

**SHIRLEY/PAPANUI COMMUNITY BOARD  
AGENDA**

**WEDNESDAY 5 SEPTEMBER 2012**

**AT 4PM**

**IN THE BOARD ROOM, PAPANUI SERVICE CENTRE  
CORNER LANGDONS ROAD AND RESTELL STREET, PAPANUI**

**Community Board:** Chris Mene (Chairperson), Anna Button, Ngaire Button, Kathy Condon, Pauline Cotter, Chris English and Aaron Keown.

**Community Board Adviser**

Peter Croucher  
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**1. APOLOGIES**

**2. CONFIRMATION OF MINUTES**

The minutes of the Board's ordinary meeting of Wednesday 15 August 2012 are **attached**.

**CHAIRPERSON'S RECOMMENDATION**

That the minutes of the Board's ordinary meeting of Wednesday 15 August 2012 be confirmed.

**3. DEPUTATIONS BY APPOINTMENT**

**3.1 TUI TEPORA MATENGA – POSITIVE YOUTH DEVELOPMENT SCHEME REPORT BACK**

Tui Tepora Matenga will be in attendance to report back to the Board regarding attendance at the National Kapa Haka competition held in Whangarei from 22 July to 28 July 2012.

**3.2 BEDE MARTIN – TODD AND TINDALL FOUNDATIONS**

Bede Martin, Director of Interact Canterbury and Christchurch-based project manager for the Todd and Tindall Foundations' Earthquake Recovery Funds, will be in attendance to provide an overview of the activities of the Foundations to the Board. Mr Martin will also share the findings of a survey of Shirley's post-earthquake needs and discuss funding issues.

**4. PRESENTATION OF PETITIONS**

**5. NOTICES OF MOTION**

5.1 The following notice of motion has been submitted by Pauline Cotter pursuant to Standing Order 3.10.1 for the 5 September 2012 meeting of the Shirley/Papanui Community Board, received on 28 August 2012.

Following requests from the Community, via the St Albans Community Conversation Forums run by the Board and staff, April 2012 and August 2012, that the Shirley/Papanui Community Board requests Council to consider employing an on site Manager for the new Transitional Community Facility in St Albans, to provide the local residents with support to strengthen their community during Earthquake recovery.

**6. BRIEFINGS**

**6.1 GROUP APPLICATIONS TO THE POSITIVE YOUTH DEVELOPMENT FUND SCHEME**

Claire Phillips, Strengthening Communities Adviser, will brief the Board regarding a minor administrative change that recognises group applications to the Board's Positive Youth Development Fund Scheme.

**6.2 CRANFORD STREET – MAIN NORTH ROAD PEDESTRIAN SAFETY**

Sean Lewis, Team Leader Traffic Systems, will respond to the Board's request on 14 March 2012 to assess options for improving pedestrian safety at the Cranford Street/Main North Road intersection (including consideration to signalling the pedestrian crossings), by briefing the Board on available options.

**7. BRIGGS ROAD PROPOSED NO STOPPING RESTRICTION**

<b>General Manager responsible:</b>	General Manager City Environment Group, DDI 941-8608
<b>Officer responsible:</b>	Unit Manager, Transport and Greenspace
<b>Author:</b>	Penny Gray, Traffic Engineer - Transport

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Board's approval that the stopping of vehicles be prohibited at any time on the north side of Briggs Road outside of 127 and 125 Briggs Road.

**EXECUTIVE SUMMARY**

2. A request was lodged with the Council to look at the unrestricted parking area outside 125 Briggs Road. There are existing edgelines marked on Briggs Road and at the boundary of 123 and 125 Briggs Road the edgeline tapers towards the kerbline to direct traffic into the left turning lane (refer to **Attachment**). This taper area should not be parked in, however this area has seen an increase in parking demand from staff at Homebase and this location is now being used as a parking space.
3. Briggs Road is a minor arterial road, with a posted speed limit of 50 kilometres per hour. It carries approximately 14,000 vehicles per day and is a key link joining Hills Road and Marshland Road. During the evening peak hour up to 560 drivers turn left from Briggs Road into Marshland Road. This intersection is signalised and the left turning lane on Briggs Road is controlled by a left turn arrow. When Marshland Road traffic gets a right turning arrow, Briggs Road left turning traffic gets a green arrow. The extension of the no stopping restriction to the end of the taper will maintain the capacity of this left turn movement.
4. Consultation involved a discussion with the directly affected resident at 125 Briggs Road. They are in support of the extension of the no stopping restriction.

