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**LYTTELTON/MT HERBERT COMMUNITY BOARD
27 JUNE 2006**

**A meeting of the Lyttelton/Mt Herbert Community Board
was held on Tuesday 27 June 2006 at 4.30 pm**

PRESENT: Claudia Reid (Chairperson), Jeremy Agar, Ann Jolliffe and Dawn Kottier.

APOLOGIES: Stuart Bould.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. CORRESPONDENCE

1.1 LYTTELTON CEMETERY

A letter was received from Gwenneth May thanking the Council for the improvement in the maintenance of the Lyttelton Cemetery and for the new rest area. The suggestion was made to dedicate the rest area to the memory of all the people who died in the 1919 influenza epidemic and are buried in the unmarked graves in that area.

The Board **received** the information.

The Board **resolved** to request that staff report back on the process to dedicate a portion of the cemetery, together with an appropriate costing.

1.2 CASS BAY RESIDENTS' ASSOCIATION INC

A letter was received from the Cass Bay Residents' Association inviting a Board representative to attend their monthly committee meetings.

The Board **received** the information.

2. DEPUTATIONS BY APPOINTMENT

2.1 PROPOSED PORT OF LYTTELTON SALE

Christine Dann appeared on behalf of area residents and Keep Our Port Public to raise concerns about the future of the Port of Lyttelton. Submitted information was tabled.

The Board thanked Ms Dann for her presentation and **received** the information.

2.2 DOMESTIC STORAGE OF PETROL

Don Cameron, Chief Fire Officer of the Diamond Harbour Fire Brigade was unable to attend the meeting due to work commitments. The Chairperson conveyed Chief Cameron's concerns about the possible increase in the domestic storage of petrol resulting from the termination of petrol sales at Church Bay starting 1 July 2006.

The Chairperson also noted Chief Cameron's concerns regarding the Diamond Harbour Community Hall fire alarm system, which relies on neighbours to turn the alarm off in the event of a false alarm. Chief Cameron reported that false alarms had recently resulted in multiple unnecessary call-outs of volunteer staff and equipment such that consideration was being given to introducing a fine for false alarm call-outs.

The Board **received** the information.

The Board **decided** to request staff to investigate how the fire alarm system at Diamond Harbour Community Hall operates and to report back to the Board with suggestions on how to improve the system.

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2.3 CYCLIST SCULPTURE

Simon Hollander from Mainland Cycling Ltd spoke to the Board regarding a proposal for a cycling monument on Evans Pass. Submitted information was tabled.

The Board thanked Mr Hollander for his presentation and **received** the information.

The Board **decided** to refer the proposal to staff for consideration.

3. LYTTTELTON POOL REDEVELOPMENT

Lyall Matchett, the Sports Facilities Adviser, updated the Board on the progress of the Lyttelton Pool Redevelopment. A revised plan was tabled at the meeting.

The Board **received** the information and requested that staff provide information about suggested painting schemes to the Board in the future.

4. ROADING UPDATE

David McNaughton presented the Board with an update concerning roading works in the Lyttelton/Mt Herbert area.

The Board **received** the information.

5. COMMUNITY BOARD PRINCIPAL ADVISER'S UPDATE

5.1 Community Board Newsletter

Jeanne Pearce updated the Board relevant to costs and process considerations for publication of a Community Board newsletter.

The Board **received** the information.

The Chairperson requested that the Board revisit the decision concerning whether to fund a Community Board newsletter, to include considering publication on a biannual instead of a quarterly basis.

5.2 Other Matters

The Board **received** a verbal update on relevant Community Board and Council matters.

Pursuant to Standing Order 2.16 the Chairperson moved to change the start time of regularly held Community Board meetings:

The Board **resolved** to change the start time of future meetings from 4.30pm to 4.00pm.

6. NOTICES OF MOTION

6.1 LYTTTELTON TAGBUSTER INITIATIVE

The Board **resolved** that \$250 from the Chairperson's Discretionary 2005/06 fund be allocated for paint to support the Lyttelton tagbusting initiative.

