

9. 2006/16 LONG-TERM COUNCIL COMMUNITY PLAN - ACTIVITY MANAGEMENT PLANS

General Manager responsible:	General Manager Strategic Development and General Manager Corporate Services
Officer responsible:	Planning Strategy Manager
Author:	Carolyn Ingles, Planning Strategy Manager, DDI 941-8902

PURPOSE OF REPORT

1. The purpose of this report is to inform and align the expectations of the Council regarding the information required for the 2006/16 Long-Term Council Community Plan (LTCCP) and the process proposed for reporting and approving that information.

EXECUTIVE SUMMARY

2. The Local Government Act 2002 requires the Council to have a LTCCP at all times and by 30 June 2006 the LTCCP must meet all requirements of the legislation.
3. Development of the 2006/16 LTCCP will be a complex and time-consuming task. There are many strands of work that need to come together and form a cohesive Community Plan.
4. For the first time our LTCCP will be audited (both the draft and final). It is not possible for Audit to review the draft in the time available between pulling it all together (around January/February) and having the Council adopt the draft (mid-March). Audit will take a progressive approach and audit our processes and economic assumptions, and review our Activity Management Plans (AMPs) from June to December.
5. To ensure we produce a compliant LTCCP that reflects community needs and the Council's fiscal aspirations will require a disciplined approach from both the executive and elected members.
6. Part of this is recognising that we cannot leave decisions on major changes in direction etc. until the end of the process.
7. The challenge is also to produce a LTCCP that people can read and follow. The current LTCCP has over 400 identified performance measures – far too many for any reader to absorb. It starts with ensuring that we have succinct outcomes, we clearly describe how we are going to contribute to these, and then defines some SMART performance measures.
8. Key components of the LTCCP are the community outcomes, how the Council will contribute to the community outcomes (for Christchurch City Council these are the strategic directions and strategies), the AMP and the policies which need to be included in the LTCCP.
9. While these policies were developed for the 2004-2014 LTCCP, it may not be possible to review all policies for the 2006-2016 LTCCP. In particular the development contributions policy will be reviewed and provisions to enable contributions relating to the downstream effects of development on transport and community facilities will be presented to the Council for consideration. There will be other funding and financial contributions which will also need to be reconsidered.
10. In the timeframe available, not all strategies will have been developed and aligned with community outcomes. While a number of strategies have been developed in recent years, they are not consistent in content or structure. It is intended that strategies will be reviewed and developed during the next three years to achieve tighter alignment between strategies and AMPs for the 2009-2019 LTCCP.

Timeframe for draft and final ltccp and audit requirements

11. The draft LTCCP must include a statement from Audit on:
 - The extent to which the Christchurch City Council has complied with the requirements of the Act;
 - The quality of the information and assumptions underlying forecast information; and

- The extent to which forecast information and performance measures provide an appropriate framework for the meaningful assessment of the actual levels of service provision.
12. The draft LTCCP needs to be signed off by the Council in March 2006 to enable audit to review the document prior to release. Public consultation is programmed for April-May 2006. The familiar process of submissions, hearings and consideration of submissions occurs and the final LTCCP is adopted by 30 June 2006.

Community Outcomes

13. Community outcomes identify the outcomes the community desires and belong to the community, not the Council. The Council must, however, be satisfied that the process has encouraged the public to contribute to the identification of community outcomes. Draft community outcomes have been developed during the past months with community and sector groups. These draft community outcomes will be released for wider public consultation in early May.

Strategic Directions and Strategies

14. The strategic directions and strategies describe how the Council will contribute to furthering community outcomes. Effectively this becomes the link between community outcomes and strategic directions and strategies, and they become a tool for aligning the AMPs. The strategic directions have been developed over the past six months and have been presented in draft for comment to community boards and the Council. The draft strategic directions will be released for public consultation along with the community outcomes in early May.

Activity Management Plans

15. AMPs are key building blocks in preparing a LTCCP but they do not appear in the LTCCP. They set out what the Christchurch City Council intends to do and why. Review of AMPs will occur in two parts:
- **Phase 1:** A stocktake of current activity, including service levels, the drivers for the service and existing policy decisions (if any) leading to that service. Information will also be presented on issues relating to the level of service which the Council will need to consider. This phase is for Councillors to note and understand the activity information and issues. **It is not for decision.** The likely template which will be used to present this information is shown in Appendix 1 along with an example of a service, in this case relating to libraries. The catalogue of activities and services will be programmed for discussion at the appropriate Portfolio Group followed by discussion at a Council seminar (if needed). This phase will commence soon and continue until June 2005.
 - **Phase 2:** The 10-year programme review for each activity, including looking at issues identified in Phase 1, which may change level of service or mode of delivery or creation/replacement/abandonment of a strategic asset. In preparing the 10-year programme, the first three years are presented in detail with the following seven years in outline to reflect the decreasing certainty. These programmes will be discussed at a Council seminar and presented to the Council for adoption. This phase will commence in July 2005 and will be completed by the end of October 2005. This phase will include aligning the AMPs to the Community Outcomes, Strategic Directions and, where available, the strategies.

Capex

16. Flowing from the AMP are the resulting capital programmes that will help deliver the agreed levels of service to support the strategies.

17. As the Council will be well aware, the Capex programme is under pressure from significant cost increases. We are working on updating the current LTCCP capital programme to 2005/06 dollars and known cost increases etc. We aim to have this available for the Council to consider in July. It is clear that the Capex programme levels for existing projects will be significantly higher than the existing LTCCP.
18. This revised programme will support the LOS identified in Phase 1 of the AMP work.
19. The Council will need to give management guidance as to the Capital fiscal envelope they want for the next ten years, when we present the above-mentioned review in July.

Timetable to Achieve

20. Attached is:
 - (a) Appendix 2(a): A high level process flow showing the times and steps necessary to sign off the Council's draft 2006/16 LTCCP.
 - (b) Appendix 2(b): A timetable setting out the times for the Phase 1 review of AMPs. Please note that as some activities impact on more than one portfolio, we will table at the meeting a finalised timeline.

STAFF RECOMMENDATIONS

It is recommended that the Council:

- (a) Receives the report.
- (b) Agrees to the process as outlined.
- (c) Agrees on a 'no surprises' approach.