**FINANCIAL IMPLICATIONS**

5. The estimated cost of this proposal is approximately \$50.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

6. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

**LEGAL CONSIDERATIONS**

7. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install parking restrictions by resolution.
8. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of parking restrictions.
9. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

**Have you considered the legal implications of the issue under consideration?**

10. As above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

**7 Cont'd**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

12. As above.

**ALIGNMENT WITH STRATEGIES**

13. The recommendations align with the Council Strategies including the Parking Strategy 2003 and Road Safety Strategy 2004.

**Do the recommendations align with the Council's strategies?**

14. As above.

**CONSULTATION FULFILMENT**

15. Consultation involved a discussion with the directly affected resident at 125 Briggs Road, they are in support of this scheme. The no stopping restriction is being installed to maintain the capacity at this intersection.

**STAFF RECOMMENDATION**

It is recommended that the Shirley / Papanui Community Board:

- (a) Revoke the following parking restrictions:

That any existing parking restrictions on the north side of Briggs Road between the intersection with Marshland Road and a point 80 metres west of this intersection be revoked.

- (b) Approve the following:

That the stopping of vehicles be prohibited at any time on the north side of Briggs Road commencing at the intersection with Marshland Road and extending in a westerly direction for a distance of 100 metres.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

**8. EASEMENT FOR PUMP STATION CONTROL CABINET ON MACFARLANE PARK**

<b>General Manager responsible:</b>	General Manager, City Environment, DDI 941 8608
<b>Officer responsible:</b>	Unit Manager, Transport and Greenspace
<b>Author:</b>	Justin Sims, Property Consultant

**PURPOSE OF REPORT**

1. The purpose of this report is to seek Community Board approval to the granting of an easement to the Council for the right to convey sewage in gross over part of Macfarlane Park, identified as Lot 1 on DP15482.

**EXECUTIVE SUMMARY**

2. Stronger Christchurch Infrastructure Rebuild Team (SCIRT) has identified that a new wastewater pumping station is required on Riselaw Street south of Macfarlane Park to service the surrounding Shirley catchment. The location has been determined because of its centrality to the properties it is to service. Other options considered would reduce the catchment that the pump station can serve and would mean further works and costs. Similarly, the siting of the new pump station elsewhere would likely require the purchase of privately owned property which would also incur additional costs.
3. The below ground works, including the wet well, valve and flow meter chambers, will be located in the road reserve.
4. It is proposed to locate the pump station's control cabinet and a small odour filter in Macfarlane Park which is a Council owned recreation reserve. Both structures would be positioned against a high fence in the south west corner of the Park adjacent to 16 Riselaw Street (refer **Attachment 1** and **Attachment 2**). This location is considered to be preferable to the pavement in front of the park as the visual impact will be less and there is less likelihood of the cabinet being vandalised.
5. The cabinet has been designed to meet the development standard in the City Plan for Group 1 zones – 42 decibels at night. The noise level at 1 metre from the front of the kiosk (pointing towards the park) is predicted to be 40-45 decibels, with noise at the rear of cabinet 35-40 decibels. With regard to the odour filter, the manufacturer has confirmed there will be no odour issues for adjoining owners or users of the park as they use a replaceable carbon filter.
6. Approval is therefore sought for the creation of an easement to convey sewage in gross over the above stated land for the benefit of the Council as shown edged blue on the plan at Attachment 1.

**FINANCIAL IMPLICATIONS**

7. The land in question is held by the Council in fee simple as a recreation reserve under the Reserves Act. No fee will therefore be payable for the benefit of the easement.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

8. Not applicable. The works budget for the related works will form part of the Infrastructure Rebuild Programme.

**LEGAL CONSIDERATIONS****Have you considered the legal implications of the issue under consideration?**

9. Procedurally an easement is required to create proper and accurate land title records and legally protect the infrastructure.

