

## **7. ADMINISTRATION MANAGER'S UPDATE**

The Administration Manager updated the Board on the following issues:

### **7.1 NOTIFICATION PERIOD FOR SUBMISSION HEARINGS**



It was reported at the August meeting of the Board that Council did “*not have a formal policy in respect of other hearings*” (referring to hearings other than where there is a statutory requirement). This advice was inaccurate. The Council does in fact have a Consultation Policy, although it does not stipulate a minimum notification period for advising submitters of when their submission will be heard. The Council would, however, always endeavour to give sufficient notification to submitters on any issue.

This issue came to the Board's table in respect of the notification period for submissions to the LTCCP. Council received over 2,000 submissions to the LTCCP, of which approximately 420 submitters wished to be heard. The Council had to consider all submissions in a relatively short time period. There was a complaint to the Auditor General's Office regarding the Council's processing of submissions and time allocated to hearings on the LTCCP. The Auditor General responded by saying “The Local Government Act 2002 requires a local authority to give submitters a reasonable opportunity to be heard should the submitter so request. The act does not specify matters such as the time that must be made available for submitters, and it is for each Council to determine that having regard to practical considerations noted above.” The timing of the LTCCP is governed by the Local Government Act 2002.

### **7.2 ACTIVITY MANAGEMENT PLANS – AKAROA MUSEUM**

### **7.3 SPEED RESTRICTIONS BYLAW – WESTERN VALLEY ROAD**

The Board believed it had a mandate from the community for the 50 kph area on Western Valley Road to be extended to the intersection with Church Road and asked that staff address this issue with that mandate in mind.

### **7.4 LITTLE RIVER PLAYGROUND**

The Board asked that staff look at the mowing of the area between the Railway Shed and the railway line when the reserves contract was next considered.