

8. BID FOR 2009 COMMUNITY BOARD CONFERENCE

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Secretariat Manager
Author:	Anusha Guler

PURPOSE OF REPORT

1. The purpose of this report is to seek the Council's approval for the Christchurch City Council put in a bid to host the 2009 Community Board Conference in Christchurch.

EXECUTIVE SUMMARY

2. At a meeting of the Community Board Chairpersons and Staff Forum, held on Friday 23 June 2006, it was suggested that the Christchurch City Council should make an application to Local Government New Zealand to host the Community Board Conference for 2009.
3. A National Community Board Conference is held every two years. The Christchurch City Council hosted the 1997 Community Board Conference.
4. Bids to host the conference are due by 11 September 2006 at the New Zealand Community Board Executive meeting.

FINANCIAL AND LEGAL CONSIDERATIONS

5. It is intended that costs of the conference will be covered by registration fees and various sponsors for events. These costs include a Professional Conference Organiser, venues and the activities in the Conference programme. The Council's Civic and International Relations Team would provide advice of protocol and city activities in the programme. A budget of up to \$14,000 will be required for deposits for venue bookings and engaging a Professional Conference Organiser. It is anticipated based on the conference hosted by Dunedin City Council in 2005 that approximately 200 persons will attend the conference.
6. The Chairs of each of the city Community Boards have said that the Community Boards will allocate \$2,000 from their Discretionary Funds, and the Banks Peninsula Community Boards allocate a \$1,000 each. This will provide funding of \$14,000. In addition the Secretariat Unit will seek approval from the Council to budget for an additional \$15,000 in the 2007/08 Annual Plan in the event of any shortfall arising.
7. There are no legal implications.

STAFF RECOMMENDATION

It is recommended that the Council approve Christchurch City Council to put in a bid to host the 2009 Community Board Conference.