**8 Cont'd**

10. Provision exists under Section 48 of the Reserves Act 1977 to grant such easements where the Reserve will not be materially altered or permanently damaged. This application falls into this category and as such approval has been recommended subject to appropriate conditions. Public notification is not required. Legal services will be involved in the final documentation of the easement.
11. The Council standard easement instrument will be completed and registered at Land Information New Zealand once Council consent is given.
12. Community Boards have the delegated authority to grant easements over reserves.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

13. Yes, page 70 of 2009/19 LTCCP and 11.0.1 of Activity Management Plan – wastewater collection is provided in a safe, convenient and efficient manner.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

14. Yes – in alignment with Waste Water Activity Management Plan.

**CONSULTATION FULFILMENT**

15. It is considered that as the reserve will not be materially altered or permanently damaged, and the rights of the public in respect of the reserve are not likely to be permanently affected, public notice is not required to be undertaken.
16. There is no consultative requirement associated with the granting of this easement but the owner of the property adjacent to the location of the pump station will be contacted in advance of construction to be informed of the extent and affect of the works.

**STAFF RECOMMENDATION**

It is recommended that the Board approve an easement shown edged blue on Attachment 1 in gross to convey sewage over the land identified as Lot 1 on DP15482, also known as the Macfarlane Park, subject to the following conditions:

- (a) The restoration of the Reserve to the condition it was in prior to the commencement of the works;
- (b) The Unit Manager Corporate Support being authorised to finalise and conclude the granting of the easement;
- (c) The consent of the Department of Conservation being sought.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

**9. PURCHAS STREET (GERALDINE STREET TO MANCHESTER STREET) RENEWAL PROJECT**

<b>General Manager responsible:</b>	General Manager, City Environment, DDI 941 8608
<b>Officer responsible:</b>	Unit Manager - Transport and Greenspace
<b>Author:</b>	Brian Boddy

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the approval of the Shirley/Papanui Community Board for the Purchas Street (from Geraldine Street to Manchester Street) street renewal project, as shown in **Attachment 1**.

**EXECUTIVE SUMMARY**

2. Purchas Street is a local road between Geraldine Street and Barbadoes Street, a major arterial road between Barbadoes Street and Madras Street, and a local road between Madras Street and Caledonian Road. The portion between Manchester Street and Geraldine Street was severely damaged by the February 2011 earthquake that caused extensive damage; requiring extensive repairs to its wastewater system. These repairs have now been completed leaving considerable renewal work to be carried out to restore the carriageway, footpaths and streetscape.
3. This project involves the replacement of all the existing kerb and channel with kerb and flat channel for this section of Purchas Street. The primary objectives for the project were set out as follows:
  - (a) To renew the kerb and channel, carriageway and footpaths;
  - (b) To maintain or improve safety for all road users;
  - (c) To ensure adequate drainage is provided;
  - (d) To complete the project within the allocated budget;
  - (e) To complete the construction within the 2012/13 financial year;
  - (f) To minimise whole of life costs.

**FINANCIAL IMPLICATIONS**

4. Funding for this work in Purchas Street is provided from the Infrastructure Rebuild Programme budgets. Based on current estimates, there is sufficient funding to complete the installation of this project.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

5. No. Funding for this project was included in the Infrastructure Rebuild Programme budgets which were included in the 2012/13 Annual Plan.

**LEGAL CONSIDERATIONS**

6. There is no land ownership issues associated with this project. The project is within existing land boundaries. No Resource Consents are required.
7. There are no changes proposed to the existing on-street parking and traffic controls.

**Have you considered the legal implications of the issue under consideration?**

8. Yes, as above.



**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

9. Funding for this project is provided within the Infrastructure Rebuild Programme budgets.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

10. Funding for the proposed work in Purchas Street is provided by the Infrastructure Rebuild Programme as part of the 2012/13 Annual Plan.

**ALIGNMENT WITH STRATEGIES**

11. This project is consistent with key council strategies including the Parking Strategy, Road Safety Strategy and Pedestrian Strategy.

12. Allowance has been made for the development of the former Orion site by the proposed carriageway width of 12 metres between Barbadoes and Madras Streets.

