

**BURWOOD/PEGASUS COMMUNITY BOARD  
AGENDA**

**MONDAY 17 SEPTEMBER 2012**

**AT 3.30PM**

**IN THE BOARD ROOM,  
CORNER BERESFORD AND UNION STREETS,  
NEW BRIGHTON**

**Community Board:** Linda Stewart (Chairperson), Tim Baker, Peter Beck, David East, Julie Gorman, Glenn Livingstone, and Tim Sintes.

**Community Board Adviser**  
Peter Dow  
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**PART A - MATTERS REQUIRING A COUNCIL DECISION**

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- PART C 14. BURWOOD/PEGASUS YOUTH DEVELOPMENT FUNDING SCHEME – APPLICATIONS – BEN JORDAN KAHI AND JACK JOSEPH WILLIAMSON, KANE JACOB ORMANDY DEVLIN AND SALEM COOK, AND DANA DAWSON**
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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 3 SEPTEMBER 2012**

The minutes of the Board's ordinary meeting of 3 September 2012, are **attached**.

3. **DEPUTATIONS BY APPOINTMENT**

4. **PRESENTATION OF PETITIONS**

5. **NOTICES OF MOTION**

6. **CORRESPONDENCE**

7. **BRIEFINGS**

## 8. CLARE PARK - PARTIAL RECLASSIFICATION

<b>General Manager responsible:</b>	General Manager City Environment, DDI 941-8608
<b>Officer responsible:</b>	Unit Manager, Asset and Network Planning
<b>Author:</b>	Russel Wedge, Parks and Waterways Planner

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Board's approval to publicly notify the change of classification of part (4.2019 ha) of Clare Park (22.1564 ha) being Part of Lot 5 (DP 35283) from Recreation Reserve to Local Purpose (Drainage) Reserve (refer **Attachment 1**). The Board has delegated authority from the Council to change a reserve classification.

**EXECUTIVE SUMMARY**

2. The majority of land within the title area known as Part of Lot 5 (DP 35283) forms part of Clare Park and is permanently underwater, with the exception of an informal road across the wetland and a few small islands in the middle of the wetland. The wetland is a natural occurrence due to the low-lying topography and a combination of high ground water and surface water flows from the considerable upstream catchment area. The land form is not a direct result of the earthquakes although they may have contributed to the wetland, although the impact (if any) has not been investigated. Water collects in the wetland from Snellings Drain and the No. 2 Drain, where overflows occur from time to time. The wetland is not functioning as a wetland, suffering from lack of maintenance and is inundated with undesirable weed species such as Grey Willow, a very invasive species..
3. The proposal is to develop the existing wet area of land in Clare Park (Part of Lot 5) into a functioning wetland with the capacity to accommodate stormwater via Snellings Drain as a secondary stormwater treatment and detention system. Stormwater that requires secondary treatment from the proposed development will come down to the wetland via Snellings Drain and a realigned overflow channel which is already designated. The development and maintenance of the stormwater wetland in the existing wet area of Clare Park will require some capital investment and on-going maintenance, such as the removal of grey willow and associated weeds.
4. Lot 2 DP 303482 is a 2 hectare block of land directly north of the wetland area in Clare Park that was purchased for stormwater purposes. Lot 2 is not classified as Recreation Reserve as the intention was to develop this land for stormwater treatment and detention in conjunction with Part of Lot 5 in Clare Park. The Council is actively pursuing the acquisition of land within the vicinity of Lot 2 DP 303482 and Clare Park for stormwater purposes, plus additional land for a stormwater corridor leading down to Clare Park.
5. The development of the wet area of land in Clare Park (Part of Lot 5) into a stormwater secondary treatment area can not occur under the current Recreation Reserve classification of the Lot as per the Reserves Act 1977 (stormwater treatment is not considered a primary function of a reserve classified as Recreation Reserve). The Lot needs to be reclassified to Local Purpose (Drainage) Reserve, and the process requires public consultation, consideration of submissions by the Community Board and the Board's recommendation to the Department of Conservation for the reclassification of this area of land.
6. In December 2000, the Christchurch City Council adopted in principle, a comprehensive scheme for sustainable management of waterways, wetland and drainage within Snellings Drain and No 2 Drain catchments. The scheme included additional stormwater treatment within a wetland at Clare Park.
7. In 2005, the Council applied for a resource consent for stormwater to upgrade the Snellings Drain within the North East Catchment area. This identified the possible future use of Clare Park as part of the stormwater treatment and detention system.

