

15. 6. 2006

**LYTTELTON/MT HERBERT COMMUNITY BOARD  
12 APRIL 2006**

**A meeting of the Lyttelton/Mt Herbert Community Board  
was held on Wednesday 12 April 2006 at 4.30 pm**

**PRESENT:** Claudia Reid (Chairperson), Jeremy Agar, Stuart Bould, Ann Jolliffe, Dawn Kottier and Bob Parker.

**APOLOGIES:** Nil

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. CORRESPONDENCE**

- 1.1 A letter was received from the Diamond Harbour Community Early Childhood Centre Inc thanking the Board for its support for the recent needs analysis conducted to assess the need for early childhood care and education in the local community. A copy of the Needs Analysis was attached.

The Board **decided** to thank the Diamond Harbour Community Early Childhood Centre Inc for the excellent report produced.

- 1.2 A letter was received from Mr David Bundy requesting funding from the Board for a hedge trimmer and power cable to assist in voluntary work on vegetation control in the Board's area.

The Board **decided** to request that staff report back on this matter.

**2. BRIEFING**

**Bob Lineham, the Council's Director Strategic Investment and Chief Executive Officer of Christchurch City Holdings Ltd (CCHL)**, was in attendance to give a briefing to the Board on the Lyttelton Port Company. He provided the background and rationale to the CCHL takeover bid of the Lyttelton Port Company and discussed the subsequent actions of all the relevant parties. Mr Lineham outlined the likely immediate outcome of the bid and the way forward for CCHL and the Port Company.

**3. PUBLIC FORUM**

- 3.1. **Colleen Eason, Art Gallery In Lyttelton**, was in attendance to discuss a proposal for an art gallery in Lyttelton. She proposed that the 20 Oxford Street site continue to be developed as an art gallery with a focus on serving the community and providing community exhibition space, but stated that this would require support from the Board for a new lease arrangement for the building.

The Board **decided** to request that staff report back to the next meeting on this matter.

Ann Jolliffe noted that as chairperson of the Community Arts Council she had some supporting information on this matter and would convey this to the relevant staff.

- 3.2. **Malcolm Carne, Board of Trustee Member of St Joseph's School, and Constable Eric Turner** were in attendance to discuss traffic safety concerns outside St Joseph's School on Winchester Street in Lyttelton. They outlined their preferred improvements and discussed the advantages and disadvantages of various solutions to the problem.

The Board **decided** to request that Transport and City Streets staff report back to a future meeting on traffic safety issues on Winchester Street.

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**4. COMMUNITY BOARD DELEGATIONS AND TERMS OF REFERENCE**

The Board considered a report on the Delegations and Terms of Reference for all Community Boards across the city.

The Board **decided** to receive the report and noted that specific delegations to the Lyttelton/Mt Herbert Community Board would be included in the formal delegations document.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**5. STANDING ORDERS**

The Board **resolved** to:

1. Adopt for its meeting on 12 April 2006 the Standing Orders made by the Christchurch City Council on 26 June 2003.
2. Note that the Council will consider at its meeting on 20 April 2006 a resolution that its Standing Orders apply to all meetings of the Lyttelton/Mt Herbert and Akaroa/Wairewa Community Boards.

**6. REMUNERATION REVIEW**

The Board **resolved** to hold an extraordinary meeting on Thursday 27 April 2006 at 3pm to consider this matter.

**7. CONFIRMATION OF REPORT**

The Board **resolved** that the report of the inaugural meeting held on Wednesday 15 March 2006 be confirmed.

**8. LYTTELTON/MT HERBERT COMMUNITY BOARD:  
PROPOSED SCHEDULE OF MEETINGS FOR 2006**

The Board considered a report submitting a proposed schedule of ordinary meetings in 2006 for the Board's approval.

The Board **resolved** to:

1. Approve the ordinary meeting schedule as detailed in the report.
2. Request that the Chairperson and Community Board Principal Adviser report back to the Board with proposed meeting venues for the year, based on the discussion at this meeting.

**9. CODE OF CONDUCT REPORT**

The Board considered a report advising the Board of the recommendation of the Joint Community Board Working Party, that Community Boards adopt the draft Code of Conduct, as attached to the report.

The Lyttelton/Mt Herbert Community Board **resolved** to adopt the draft Code of Conduct, as attached to the report, as its Code of Conduct.

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**10. BOARD MEMBERS' INFORMATION EXCHANGE**

Board members discussed a number of matters and noted the following:

1. That the Community Board Principal Adviser would report to the next meeting with a recommendation for Board representation at the Community Boards Forum in Lower Hutt in July 2006.
2. That the Board wishes to work closely with the Akaroa/Wairewa Community Board on matters of common interest across Banks Peninsula and that this could be captured in Board objectives.
3. That the Board would like to consider a Community Awards scheme for its area. The Community Board Principal Adviser was requested to investigate this with relevant staff.
4. That the Board would consider at its next meeting appointing representatives to appropriate outside groups and organisations.
5. That the Board would like an update from staff on any outstanding capital works planned for 2005/2006.
6. That the Board would like an update from staff on the final Lyttelton Swimming Pool Tender and an outline of the proposed works programme.

The meeting concluded at 7pm.

**CONSIDERED THIS 17TH DAY OF MAY 2006**

**CLAUDIA REID  
CHAIRPERSON**