**Do the recommendations align with the Council's strategies?**

13. As above.

**CONSULTATION FULFILMENT**

14. A seminar was held with the Shirley/Papanui Community Board on 12 June 2012, prior to the publicity pamphlet (including concept plan) being distributed to the community and stakeholders for consultation. The feedback period was from 15 June 2012 until 12 July 2012. Approximately 370 households in Purchas Street, adjoining streets and other interested groups, were consulted, of which 16 responded. The majority of submissions (62%) were in support of the proposal; one submission (6%) did not support the project.

15. The key issues related to:

- (a) Tree species; 10 supported the choice of Red Maples on the north side and one would prefer to see Rata and Ti Kouka (cabbage tree), eight supported the choice of Trident Maples on the south side and two were against preferring Rata, Ti Kouka or Red Maple.
- (b) Landscaping; several supported the proposed enhancements. Four responses advised there were many rental properties in the street and grass verges may become unkempt if they are not mown (some properties do not have a lawnmower). One response suggested the use of some lower height vegetation such as Carpet Rose and miniature Agapanthus which could be located on the corner of Madras and Purchas Streets outside 86 and on the opposite corner outside 87 Purchas Street and on the corners with Packe Street.
- (c) Traffic management; some supported the narrowing because it will reduce traffic speed. Several submitters mentioned traffic speed in the street as a concern. One submission suggested the section of 12 metre wide carriageway be reduced to nine metres with indented parking and that it was disappointing to see the pedestrian island was being removed. Another submitter wanted speed humps to be installed while a second opposed speed humps. A low profile roundabout similar to the one at the intersection of Trafalgar, St Albans and Courtenay Streets was also suggested to avoid the necessity of stop signs and provide street appeal as well as providing some control over the speed of traffic.
- (d) Scope of work – One submitter expressed strong disappointment that the whole of Purchas Street was not being done.
- (e) Overhead wiring – Two submitters expressed the hope that the overhead wiring would be put underground.

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16. Each submitter was sent an email or letter, which acknowledged that their submission has been received.
17. All respondents who provided contact details were sent a final reply letter that outlined the outcome of consultation and the attached construction plan. The letter informed respondents that a report would be presented to this meeting of the Shirley/Papanui Community Board for their approval. Details of the Board meeting were also provided so that any interested submitters could attend or address the Board prior to the decision being made.

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board approve for construction the proposed plan for the Purchas Street Renewal (SCIRT: 10457-DE-RD-DG-4101), as per Attachment 1.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

## 10. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD'S POSITIVE YOUTH DEVELOPMENT SCHEME – MACKENZIE TAYLOR SOPER

<b>General Manager responsible:</b>	General Manager, Community Services, DDI 941-8607
<b>Officer responsible:</b>	Unit Manager, Community Support Unit
<b>Author:</b>	Trevor Cattermole, Strengthening Communities Adviser

### PURPOSE OF REPORT

1. The purpose of this report is to seek approval for an application for funding from the Shirley/Papanui Community Board's 2012/13 Positive Youth Development Scheme.
2. There is currently \$6,650 in the 2012/13 Positive Youth Development Fund.

### EXECUTIVE SUMMARY

3. The purpose of the Youth Development Scheme is to celebrate and support young people living in the Shirley Papanui ward by providing financial assistance for their development. The Community Board also seeks to acknowledge young people's effort, achievement and potential excellence in the community.
4. The Positive Youth Development Scheme will consider applications for the following activities:
  - Personal Development and Growth - For example leadership training, career development, Outward Bound, Spirit of Adventure, extra curricular educational opportunities.
  - Representation at Events - Applicants can apply for assistance if you have been selected to represent your school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events.
5. The following eligibility criteria must be met:
  - Age groups 12-21 years.
  - Projects must have obvious benefits for the young person and if possible the wider community.
  - Only one application per person permitted per year.
  - Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
6. The applicant Mackenzie Taylor Soper is a 17 year old, who lives in Country Club Terrace Northwood. Mackenzie is a Year 12 student and currently attends St Andrews College. Mackenzie is seeking funding support to attend the Sister City Global Leadership Programme European Tour from 6 January to 26 January 2013.
7. The Global Leadership Programme has been initiated by the Christchurch England Sister City Committee and is founded on the strong relationship the city has developed with Christchurch (Dorset) in the UK. The Programme is based on the Key concepts of the new Education Curriculum with managing self being the main focus. Key development areas include: Leadership, Communication Skills, Global Knowledge and Cultural Awareness.
8. Mackenzie's Tour Group consists of 28 students and two support staff and is a Sister City interschool initiative comprising pupils from various Christchurch High schools such as Papanui, Hornby, St Andrews, Mairehau, and Linwood who will represent Christchurch. To be selected students had to write an article on how they would benefit from this exchange visit and how it would help them develop as community and academic leaders. The group will travel to England, and be based at Twynham School in Christchurch Dorset before visiting France and Germany.
9. At school Mackenzie is currently involved in Chorale/Choir, music and theatre production. Mackenzie is also self taught on the guitar and piano, enjoys painting and drawing, film making and Media studies.

