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**SHIRLEY/PAPANUI COMMUNITY BOARD
5 JULY 2006**

**A meeting of the Shirley/Papanui Community Board
was held on Wednesday 5 July 2006 at 4.00 pm
in the Boardroom, Papanui Service Centre**

PRESENT: Yvonne Palmer (Chairperson), Myra Barry, Bill Bush, Ngaire Button, Graham Condon and Norm Withers.

APOLOGIES: An apology for absence was received and accepted from Megan Evans.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. GOOD NEIGHBOUR AWARDS

Bill Ravenwood and Geoff Williams were presented with Good Neighbour Awards from the Board in recognition of the work they do each year removing fallen leaves from the street trees in St James Avenue.

2. DEPUTATIONS BY APPOINTMENT

2.1 Judith Bruce

Judith Bruce from the Burwood Day Care Centre for the Elderly, discussed the organisation's needs in terms of the requirement of a facility in the Shirley/Papanui area.

The Board **received** the information and requested that the acting Community Engagement Adviser investigate this matter further.

2.2 Kenneth Kinzett

Kenneth Kinzett discussed concerns relating to his belief that there is a lack of Council involvement/processes in place to ensure that the integrity of the City Plan is being maintained.

The Board **received** the written submission and undertook to forward same to the Council's Legal Services Unit for a response.

3. UPDATE FROM ENVIRONMENT CANTERBURY

Shannon Ussher from Environment Canterbury updated the Board regarding:

- The results of consultation in respect of the Kainga bus service review, including an outline of the proposed new service to be introduced in November 2006.
- The results of community consultation regarding the proposal to extend the bus route for residents of the Northwood subdivision.

The Board **received** the information and congratulated Environment Canterbury staff on the success of the consultation undertaken with residents.

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4. UPDATE OF BOARD FUNDS

The Board **received** schedules detailing end of year balances in regard to its 2005/06 Discretionary, SCAP and Youth Development Funds, together with up to date schedules for 2006/07.

5. UPDATE FROM COMMUNITY BOARD PRINCIPAL ADVISER

The Board **received** an update on current issues from its Principal Adviser.

6. PRESENTATION OF PETITIONS

Nil.

7. CORRESPONDENCE

- Email from Stuart Woods – an information memo is forthcoming in relation to Nyoli Street and Primrose Street.
- Garry Moore – informal chat with Board/visit local initiatives/issues affecting the community – proposed date 14 August 2006.
- Youth Development Fund urgent application for funding – Committee to meet at 10.30 am at Rehua Marae on 12 July 2006.
- Tim Barnett – Acheson Avenue one stop shop.
- Patrick Power – complaints regarding a barking dog.
- St Albans School – use of English Park.
- Clayton Cosgrove – serving of warrants by Police, zebra crossings and container deposit legislation.
- Mark Burton – response to Clayton Cosgrove's letter regarding warrants (legislative amendments).
- Environment Canterbury – hearing of the Board's submission on the Draft Regional Passenger Transport Plan.
- Copy of letter from Garry Moore to Belfast Community Trust (reserve and development contributions and community facilities for Belfast).
- Outdoor Pool Asset Condition report.
- Rates Rebate Scheme information.

8. CHAIRPERSON'S AND BOARD MEMBERS' INFORMATION EXCHANGE

Board members were provided with an opportunity to give an update on community activities.

9. MEMBERS' QUESTIONS

Nil.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

10. CONFIRMATION OF MEETING REPORT – 21 JUNE 2006

It was **resolved** that the report of the Board's meeting of 21 June 2006 be confirmed as a true and accurate record of that meeting.

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11. MALVERN PARK TOILET REPLACEMENT

The Board's approval was sought to the proposed upgrade of the Malvern Park Pavilion by the Canterbury Rugby Football Union ("CRFU"); and replacement of the existing Malvern Park public toilet.

The Board **resolved** to:

- (a) Approve the plan in attachment 4 to the agenda to proceed to detailed design and construction of the new public toilet at Malvern Park,
- (b) Approve the plan in attachment 1 to the agenda to proceed to detailed design and construction of the Malvern Park Pavilion (by Canterbury Rugby Football Union).