## 8. Cont'd

### FINANCIAL IMPLICATIONS

8. The process to change the classification of Part of Lot 5 (DP 35283) of the recreation reserve in Clare Park will be funded through the Reserves Classification budget. The change of classification will allow the future build of the storm water treatment and detention system, which is identified in the 2012/13 Annual Plan and in the future 2013/22 Long Term Plan.

### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. The proposed enhancement of Clare Park will support the development of land in the north in the City as identified in PC1.

### LEGAL CONSIDERATIONS

10. Community Boards have delegated authority from Council to exercise the delegations as set out in the Register of Delegations dated 24 November 2011. The delegations table for the Community Boards under section 5.3 Change of Classification delegated to all Community Boards states: Change of classification or purpose or revocation of a reserve (sections 24 and 24A of the Reserves Act 1977).
11. The Reserves Act 1977, Section 24 (1) clarifies the Local Authority as the administering body and outlines the circumstances and process for changing the classification of reserves. Section 24 (2) states the requirement to publicly notify the proposed change of classification and the right of objection to the change provided it is within one month after the date of the first publication of the notice. The administering body after considering the objections is to forward the objections and a copy of the (Community Board's) resolution to the Commissioner (Department of Conservation), who can change the classification of the reserve by notice in the Gazette.

### Have you considered the legal implications of the issue under consideration?

12. As above.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. LTCCP 2009 – 19, Parks, Open Spaces and Waterways – Volume 1 Section 119
  - (a) Safety - by ensuring that our parks, open spaces and waterways are healthy and safe places, and by controlling and minimising flood and fire hazards.
  - (b) Environment - by enabling people to contribute to projects that improve our environment.
  - (c) Governance - by involving people in decision-making about parks, open spaces and waterways.
  - (d) Health - by providing areas for people to engage in healthy activities. By managing surface water.
  - (e) Recreation - by offering a range of recreational opportunities in parks, open spaces and waterways.
  - (f) City development - by providing an inviting, pleasant and well cared-for environment. By ensuring the drainage network allows the city to function during rainfall.

### Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

14. Yes, as above.

## 8. Cont'd

### ALIGNMENT WITH STRATEGIES

15. Aligns with:

- (a) Waterways, Wetlands and Drainage Guide 2000 - Volume 1 and 2 in relation to Clare Park as part of the Avon River/Otakaro catchment.
- (b) Surface Water Strategy 2009 - Development of Clare Park as a functioning wetland, and stormwater treatment and retention area.
- (c) Future Lower Avon Catchment Management Plan.

### Do the recommendations align with the Council's strategies?

16. Yes as above.

### CONSULTATION FULFILMENT

- 17. The change of reserve classification under the Reserves Act 1977, S24 2(c) states: *"Every person claiming to be affected by the proposed change of classification ... shall have the right of objection ... at any time within one month after the date of the first publication of the notice of the proposal"*.
- 18. Preliminary discussions have been undertaken with the Department of Conservation who have indicated they support the proposed reclassification, providing the sports grounds are not unduly affected by the proposed development.

### STAFF RECOMMENDATION

It is recommended that the Burwood/Pegasus Community Board:

- (a) Approves in principle the change of classification of part (4.2019 ha) of Clare Park (22.1564 ha) being Part of Lot 5 (DP 35283) from Recreation Reserve to Local Purpose (Drainage) Reserve.
- (b) Approves the public notification of the proposed change of classification of Part of Lot 5 (DP 35283) from Recreation Reserve to Local Purpose (Drainage) Reserve for one month.
- (c) Appoints the following Burwood/Pegasus Community Board members [members names to be entered] to the Hearing Panel for the consideration and deliberation of public submissions to the proposed reserve change of classification and forward their recommendation(s) back to the Community Board.