**10 Cont'd**

10. Mackenzie is a member of Arise Church and is active in their Elevate Youth group. In the future Mackenzie would like to study to be a worship leader.
11. The total cost for Mackenzie to attend the Sister City Global Leadership Programme European Tour is \$6,800. Mackenzie has been busy working to gain the finances to attend the tour. Currently Mackenzie has been busy raising funds through themed mufti days at school, Quiz nights, car washes, busking, and will be organising a School Disco for St Andrews College Prep Schoolers.
12. The applicant's family is very supportive, but have limited financial resources to cover the costs of attending this event. Any financial assistance from the Shirley/Papanui Community Board would be greatly appreciated. This is Mackenzie's first application to the Community Board.
13. Applications have been made to other wards. Recommendations for funding other applicants are Fendalton/Waimairi \$300, Riccarton/Wigram \$500 and Burwood/Pegasus \$400.

**FINANCIAL IMPLICATIONS**

14. The following table provides a breakdown of the costs per person for this trip.

<b>EXPENSES</b>	<b>Cost (\$)</b>
Travel Fee costs / Air Fare and Insurance	\$3,000.00
Coach hire/Coach Drivers/and Accommodation costs	\$2,000.00
Entrance Fees / Food / and Activity costs	\$1,800.00
<b>TOTAL COSTS</b>	<b>\$6,800.00</b>
Fundraising	\$1,000.00
<b>Amount still owing</b>	<b>\$5,800.00</b>

15. The Shirley/Papanui Community Board currently has a balance of \$6,650 in the 2012/13 Positive Youth Development Fund.

**LEGAL CONSIDERATIONS**

16. There are no legal considerations.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

17. This fund aligns with the 2009-19 LTCCP.

**ALIGNMENT WITH STRATEGIES**

18. This fund aligns with the Strengthening Communities Strategy.

**STAFF RECOMMENDATION**

19. It is recommended that the Shirley/Papanui Community Board make a grant of \$300 from its 2012/13 Positive Youth Development Fund to assist Mackenzie Taylor Soper to attend the Sister City Global Leadership Programme European Tour from 6 to 26 January 2013.

**CHAIRPERSON'S RECOMMENDATION**

For discussion.

11. **APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – SHIRLEY TENNIS CLUB AND PAPANUI YOUTH DEVELOPMENT TRUST**

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8607
<b>Officer responsible:</b>	Community Support Unit Manager
<b>Author:</b>	Helen Miles, Community Recreation Advisor

**PURPOSE OF REPORT**

1. The purpose of this report is for the Shirley/Papanui Community Board to consider two applications for funding from its 2012/13 Discretionary Response Fund from:
  - a) Shirley Tennis Club who seek \$980
  - b) Papanui Youth Development Trust who seek \$5,000.

**EXECUTIVE SUMMARY**

2. In 2012/13, the total pool available for allocation for the Shirley/Papanui Discretionary Response Fund is \$71,035. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
  - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
  - (b) Projects or initiatives that change the scope of a Council project; and
  - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*
6. Based on these criteria, the applications from Shirley Tennis Club for the replacement of the honours boards is eligible for funding and the Papanui Youth Development Trust for Whakaoho Community Day 2013 is eligible for funding.
7. Detailed information on the applications and staff comments are included in the attached Decision Matrix (**Attachment 1** and **Attachment 2**)

**FINANCIAL IMPLICATIONS**

8. At the time this report was prepared there is currently \$71,035 remaining in the Board's 2012/13 Discretionary Response Fund.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

**LEGAL CONSIDERATIONS**

10. There are no legal considerations.

**11 Cont'd**

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

**ALIGNMENT WITH STRATEGIES**

13. Refer to the attached Decision Matrix.

**CONSULTATION FULFILMENT**

14. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board:

- (a) Approve a grant of \$400 from its 2012/13 Discretionary Response Fund to Shirley Tennis Club for funding of the replacement of the honours boards.
- (b) Approve a grant of \$3,500 from its 2012/13 Discretionary Response Fund to Papanui Youth Development Trust towards running Whakaoho Community Day 2013.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

**12. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – NORTHCOTE KIDSFIRST KINDERGARTEN, FAMILY HISTORY SOCIETY OF NEW ZEALAND AND NORTHGATE COMMUNITY SERVICES**

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8607
<b>Officer responsible:</b>	Community Support Unit Manager
<b>Author:</b>	Claire Phillips, Strengthening Communities Advisor

**PURPOSE OF REPORT**

1. The purpose of this report is for the Shirley/Papanui Community Board to consider three applications for funding from its 2012/13 Discretionary Response Fund from:
  - (a) Kidsfirst Kindergarten – Northcote who seek \$2,981
  - (b) Family History Society of New Zealand who seek \$2,200
  - (c) Northgate Community Services Trust who seek \$900.

**EXECUTIVE SUMMARY**

2. In 2012/13, the total pool available for allocation for the Shirley/Papanui Discretionary Response Fund is \$71,035. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
  - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Board decisions;
  - (b) Projects or initiatives that change the scope of a Council project; and
  - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: "*Community Boards can recommend to the Council for consideration grants under (b) and (c).*"

6. Based on these criteria, the applications from Kidsfirst Kindergarten – Northcote for Outside Play Equipment is eligible for funding, The Family History Society of New Zealand for Family History Expo is eligible for funding and the Northgate Community Services Trust for Accounting Expenses is eligible for funding.
7. Detailed information on the applications and staff comments are included in the attached Decision Matrix (**Attachment 1**, **Attachment 2** and **Attachment 3**).

**FINANCIAL IMPLICATIONS**

8. At the time this report was prepared there is currently \$71,035 remaining in the Board's 2012/13 Discretionary Response Fund.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding

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**LEGAL CONSIDERATIONS**

10. There are no legal considerations.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

**ALIGNMENT WITH STRATEGIES**

13. Refer to the attached Decision Matrix.

**CONSULTATION FULFILMENT**

14. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board:

- (a) Approve a grant of \$1,000 from its 2012/13 Discretionary Response Fund to Kidsfirst Kindergarten – Northcote for Outside Play Equipment.
- (b) Approve a grant of \$1,500 from its 2012/13 Discretionary Response Fund to Family History Society of New Zealand towards The Family History Expo.
- (c) Approve a grant of \$500 from its 2012/13 Discretionary Response Fund to Northgate Community Services Trust for Accounting Expenses.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted for (a) and (b) and discussion be held regarding (c).



**13. CORRESPONDENCE**

Items of correspondence have been received and **circulated** to members.

**14. COMMUNITY BOARD ADVISER'S UPDATE**

**14.1 CURRENT ISSUES**

**14.2 GUIDING PRINCIPLES FOR COMMUNITY BOARD DECISION MAKING**

Refer to **Attachment**.

**15. ELECTED MEMBERS' INFORMATION EXCHANGE**

The purpose of this exchange is to provide a short brief to other members on activities that have been attended or to provide information in general that is beneficial to all members.

**15.1 GREEN ZONE MEETINGS UPDATE (CHRIS MENE)**

**15.2 ST ALBANS COMMUNITY CENTRE OPENING (CHRIS MENE)**

**15.3 OTAUTAHI YOUTH COUNCIL – FACILITATOR APPOINTMENT OF JEN RODGERS (CHRIS MENE)**

**15.4 MEETING WITH JEFF SMITH – PRINCIPAL OF PAPANUI HIGH SCHOOL (CHRIS MENE)**

**16. QUESTIONS UNDER STANDING ORDERS**

**SHIRLEY/PAPANUI COMMUNITY BOARD  
SUPPLEMENTARY AGENDA**

**WEDNESDAY 5 SEPTEMBER 2012**

**AT 4PM**

**IN THE BOARDROOM, PAPANUI SERVICE CENTRE  
CORNER LANGDONS ROAD AND RESTELL STREET, PAPANUI**

**Community Board:** Chris Mene (Chairperson), Anna Button, Ngaire Button, Kathy Condon, Pauline Cotter, Chris English and Aaron Keown.