6 Cont'd

6.2 REMUNERATION FOR BANKS PENINSULA COMMUNITY BOARD MEMBERS

The Board **resolved** that following the Remuneration Authority's recent decision to roll-over former Banks Peninsula District Council remuneration levels for Banks Peninsula ward Board members in the enlarged Christchurch City, the Lyttelton/Mt Herbert Community Board write to the Minister of Local Government, (with copies to the Remuneration Authority, Local Government Commission and Local Government New Zealand), asking for the manner in which Banks Peninsula Community Board member remuneration is determined to be reviewed, so as to remedy the present inequality between the urban and rural wards.

6.3 MAINTENANCE OF LYTTELTON SIGNAL BOX SITE

The Board **resolved** that staff be requested to inform the Board on the ownership status of the signal box site on the south side of Gladstone Quay, Lyttelton and, a) should the site be a Council responsibility, that staff report to the Board on a plan for managing the trees beside the signal box, or b) alternatively, should the site be the responsibility of Lyttelton Port Company, staff bring to its attention the unsatisfactory nature of the trees.

7. QUESTIONS

7.1 Board member Claudia Reid tabled the question:

"What progress has been made with the Community Resource Consent Kitset that was being produced for Banks Peninsula residents and groups? Are there other resources available that communities can use in the interim?"

7.2 Board member Jeremy Agar tabled the question:

"On what basis were stop signs erected at the corner of Reserve Terrace, Stevenson Steep and Randolph Terrace? Are these signs considered satisfactory?"

The Board **received** the following answer:

"Signs were erected in accordance with a board directive on 29 November 2000. Works as constructed are considered satisfactory."

7.3 Board member Jeremy Agar wishes tabled the question:

"Are there other projects which are planned, but unknown to the present Community Board, that have the potential to affect streets or other public places? Will these proposals be brought before the Community Board for their approval?"

The Board **received** the following answer:

"Major works affecting public places and streets are as a matter of course brought to the Board's attention for due consideration."

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

8. CONFIRMATION OF REPORT

The Board **resolved** that the report of the extraordinary meeting of the Lyttelton/Mt Herbert Community Board held on Thursday 27 April 2006 and the report of the ordinary meeting held on Wednesday 17 May 2006 be confirmed.

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9. COMMUNITY SERVICE AWARDS

A report advising the Board of the proposed programme for Community Service Awards 2006 was considered.

The Board **received** the information.

The Board **resolved** to:

1. Launch an annual Community Service Award, with nominations open from 30 June through 1 August, with a ceremony to be held in September, possibly in conjunction with the Akaroa/Waiwera Community Board.
2. Fund up to \$1,500 for the costs of such award from its 2006/07 discretionary fund.

10. BOARD REPRESENTATION ON OUTSIDE ORGANISATIONS

The Board considered appointing liaison representatives to residents' associations and to nominate representatives to some city and community organisations/committees.

The Board **resolved** to make the following appointments:

Lyttelton Harbour Residents' Association	Jeremy Agar
Cass Bay Residents' Association	Jeremy Agar
Charteris Bay Residents Association	Claudia Reid
Church Bay Neighbourhood Group	Claudia Reid
Diamond Harbour Community Association	Claudia Reid
Governors Bay Community Association	Stuart Bould
Lyttelton Museum	Ann Jolliffe
Port Levy Residents Association	Claudia Reid
Project Port Lyttelton	Ann Jolliffe
Purau Residents' Association	Claudia Reid
Rapaki	Dawn Kottier
Safer Banks Peninsula	Dawn Kottier
Lyttelton Harbour and Bays Youth Council	Dawn Kottier & Ann Jolliffe
Corsair Bay Residents' Association	Jeremy Agar
Age Concern Canterbury	Ann Jolliffe
Lyttelton Harbour Issues Group	Stuart Bould
Selwyn-Banks Peninsula Road Safety Committee	Claudia Reid

The Board further **resolved** to request staff to give further consideration to representation on the following:

Harvey Page Trust/Corsair Bay Advisory Committee
Cressy House Trust Board
Orton Bradley Park Board.

The Board also requested that staff inquire as to whether the Lyttelton Information Centre is interested in having a Community Board representative attend their meetings.

The meeting concluded at 7:10 pm.

CONSIDERED THIS 19TH DAY OF JULY 2006

**CLAUDIA REID
CHAIRPERSON**