**8. Cont'd**

**THE OBJECTIVES**

19. The objectives posed for Clare Park have arisen through strategic planning based around the Snellings Drain within the North East Catchment area. These include:
  - (a) to improve the functions of the wetland in Clare Park
  - (b) to ensure improvements of Clare Park are consistent with the hydrology of the area
  - (c) to facilitate urban development upstream in the catchment
  - (d) to improve water quality and discharge to the Avon River
  - (e) to enhance the multiple purpose of Clare Park as a significant regional park
  - (f) to improve the integration of the catchment management for the Avon River.
20. The Council is shortly to commence work on the lower Avon Catchment Management Plan, Clare Park will be identified as a key facility in this plan.
21. The Clare Park facility also supports the Council's adopted Surface Water Strategy.

**THE OPTIONS**

**Option 1**

22. Do nothing.

**Option 2**

23. Require future developers to treat and detain the storm water up-stream in their own development.

**Option 3**

24. Change the classification of Part of Lot 5 (DP 35283) from Recreation Reserve to Local Purpose (Drainage) Reserve to enable the development of the wet area of land in Clare Park into a functioning wetland for storm water treatment and detention, that will provide a key facility for the lower Avon River catchment.

**THE PREFERRED OPTION**

**Option 3**

25. Change the classification of Part of Lot 5 (DP 35283) from Recreation Reserve to Local Purpose (Drainage) Reserve to enable the development of the wet area of land in Clare Park into a functioning wetland for stormwater treatment and detention, that will provide a key facility for the lower Avon catchment.

## 9. BURWOOD ROAD AND CLARE PARK ACCESS ROAD - PROPOSED PARKING RESTRICTIONS

<b>General Manager responsible:</b>	General Manager City Environment, DDI 941-8608
<b>Officer responsible:</b>	Unit Manager Transport and Greenspace
<b>Author:</b>	Andrew Hensley, Traffic Engineer / Michael Thomson, Senior Traffic Engineer

### PURPOSE OF REPORT

1. The purpose of this report is seek the approval of the Burwood/Pegasus Community Board for the installation of parking restrictions and road markings in Burwood Road and the Clare Park access road, in the vicinity of Windsor School.

### EXECUTIVE SUMMARY

2. The Board at its 30 January 2012 meeting adopted the report 'Burwood Road and Clare Park Adjacent To Windsor School - Proposed P3 Installation And Bus Stop Upgrades'. The corresponding plan adopted is shown in **Attachment 1**.
3. The original report was prepared in response to several requests to provide a drop off and pick up zone in the vicinity of Windsor School, to address illegal parking over driveways and on bus stops, congestion issues in the Clare Park access road, and to upgrade the existing bus stop markings to the current standard to ease bus manoeuvring.
4. As a result of some inaccuracies identified in the original resolution measurements, further dialogue with Windsor School regarding the timing and extent of parking restrictions, and on site investigations, implementation of the 30 January 2012 report was put on hold pending further investigations. As a result no on site changes have occurred to date and the status quo remains.
5. A revised parking report and plan is being submitted to address the measurement issues identified (refer **Attachment 2**). The other main differences from the original plan being:
  - (a) Removal of additional parking in the Clare Park access road to further improve traffic flow and pedestrian safety. This area becomes congested where parking is permitted on one side. Off street parking for Clare Park is still available in the parking areas near the end of the access road.
  - (b) Retention of the existing bus stop outside Windsor School in its current position, resulting in a minor reduction in the length of proposed P3 school drop off/pick up zone at this location.
6. Although the Clare Park access road is not on legal road, the public still has access to the area concerned. As a result, the area is considered as road by law and therefore the recommendations are enforceable.
7. Burwood Road is a Collector Road and has an average daily traffic count of approximately 8,000 vehicles per day. The 46 Marshland bus route operates on this section of Burwood Road.
8. Consultation on the original plan was undertaken with residents and stakeholders in the vicinity of the proposal, with the P3 School Drop Off / Pick Up and bus stop upgrades receiving support from the majority of respondents. Additional consultation has been undertaken with Windsor School. The Windsor/Westhaven Residents' Group is understood to be in recess. Relevant internal consultation has occurred.

