT COMMUNITY BOARD  
20 SEPTEMBER 2006**

**A meeting of the Lyttelton/Mt Herbert Community Board  
was held on Wednesday 20 September 2006 at 4.00pm  
in the Diamond Harbour Community Centre**

**PRESENT:** Claudia Reid (Chairperson), Jeremy Agar, Stuart Bould, Ann Jolliffe,  
Dawn Kottier and Bob Parker.

**APOLOGIES:** Nil.

The Board reports that:

**PART A - MATTERS REQUIRING A COUNCIL DECISION**

Nil.

**PART B - REPORTS FOR INFORMATION**

**1. DEPUTATIONS BY APPOINTMENT**

- 1.1 Project Port Lyttelton representatives, Wendy Everingham and Margaret Jefferies, addressed the Board regarding aspects of the Lyttelton Swimming Pool upgrade and also the Lyttelton Community Garden and Recreation Centre.

In **receiving** the information, the Board **decided** to undertake a site visit to view the pool project and to meet the contractors.

The Board also requested advice from staff on the status of the local street lighting poles and their suitability for displaying the intended banners.

**2. BRIEFINGS**

- 2.1 Ann Liggett, Parks and Waterways Area Advocate, sought feedback from the Board on prioritising 2006/07 Greenspace projects from Schedule F of the Memorandum of Understanding.

Clause 10 (Part C) of this report details the decision made by the Board.

The Board also **decided**:

- That a Board seminar be held to determine a Reserves Development Programme for years 2 and 3 having regard to the Development Contribution Policy.
- That the Chairperson and Ann Jolliffe work with Greenspace staff to review and schedule the individual project items.
- To request that staff provide the Board with information on local memorials in the Lyttelton/Mt Herbert ward.
- That staff be requested to arrange for a condition assessment of the Governors Bay foreshore accessway to be undertaken.

- 2.2 David McNaughton, Area Rooding Manager (Banks Peninsula), updated the Board on local rooding projects and issues.

The Board **received** the information.

**3. PETITIONS**

Nil.

**4. CORRESPONDENCE**

The Board considered items of correspondence from the community and **decided**:

**4.1 PURAU FORESHORE PROJECT**

That the reserves funding for the Purau Foreshore Beautification Project be made available to the local management committee.

**4.2 LYTTELTON CLUB – INDOOR BOWLS SECTION – FUNDING SUPPORT**

That a grant of \$200 be made to the Lyttelton Club's Indoor Bowls Section for its Annual All Day Bowling Tournament on 8 October 2006, to be sourced either from the Board's 2006/07 discretionary fund or from the relevant Council Business Unit's operational budget.

**4.3 MR DOUG ILLINGWORTH, 14 ROSS TERRACE**

- (a) That staff be requested to evaluate the condition of the small wall at the Ross Terrace/Selwyn Terrace intersection.
- (b) That if required, a directional sign to the Bridle Path Walkway be installed at the Ticehurst Terrace/Hawkhurst Road intersection.

**5. NOTICES OF MOTION**

Nil.

**6. BOARD MEMBERS' INFORMATION EXCHANGE**

Members highlighted matters of current interest and the Board **decided**:

**6.1 LYTTELTON BOARD MEETING VENUE**

That staff be requested to investigate the options of:

- (a) The conversion of the former Council's office space alongside the Lyttelton Library into a meeting room for the Board.
- (b) The refurbishing of the Grubb Cottage buildings for the same purpose.

**6.2 SANDY BAY – SAND REPLENISHMENT**

That staff be requested to report on the requirements for the sand replenishment of Sandy Bay.

**6.3 RAPAKI**

The Board was given an update on current activities including the matter of rates on Maori land, to be further discussed with appropriate Council staff.

**6.4 LYTTELTON MUSEUM – CAR PARKING**

That staff be requested to report on the provision of on-street angle parking outside the Lyttelton Museum.

**6 Cont'd**

**6.5 BRIDLE PATH ROAD/TICEHURST TERRACE**

The staff be asked to investigate the provision of a car parking area for use by Bridle Path walkers.

**6.6 LYTTELTON COMMUNITY ASSOCIATION**

Members noted that the new Association was now in operation.

**6.7 ROAD SAFETY COMMUNITY FUND**

Members noted that this was a new initiative providing funding for community based road safety projects.

**6.8 COMMUNITY FOCUSED LAND TRANSPORT ACTIVITIES**

Details were advised of the changes to Land Transport New Zealand's funding for road safety projects from July 2007 which will be devolved to local authorities to decide on what activities and initiatives are to occur.

Staff were asked to advise on the implications of this change for Banks Peninsula road safety programmes.

**6.9 PURAU RESIDENTS' ASSOCIATION**

Members noted that arising from a recommendation from Civil Defence, the Association was developing a telephone tree for tsunami warnings.

**6.10 PURAU BUS SHELTER – RELOCATION**

That staff be requested to investigate the relocation of the bus shelter at Purau and report back to the Board.

