

**SHIRLEY/PAPANUI COMMUNITY BOARD
AGENDA**

WEDNESDAY 19 SEPTEMBER 2012

AT 4PM

**IN THE BOARD ROOM, PAPANUI SERVICE CENTRE
CORNER LANGDONS ROAD AND RESTELL STREET, PAPANUI**

Community Board: Chris Mene (Chairperson), Anna Button, Ngaire Button, Kathy Condon, Pauline Cotter, Chris English and Aaron Keown.

Community Board Adviser
Peter Croucher
Phone 941 5414 DDI
Email: peter.croucher@ccc.govt.nz

- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

INDEX

- PART C 1. APOLOGIES**
- PART C 2. CONFIRMATION OF MINUTES – 5 SEPTEMBER 2012**
- PART B 3. DEPUTATIONS BY APPOINTMENT**
- PART B 4. PRESENTATION OF PETITIONS**
- PART B 5. NOTICE OF MOTION**
- PART B 6. BRIEFINGS**
- PART C 7. MARY STREET – PROPOSED NO STOPPING**
- PART C 8. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD 2012/13
DISCRETIONARY REPOSE FUND – PAPANUI YOUTH DEVELOPMENT TRUST**
- PART C 9. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD 2012/13
DISCRETIONARY REPOSE FUND – NORTHGATE COMMUNITY SERVICES**
- PART B 10. CORRESPONDENCE**
- PART B 11. COMMUNITY BOARD ADVISER'S UPDATE**
 - 11.1 Current Issues**
 - 11.2 Local Earthquake Recovery Coordination**
 - 11.3 Guiding Principles for Community Board Decision Making**
- PART B 12. ELECTED MEMBERS INFORMATION EXCHANGE**
- PART B 13. QUESTIONS UNDER STANDING ORDERS**

We're on the Web!

www.ccc.govt.nz/Council/Agendas/

1. APOLOGIES

2. CONFIRMATION OF MINUTES

The minutes of the Board's ordinary meeting of Wednesday 5 September 2012 are **attached**.

CHAIRPERSON'S RECOMMENDATION

That the minutes of the Board's ordinary meeting of Wednesday 5 September 2012 be confirmed.

3. DEPUTATIONS BY APPOINTMENT

3.1 PAPANUI BAPTIST YOUTH GROUP – CULTURAL EXCHANGE TRIP REPORT BACK

The Papanui Baptist Youth Group will be in attendance to report back on their Cultural Youth Exchange trip to Fiji in July 2012.

3.2 JAMIE POOL – BOYS BRIGADE NATIONAL LEADERSHIP DEVELOPMENT COURSE REPORT BACK

Jamie Pool will be present to report back on his attendance at the Boys Brigade National Leadership Development Course.

3.3 EMMA TWADDELL – ST ALBANS RESIDENTS ASSOCIATION (SARA)

Emma Twaddell will be in attendance to update the Board on the CERA Community Forum from her perspective as a Community Forum member.

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. BRIEFINGS

7. MARY STREET – PROPOSED NO STOPPING

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Transport and Greenspace Manager
Author:	Penny Gray, Traffic Engineer

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval that the no stopping restriction be extended on the south side of Mary Street by the Main North Road to remove one parking space. This will increase the approach lane length at the signalised intersection with Main North Road.