### FINANCIAL IMPLICATIONS

9. The estimated cost of road markings and signs for this proposal is approximately \$2,000.



## 9. Cont'd

### **Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

10. The installation of road markings and signs is within the LTCCP Streets and Transport Operational budgets.

### **LEGAL CONSIDERATIONS**

11. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides the Council with the authority to install parking restrictions by resolution.
12. Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for Community Boards includes the resolution of parking restrictions and traffic control devices
13. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

### **Have you considered the legal implications of the issue under consideration?**

14. As above.

### **ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

15. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes- Safety and Community.

### **Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

16. As above.

### **ALIGNMENT WITH STRATEGIES**

17. The recommendations align with Council Strategies including the Parking Strategy 2003, Road Safety Strategy 2004.

### **Do the recommendations align with the Council's strategies?**

18. As above.

### **CONSULTATION FULFILMENT**

19. Consultation with residents and stakeholders in the vicinity of the proposal was carried out for the original adopted report via mail. A total of 80 consultation packages were sent out. Staff received 21 responses. Nineteen responses supported the P3 School Drop Off and 14 supported the proposed bus stop upgrading.
20. The intent of the original report is considered to sufficiently remain, and therefore additional community and stakeholder consultation is not considered to be required.
21. Additional consultation has been undertaken with Windsor School. This has resulted in the reconfirmation of the proposed P3 restricted parking areas.
22. The Windsor/Westhaven Residents' Group is understood to be in recess and has therefore not been consulted on the revised plan.
23. The Officer in Charge - Parking Enforcement agrees with the revised recommendations.
24. The Contracts Team - Urban Parks are agreeable to the additional removal of parking in the Clare Park access road.

**9. Cont'd**

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board:

**Revoke the following:**

- (a) All existing parking restrictions on the eastern side of Burwood Road commencing at its intersection with Helmsdale Street and extending in a southerly direction to a point 11 metres north of its intersection with Clarevale Street.
- (b) All existing parking restrictions on the eastern side of Burwood Road commencing at a point 10 metres south of its intersection with Clarevale Street and extending in a southerly direction for a distance of 38 metres.
- (c) All existing parking restrictions on the western side of Burwood Road commencing at a point 11 metres south of its intersection with Newhaven Street and extending in a southerly direction for a distance of 332 metres.
- (d) All existing parking restrictions on the northern side of the Clare Park access way commencing at its intersection with Burwood Road and extending in a westerly direction for a distance of 204 metres.
- (e) All existing parking restrictions on the southern side of the Clare Park accessway commencing at its intersection with Burwood Road and extending in a westerly direction for a distance of 204 metres.

**Approve the following Parking Restrictions:**

- (f) That the stopping of vehicles be restricted to a maximum period of three minutes between the hours of 8.15am to 9.15am and 2.30pm to 3.30pm on school days, on the eastern side of Burwood Road commencing at a point 116 metres north of its intersection with Clarevale Street and extending in a northerly direction for a distance of 50 metres.
- (g) That the stopping of vehicles be restricted to a maximum period of three minutes between the hours of 8.15am to 9.15am and 2.30pm to 3.30pm on school days, on the western side of Burwood Road commencing at a point 60 metres south of its intersection with Newhaven Street and extending in a southerly direction for a distance of 102 metres.
- (h) That parking limit lines be installed on both sides of Burwood Road from Clarevale Street to Clare Park access road.

**Approve the following No Stopping Restrictions:**

- (i) That the stopping of vehicles be prohibited on the eastern side of Burwood Road commencing at a point 26 metres south of its intersection with Helmsdale Street and extending in a southerly direction for a distance of eight metres.
- (j) That the stopping of vehicles be prohibited on the eastern side of Burwood Road commencing at a point 48 metres south of its intersection with Helmsdale Street and extending in a southerly direction for a distance of four metres.
- (k) That the stopping of vehicles be prohibited on the eastern side of Burwood Road commencing at a point 51 metres north of its intersection with Clarevale Street and extending in a northerly direction for a distance of 65 metres.
- (l) That the stopping of vehicles be prohibited on the eastern side of Burwood Road commencing at a point 166 metres north of its intersection with Clarevale Street and extending in a northerly direction for a distance of four metres.

