


5. ADMINISTRATION MANAGER'S UPDATE

5.1 AGENDA PAPER

The Board agreed that the agenda paper for its meetings would be as follows:

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1. Apologies
 2. Confirmation of Report
 3. Petitions
 4. Correspondence
 5. Deputations by Appointment
 6. Reports
 7. Administration Managers Update
 8. Notices of Motion
 9. Questions
 10. Board Members Information Exchange

The Administration Manager also updated the Board on its delegations and the Terms of Reference for Community Board's.