EXECUTIVE SUMMARY

2. The signalised intersection of Mary Street, Main North Road and Langdons Road was altered in April 2012. This was the result of a safety audit at the intersection and a subsequent report by Aurecon consultants. In this report Aurecon recommended three options and one of these options was installed. The option installed limits the amount of green time for motorists using the Mary Street arm of this intersection but gives them an exclusive green phase so there are no opposing vehicle movements. This option increases the safety for pedestrians at the intersection and discourages vehicles from rat-running through Mary Street, which is a local street. There are two approach lanes on Mary Street, a combined left and straight lane and a right turning lane, as per attachment one.
3. Presently there is a P30 parking bay on the south side of Mary Street. This bay can accommodate five cars. This bay restricts the amount of cars that can queue in each traffic lane approaching the intersection. Approximately three cars can queue in each lane before the lanes are effectively blocked and motorists then form one queue.
4. A parking and turning count survey was undertaken over four days from 16 to 19 July 2012. This survey was undertaken at three times during the day, 10am, 12pm and 3pm. The parking survey showed that on average four cars were parked in the P30 parking bay at each of the three survey times, indicating that it is a well used parking bay. A turning survey was also undertaken to determine the number of cars using this arm of the intersection. The demand for each lane was fairly evenly split with 65 motorists using the left and through lane and 71 motorists using the right turning lane during the survey period. The 3pm survey time was the only time where queued cars had to wait more than one green phase. It should be noted that due to the signal timing a maximum of five cars from each lane can get through the intersection during the green phase. The survey times did not encompass the morning and afternoon peak period when we expect a higher turning demand and a lower parking demand.
5. It is recommended to reduce the P30 parking area to four car parking spaces and to extend the no stopping restriction to allow four cars to queue in each traffic lane. This is a compromise to allow for the peaks in the traffic flow and parking demand. One of the aims of the intersection changes was to discourage traffic from using Mary Street. By allowing for four cars to be queued we are maximising the number of cars that can clear this arm during their green phase. The 5th and 6th cars waiting in the single line queue should be able to clear the intersection, as once the cars are moving they can select their lane. This area has a high parking demand for both all day parking and short term parking. The closest short term parking to this bay are the parking bays on Main North Road, with the rest of Mary Street being unrestricted parking.
6. If we were to remove this parking bay then drivers could form a queue of approximately eight vehicles in each lane. However only five drivers from each queue can clear the intersection during the green phase. The demand for this amount of queuing might be present during the peak traffic periods but outside of these times, this would be wasted road space. Also allowing a larger amount of drivers to queue in each lane than can actually clear the intersection may encourage red light running from both lanes.
7. The Police officer in charge of the Papanui Police station was spoken to about these changes, since the police station is adjacent to this parking bay. He said that he would be opposed to removing the entire parking bay at this location, but supported the removal of one space. Customers of the Police Station often use this bay.

7 Cont'd

FINANCIAL IMPLICATIONS

8. The estimated cost of this proposal is approximately \$200.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

LEGAL CONSIDERATIONS

10. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install parking restrictions by resolution.
11. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of parking restrictions.
12. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

Have you considered the legal implications of the issue under consideration?

13. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

14. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

15. As above.

ALIGNMENT WITH STRATEGIES

16. The recommendations align with the Council Strategies including the Parking Strategy 2003 and Road Safety Strategy 2004.

Do the recommendations align with the Council's strategies?

17. As above.

CONSULTATION FULFILMENT

18. The Papanui Police station is adjacent to this parking bay and they support the removal of one car parking space on Mary Street.

STAFF RECOMMENDATION

It is recommended that the Shirley / Papanui Community Board:

- (a) Revoke the following parking restrictions:
- (i) That any existing parking restrictions on the south side of Mary Street between the intersection with Main North Road and a point 50 metres south-east of this intersection be revoked.

7 Cont'd

- (b) Approve the following parking restrictions:
- (i) That the stopping of vehicles be prohibited at any time on the south side of Mary Street commencing at the intersection with Main North Road and extending in a south-easterly direction for a distance of 27 metres.
 - (ii) That the parking of vehicles be restricted to a maximum period of 30 minutes on the south side of Mary Street commencing at a point 27 metres east of the Main North Road intersection and extending in an easterly direction for a distance of 23 metres.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

8. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – PAPANUI YOUTH DEVELOPMENT TRUST

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Community Support Unit Manager
Author:	Helen Miles, Community Recreation Advisor

PURPOSE OF REPORT

1. The purpose of this report is for the Shirley/Papanui Community Board to consider two applications for funding from its 2012/13 Discretionary Response Fund from:
 - a) Shirley Tennis Club who seek \$980
 - b) Papanui Youth Development Trust who seek \$5,000.