**9. Cont'd**

- (m) That the stopping of vehicles be prohibited on the eastern side of Burwood road commencing at a point 187 metres north of its intersection with Clarevale Street and extending in a northerly direction for a distance of eight metres.
- (n) That the stopping of vehicles be prohibited on the western side of Burwood Road commencing at a point 34 metres south of its intersection with Newhaven Street and extending in a southerly direction for a distance of four metres.
- (o) That the stopping of vehicles be prohibited on the western side of Burwood Road commencing at a point 52 metres south of its intersection with Newhaven Street and extending in a southerly direction for a distance of eight metres.
- (p) That the stopping of vehicles be prohibited on the western side of Burwood Road commencing at a point 162 metres south of its intersection with Newhaven Street and extending in a southerly direction for a distance of 61 metres (Windsor School Crossing).
- (q) That the stopping of vehicles be prohibited on the western side of Burwood Road commencing at a point 333 metres south of its intersection with Newhaven Street and extending in a southerly direction for a distance of 10 metres.
- (r) That the stopping of vehicles be prohibited at any time on the northern side of the Clare Park vehicle access way commencing at its intersection with Burwood Road and extending in a westerly direction for a distance of 204 metres.
- (s) That the stopping of vehicles be prohibited at any time on the southern side of the Clare Park vehicle access way commencing at its intersection with Burwood Road and extending in a westerly direction for a distance of 204 metres.

**Approve the following Bus Stops:**

- (t) That a bus stop be installed on the eastern side of Burwood Road commencing at a point 34 metres south of its intersection with Helmsdale Street and extending in a southerly direction for a distance of 14 metres.
- (u) That a bus stop be installed on the eastern side of Burwood Road commencing at a point 10 metres south of its intersection with Clarevale Street and extending in a southerly direction for a distance of 21 metres.
- (v) That a bus stop be installed on the eastern side of Burwood Road commencing at a point 170 metres north of its intersection with Clarevale Street and extending in a northerly direction for a distance of 17 metres.
- (w) That a bus stop be installed on the western side of Burwood Road commencing at a point 38 metres south of its intersection with Newhaven Street and extending in a southerly direction for a distance of 14 metres.
- (x) That a bus stop be installed on the western side of Burwood Road commencing at a point 319 metres south of its intersection with Newhaven Street and extending in a southerly direction for a distance of 14 metres.

10. **BLIGH'S GARDEN - SURRENDER OF DEED OF LEASE BY SOUTH BRIGHTON CROQUET CLUB**

<b>General Manager responsible:</b>	General Manager City Environment, DDI 941-8608
<b>Officer responsible:</b>	Transport and Greenspace Unit Manager
<b>Author:</b>	Tony Hallams Leasing Consultant

**PURPOSE OF REPORT**

1. The purpose of this report is for the Burwood/Pegasus Community Board to consider a written application from the South Brighton Croquet Club (the "Club") to surrender their lease over approximately 2,892 square metres of Bligh's Garden, on which they have a pavilion and greens as shown on **Attachment One**.

**EXECUTIVE SUMMARY**

2. The South Brighton Croquet Club have advised the Christchurch City Council that there are now only seven members in the Club and it no longer has the resources to maintain the Club. The Club intends to vacate the site by 30 September 2012. This report recommends acceptance of the group's application to surrender their lease.
3. Upon surrender of the lease the Club has indicated that they wish to cede ownership of their pavilion back to the Council for possible use by a suitable community group at the discretion of the Council. This future use will be determined following the development of a Parks Management Plan and an engineering assessment of the building through incorporating the building into the Council's Facilities Rebuild process.