**6.11 RESERVE MANAGEMENT COMMITTEES**

That staff be requested to progress development plans for the Lyttelton Reserves Committee and Lyttelton Recreation Reserve Committee and further to reclassify the Lyttelton Recreation Reserve from a public to a recreation reserve.

**6.12 DRAFT METRO PASSENGER TRANSPORT STRATEGY 2006/12**

The Board **decided** that the Chairperson prepare and circulate to members a proposed Board response on the Draft Metro Passenger Transport Strategy by the due date of 30 September 2006.

**6.13 NEW ZEALAND WALKING CONFERENCE – BOARD MEMBER ATTENDANCE**

Staff advised that a report would be prepared for the Board's next meeting seeking approval for Ann Jolliffe to attend this conference in November 2006.

**7. COMMUNITY BOARD PRINCIPAL ADVISER'S UPDATE**

The Board **received** an update on recent and key upcoming activity and topics involving the Board.

**8. MEMBERS' QUESTIONS**

At its meeting on 16 August 2006, Ann Jolliffe tabled the following question:

*"What is the current status of the Steadfast Reserve previously used by the Sea Cadets and does a lease still exist?"*

The Council's Property Consultant (Tom Lennon) submitted the following response:

*"The Sea Cadets have used the subject building for a number years. Their occupation of the building existed before the former Banks Peninsula District Council purchased the land in January 2000. There is no current lease in place neither records of previous leases. I understand by the discussions I had with a Sea Cadet's representatives that their use of the premises was a verbal agreement between Banks Peninsula District Council and the Sea Cadets. The future use of Steadfast Reserve as a whole will be reviewed over the next 12 months or so. The review process will include consultation with key stakeholders within Council including Parks and Planning Units. Ultimately an options report will be prepared and presented to the Council via the Lyttelton/Mt Herbert Community Board for consideration. As part of the investigations we will seek the views of local residents. The long term use of the subject building will be included as part of the review for Steadfast Reserve. I understand that the building is also used by the Cass Bay Residents' Association for their regular meetings."*

The Board **received** the information.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD****9. CONFIRMATION OF MEETING REPORT – 16 AUGUST 2006**

The Board **resolved** that the report of its ordinary meeting (both open and public excluded sections) held on 16 August 2006, be confirmed.

**10. BRIEFINGS (CONT'D)**

Further to Clause 2.1 (Part B) of this report (2006/07 Greenspace Projects), the Board **resolved** that the following Reserves Development Programme for 2006/07 be adopted:

**TRACK WORK**

|                  |   |          |
|------------------|---|----------|
| Development Plan | Planning for the "Head to Head" Walkway | \$10,000 |
| Cass Bay         | Track realignment/redevelopment         | \$20,000 |
| Diamond Harbour  | Track development on steep sections     | \$10,000 |
| Maori Garden     | Track realignment/redevelopment         | \$30,000 |

**RESERVE DEVELOPMENT****Whaka Raupo/Reserve 68**

|                  |                                   |         |
|------------------|-----------------------------------|---------|
| Development Plan | Produce 5-10 year plan            | \$5,000 |
| Planting/fencing | Materials for reserve development | \$5,000 |

**Governors Bay**

|                  |  |          |
|------------------|--|----------|
| Development plan | Looking at all reserves in the area and linkages | \$5,000  |
| Planting         | In the area where the Boneseed was removed       | \$15,000 |

**Stoddart Point Reserve**

|          |  |          |
|----------|--|----------|
| Car Park | 20-30 car parks and associated landscaping | \$95,000 |
|----------|--|----------|

**Lyttelton Recreation Ground**

|                  |                        |         |
|------------------|------------------------|---------|
| Development plan | Produce 5-10 year plan | \$5,000 |
|------------------|------------------------|---------|

**Corsair Bay**

|                  |                              |         |
|------------------|------------------------------|---------|
| Development Plan | Revision of Peter Rough plan | \$5,000 |
|------------------|------------------------------|---------|

**Purau**

|          |   |          |
|----------|---|----------|
| Planting | As per the Beautification Association application | \$10,000 |
|----------|---|----------|

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**11. LIQUOR LICENSING SUBCOMMITTEE**

Further to a report from the Community Secretary, the Board **resolved** that Jeremy Agar and Ann Jolliffe with the Chairperson *ex officio*, be appointed to a Board Liquor Licensing Subcommittee with power to act, and to co-opt, if necessary.

**12. BOARD REPRESENTATION ON OUTSIDE ORGANISATIONS**

The Board considered a report from the Community Board Principal Adviser inviting the Board to (a) consider appointing a liaison representative to the Lyttelton Town Information Centre and (b) to receive an update on progress relating to other Board appointments to outside organisations.

The Board **resolved**:

- (a) That Jeremy Agar be appointed as the Board's liaison representative on the Lyttelton Town Information Centre.
- (b) To note that staff will report back at a later date on issues relating to the Orton Bradley Park Board and Harvey Page Trust/Corsair Bay Advisory Committee.

The meeting concluded at 6.32pm.

**CONFIRMED THIS 18TH DAY OF OCTOBER 2006**

**CLAUDIA REID  
CHAIRPERSON**