Subject to the following conditions:

1. That the Canterbury Cricket Association Incorporated surrenders its lease for the pavilion site at Malvern Park.
2. That the Canterbury Rugby Football Union Incorporated negotiates a new lease with the Christchurch City Council to include the existing pavilion site and intended public toilet.
3. That the lease period be broken into three (3) eleven (11) year periods with a right of renewal at the end of the first two (2) periods, subject to the Canterbury Rugby Union Incorporated having a history of paying all dues owed by it to the Christchurch City Council; that the Council is satisfied that the terms and conditions of the lease have been complied with; that there is sufficient need for the recreational activity specified in the lease, and that in the Council's opinion and public interest some other sport, game or recreational activity should have not priority for the pavilion.
4. That any necessary building and resource consents are obtained.
5. That the approval of the Minister of Conservation is obtained.
6. Before any work commences on the site the applicant is to be responsible for locating all the existing services that are located within Malvern Park, and ensuring they are not damaged by any contractors.
7. The construction area being maintained by the applicant and/or their contractors in a safe and tidy condition at all times.
8. Before any tenders are let or work commences on the site, discussions are to be held with Brent Smith, Capital Projects Team Manager. This will include the applicant signing a contract agreeing to ordered construction and alterations at Malvern Park.
9. A bond of \$2,000 is to be paid by the applicant to the Christchurch City Council via Brent Smith, Capital Projects Team Manager, before work commences upon the site. This bond, less any expenses occurred by the Council, is to be refunded to the payee upon the completion of the work and lodgement of the survey plan as built with Brent Smith.
10. The Canterbury Rugby Football Union is to pay the Council and Department of Conservation costs, as detailed in the signed quotation form completed by the Canterbury Rugby Football Union.
11. That any use of Malvern Park associated with activities organised by the Canterbury Rugby Football Union at the pavilion is undertaken by way of bookings through the sports field allocation process administered by the Council's Recreation and Sports Unit. The public shall have full entitlement to use the park in compliance with any Christchurch City Council bylaws outside the Canterbury Rugby Football Union Incorporated activities of coaching, rugby practice and games.

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12. REPORT OF THE SHIRLEY/PAPANUI COMMUNITY BOARD'S YOUTH DEVELOPMENT SUB COMMITTEE

The Board received the report of its Youth Development Sub Committee which met on 21 June 2006, and **resolved** to adopt the following recommendations:

1. YOUTH DEVELOPMENT FUND CRITERIA

That the following changes/additions (shown in italics) be made to the application form:

(a) **Eligibility:**

- Age groups 12-25 years (no change).
- Individuals and groups can apply (no change).
- *Multiple applications from members of the same team must be presented as a group application.*
- Projects must have obvious benefits for the young person and, if possible, the wider community (no change).
- Applications can be made at any time, *but limited to one application per annum.*
- *Ideally, applications should be received six weeks before funding is required.*
- *Urgent applications will be considered.*
- *Retrospective applications will not be considered.*
- *The Board's decision will be final and there will be no right of appeal.*

In terms of group applications, it was acknowledged that it would be up to staff to follow up on individual applications where it was indicated the applicant belonged to a team, as it would be possible that other individual applications would be forthcoming. In that case, staff preparing the report would speak with the team coach in terms of that person putting a group application together.

Individual needs will be assessed as part of the Board's criteria (without being stated on the application form).

- (b) That the wording on the Declaration pertaining to the application form be changed to state "Once I have completed the project, I understand that I *will be invited* to report back to the community board....." .

2. FUNDING FOR 2006/07

The Board allocated \$25,000 for 2006/07 for its Sport and Recreation Fund which also includes the Youth Development Fund.

The Committee **recommended** the following split to the Board's Sport and Recreation Fund for 2006/07:

- | | |
|-----------------------------|----------|
| • Youth Development Fund | \$10,000 |
| • Sport and Recreation Fund | \$15,000 |

- (a) That all Youth Development Fund recipients be presented with a Certificate of Achievement when reporting back to the Board. In this regard it was noted that an afternoon tea is scheduled for Youth Development Fund recipients to report back at 4.00 pm on 10 August 2006.

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13. NOTICE OF MOTION

Nil.

The meeting concluded at 7.35 pm.

CONFIRMED THIS 19TH DAY OF JULY 2006

**YVONNE PALMER
CHAIRPERSON**