**FINANCIAL IMPLICATIONS**

4. The Club does not have the resources to arrange for the pavilion to be removed from the site and have the previous building footprint area reinstated to lawn. The grounds were marginally impacted by the earthquake but could be readily used by another sports/community group with minor levelling work.
5. The pavilion of approximately 85 square metres appears to be in good condition, however upon the asset transferring to the Council on surrender of the lease a Detailed Engineering Evaluation will need to be undertaken, at the Council's cost, to determine if the building meets the new building standards as required by the Christchurch City Council's Earthquake Prone Building Policy (2010). This work would need to be undertaken prior to considering any future occupancy.
6. If the Council accepts the surrender of the existing lease it will be liable for maintaining the pavilion, including holding public liability insurance until a decision is made to either demolish the pavilion, or allow another suitable group to occupy the site, either renting the building from the Council, or the Council gifting the pavilion to any suitable incoming sports group in accordance with the requirements of the draft Parks Management Plan applicable for the site.
7. In accordance with the Council's Sports Ground Lease Charging Policy the current rental return from the Club is \$462.96 per annum.

**Do the Recommendations of this Report Align with 2009-19 LTP budgets?**

8. The proposal will impinge on LTP budgets, as there will be some time spent by the Area Contracts Manager in the Council's Greenspace Unit holding keys and administering security at the site until a decision is made on any new occupier, or the pavilion is demolished. As well, the Council will bear the costs of engineering evaluations and any identified works to ensure the building is safe to occupy.

**10. Cont'd**

**LEGAL CONSIDERATIONS**

9. The subject land is held as part of Part Reserve 1579 in the Canterbury Land Registry for recreation purposes, the total area of the reserve being 5.2609 hectares. There is currently no delegation to Community Boards with respect to the surrender of leases and licences on reserves, and any decision rests with the Council.
10. If the Council accepts the proposal of the Club to surrender their Deed of Lease then the Club will be required to complete a Deed of Surrender.

**Have you considered the legal implications of the issue under consideration?**

- 11 Yes.

**ALIGNMENT WITH LTP AND ACTIVITY MANAGEMENT PLANS**

12. The intended action by the Club to surrender the lease will potentially create an opportunity for another recreational group to occupy and use the resources at the site, or for the Council to remove the existing pavilion and hedges and open up the site as a green space area.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

13. No.

**ALIGNMENT WITH STRATEGIES**

14. The intended action of the Club is not consistent with the alignment of any strategies.

**Do the recommendations align with the Council's strategies?**

15. No, however there may be opportunities created for future activities to align with Council strategies.

**CONSULTATION FULFILMENT**

16. The Council or the existing Lessee is not required to publicly advertise the Club's intention to surrender the existing lease.
17. The Council's City Environment Group is currently reviewing the Parks Management Plan for the South Brighton Reserves of Bligh's Garden, South New Brighton Park and Bridge Reserve, and the subject land will be included in the consultation process.

**STAFF RECOMMENDATION**

That Burwood/Pegasus Community Board recommend that the Council pass the following resolutions:

- (a) That the lease to the South Brighton Croquet Club for approximately 2,897 square metres of Part Reserve 1579, known as Bligh's Garden is surrendered.
- (b) That the Corporate Support Unit Manager is delegated authority to negotiate and conclude a Deed of Surrender of lease, including transfer of the South Brighton Croquet Club's assets to the Council.

**11. WAITIKIRI SUBDIVISION STAGE 3 - PROPOSED ROAD NAMING**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Resource Consents and Building Policy Manager
<b>Author:</b>	Bob Pritchard, Subdivisions Officer

**PURPOSE OF REPORT**

1. The purpose of this report is to obtain the Board's approval of a new road name in Stage 3 of the Waitikiri subdivision.

**EXECUTIVE SUMMARY**

2. The approval of proposed new road names is delegated to Community Boards.
3. The Subdivision Officer has checked the proposed name against the Council's road name database to ensure it will not be confused with names currently in use.