EXECUTIVE SUMMARY

2. In 2012/13, the total pool available for allocation for the Shirley/Papanui Discretionary Response Fund is \$71,035. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
 - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
 - (b) Projects or initiatives that change the scope of a Council project; and
 - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*

6. Based on these criteria, the applications from Shirley Tennis Club for the replacement of the honours boards is eligible for funding and the Papanui Youth Development Trust for Whakaoho Community Day 2013 is eligible for funding.
7. Detailed information on the applications and staff comments are included in the attached Decision Matrix (**Attachment 1**)

FINANCIAL IMPLICATIONS

8. At the time this report was prepared there is currently \$67,935 remaining in the Board's 2012/13 Discretionary Response Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

LEGAL CONSIDERATIONS

10. There are no legal considerations.

8 Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

13. Refer to the attached Decision Matrix.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board:

- (a) Approve a grant of \$400 from its 2012/13 Discretionary Response Fund to Shirley Tennis Club for funding of the replacement of the honours boards.
- (b) Approve a grant of \$3,500 from its 2012/13 Discretionary Response Fund to Papanui Youth Development Trust towards running Whakaoho Community Day 2013.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

Note: This report was laid on the table at the Board's meeting on 5 September 2012 to enable staff to provide additional information on the Papanui Youth Development Trust application regarding funding over different financial years.

A decision was made at that meeting regarding the Shirley Tennis Club.

9. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND –NORTHGATE COMMUNITY SERVICES

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Community Support Unit Manager
Author:	Claire Phillips, Strengthening Communities Advisor

PURPOSE OF REPORT

1. The purpose of this report is for the Shirley/Papanui Community Board to consider three applications for funding from its 2012/13 Discretionary Response Fund from:
 - (a) Kidsfirst Kindergarten – Northcote who seek \$2,981
 - (b) Family History Society of New Zealand who seek \$2,200
 - (c) Northgate Community Services Trust who seek \$900.

EXECUTIVE SUMMARY

2. In 2012/13, the total pool available for allocation for the Shirley/Papanui Discretionary Response Fund is \$71,035. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
 - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Board decisions;
 - (b) Projects or initiatives that change the scope of a Council project; and
 - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: "*Community Boards can recommend to the Council for consideration grants under (b) and (c).*"

6. Based on these criteria, the applications from Kidsfirst Kindergarten – Northcote for Outside Play Equipment is eligible for funding, The Family History Society of New Zealand for Family History Expo is eligible for funding and the Northgate Community Services Trust for Accounting Expenses is eligible for funding.
7. Detailed information on the applications and staff comments are included in the attached Decision Matrix (**Attachment 1**).

FINANCIAL IMPLICATIONS

8. At the time this report was prepared there is currently \$67,935 remaining in the Board's 2012/13 Discretionary Response Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding

9 Cont'd

LEGAL CONSIDERATIONS

10. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

13. Refer to the attached Decision Matrix.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board:

- (a) Approve a grant of \$1,000 from its 2012/13 Discretionary Response Fund to Kidsfirst Kindergarten – Northcote for Outside Play Equipment.
- (b) Approve a grant of \$1,500 from its 2012/13 Discretionary Response Fund to Family History Society of New Zealand towards The Family History Expo.
- (c) Approve a grant of \$500 from its 2012/13 Discretionary Response Fund to Northgate Community Services Trust for Accounting Expenses.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted for (a) and (b) and discussion be held regarding (c).

Note: This report was laid on the table at the Board's meeting on 5 September 2012 to enable staff to provide additional information on the Northgate Community Services Trust application.

A decision was made at that meeting regarding the Northcote Kidsfirst Kindergarten and the Family History Society of New Zealand.

10. CORRESPONDENCE

No items of correspondence received to date.

11. COMMUNITY BOARD ADVISER'S UPDATE

11.1 CURRENT ISSUES

11.2 LOCAL EARTHQUAKE RECOVERY COORDINATION

11.3 GUIDING PRINCIPLES FOR COMMUNITY BOARD DECISION MAKING

Refer to **Attachment**.

12. ELECTED MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short brief to other members on activities that have been attended or to provide information in general that is beneficial to all members.

13. QUESTIONS UNDER STANDING ORDERS