**Community Board Adviser**

Peter Croucher

Phone 941 5414 DDI

Email: [peter.croucher@ccc.govt.nz](mailto:peter.croucher@ccc.govt.nz)

- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

**INDEX**

- PART C 17. RESOLUTION TO BE PASSED - SUPPLEMENTARY REPORTS**
- PART C 18. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD'S POSITIVE YOUTH DEVELOPMENT SCHEME – BURNSIDE HIGH SCHOOL ORCHESTRA**

**17. RESOLUTION TO BE PASSED - SUPPLEMENTARY REPORTS**

Approval is sought to submit the following report to the meeting of the Shirley/Papanui Community Board on Wednesday 5 September 2012:

- Application to the Shirley/Papanui Community Board's Positive Youth Development Scheme – Burnside High School Orchestra

The reason, in terms of section 46(vii) of the Local Government Official Information and Meetings Act 1987, why the reports were not included on the main agenda is that the application was held over pending a decision on how to process bulk applications.

The reason why discussion of this report cannot be delayed until a subsequent meeting of the Community Board is because the applicants travel on 26th September. The next Community Board meeting will be on 19 September 2012.

It is appropriate that the Community Board receive the report at the current meeting.

**STAFF RECOMMENDATION**

That the report be received and considered at the meeting of the Shirley/Papanui Community Board on Wednesday 5 September 2012.

**18. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD'S POSITIVE YOUTH DEVELOPMENT SCHEME – BURNSIDE HIGH SCHOOL ORCHESTRA**

<b>General Manager responsible:</b>	General Manager, Community Services, DDI 941-8607
<b>Officer responsible:</b>	Unit Manager, Community Support Unit
<b>Author:</b>	Claire Phillips, Strengthening Communities Advisor

**PURPOSE OF REPORT**

1. The purpose of this report is to seek approval for applications for funding from the Shirley/Papanui Community Board's 2011/12 Positive Youth Development Scheme for the Burnside High School Orchestra.
2. There is currently \$6,650 in the 2012/13 Positive Youth Development Scheme.

**EXECUTIVE SUMMARY**

3. The purpose of the Positive Youth Development Scheme is to celebrate and support young people living in the Shirley/Papanui ward by providing financial assistance for their development. The Community Board also seeks to acknowledge young people's effort, achievement and potential excellence in the community.
4. The Positive Youth Development Scheme will consider applications for the following activities:
  - Personal Development and Growth - for example leadership training, career development, Outward Bound, Spirit of Adventure, extra curricular educational opportunities.
  - Representation at Events - applicants can apply for assistance if you have been selected to represent your school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events.
5. The following eligibility criteria must be met:
  - Age groups 12-21 years.
  - Projects must have obvious benefits for the young person and if possible the wider community.
  - Only one application per person permitted per year.
  - Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
6. Attached is a table summarising the applications for funding via the Positive Youth Development Fund. The total cost of projects is \$11,200.

**FINANCIAL IMPLICATIONS**

7. The Shirley/Papanui Community Board has available \$6,650 from the Positive Youth Development Scheme for allocation.

**LEGAL CONSIDERATIONS**

8. There are no legal considerations.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

9. This fund aligns with the 2009-19 LTCCP.

**ALIGNMENT WITH STRATEGIES**

10. This fund aligns with the Strengthening Communities Strategy.

18 Cont'd

**STAFF RECOMMENDATION**

11. It is recommended that the Shirley/Papanui Community Board consider the **attached** table in its deliberations and make the following allocations to each of the applicants:

**Burnside High School** – Orchestra Trip: (Four applicants)

\$400 from 2012/13 Positive Youth Development Scheme to assist with the costs of April Ju, Andrew John Robinson, Hannah Xuanen Khor, Gabriel Xanyao Khor travelling to Melbourne for a 10 day tour working alongside the Melbourne Symphony Orchestra from 26 September – 7 October 2012.

*NOTE: The Fendalton/Waimairi Community Board agreed to fund at the level of \$1000 to cover the 19 young people attending this trip from their ward.*