**Waitikiri Stage 3**

4. A road name is required for one road in the third stage of the Waitikiri subdivision (see **Attachment 1**). The new road is in the shape of a square and the development company are proposing the name Waitikiri Square. Because the road is square in shape and formed around a reserve, a square open space once will still be visible as dwellings are erected around it. The development company believe the name is perfectly suitable as the area is known as Waitikiri, it is close to Waitikiri Drive and it is over the road from the Waitikiri Golf Course. In line with the Council's policy on naming reserves after the road they have frontage to, it is likely the reserve will be known as Waitikiri Park or Reserve.

**FINANCIAL IMPLICATIONS**

5. There is no financial cost to the Council. The administration fee for road naming is included as part of the subdivision consent application fee and the cost of name plate manufacture is charged direct to the developer.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

6. Not applicable.

**LEGAL CONSIDERATIONS**

7. The Council has a statutory obligation to approve road names.

**Have you considered the legal implications of the issue under consideration?**

8. Yes. There are no legal implications.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

9. Not applicable.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

10. Not applicable.

**ALIGNMENT WITH STRATEGIES**

11. Not applicable.

**11. Cont'd**

**Do the recommendations align with the Council's strategies?**

12. Not applicable.

**CONSULTATION FULFILMENT**

13. Where proposed road names have a possibility of being confused with names already in use, consultation is held with Land Information New Zealand and New Zealand Post. The Subdivisions Officer does not believe any of the names submitted will cause confusion, therefore Land Information New Zealand and New Zealand Post have not been consulted in this instance.

**STAFF RECOMMENDATION**

It is recommended that the Board consider and approve the proposed road name of 'Waitikiri Square'.

**11. Cont'd**

**BACKGROUND (THE ISSUES)**

14. There are no issues.

**THE OBJECTIVES**

15. Approval by the Community Board of the road name proposed in this report.

**THE OPTIONS**

16. Decline the proposed name and require an alternative name to be supplied.

**THE PREFERRED OPTION**

17. Approve the name as submitted by the applicant.



## 12. BURWOOD/PEGASUS COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – APPLICATION - WINDSOR SCHOOL

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8607
<b>Officer responsible:</b>	Community Support Unit Manager
<b>Author:</b>	Mary McClemon, Strengthening Communities Advisor

### PURPOSE OF REPORT

1. The purpose of this report is for the Burwood/Pegasus Community Board to consider one application for funding from its 2012/13 Discretionary Response Fund from Windsor School who seek \$5,000 for the Windsor On Air project.

### EXECUTIVE SUMMARY

2. In 2012/13, the total pool available for allocation for the Burwood/Pegasus Discretionary Response Fund is \$51,827. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the fund is to assist community groups where the project and funding request falls outside other Council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At its meeting on 22 April 2010, the Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
  - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Board's decisions;
  - (b) Projects or initiatives that change the scope of a Council project; and
  - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

The Council also made a note that: "*Community Boards can recommend to the Council for consideration grants under (b) and (c).*"

6. Based on these criteria, the application from Windsor School for Windsor On Air is ineligible for the following reason:
  - This project is a low priority within the community as the radio station is part of the Windsor School curriculum.
7. Detailed information on the application and staff comments are included in the attached Decision Matrix. (**Attachment 1**)

### FINANCIAL IMPLICATIONS

8. At the time this report was prepared there is currently \$33,395 remaining in the Board's 2012/13 Discretionary Response Fund.

### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

### LEGAL CONSIDERATIONS

10. There are no legal considerations.

**12. Cont'd**

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

**ALIGNMENT WITH STRATEGIES**

13. Refer to the attached Decision Matrix.

**CONSULTATION FULFILMENT**

14. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board declines the application from Windsor School for the Windsor On Air project.

### 13. BURWOOD/PEGASUS COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND - APPLICATION – SHIRLEY TENNIS CLUB

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8607
<b>Officer responsible:</b>	Community Support Unit Manager
<b>Author:</b>	Jacqui Miller, Community Recreation Advisor

#### PURPOSE OF REPORT

1. The purpose of this report is for the Burwood/Pegasus Community Board to consider an application for funding from its 2012/13 Discretionary Response Fund from the Shirley Tennis Club who seek \$920.

#### EXECUTIVE SUMMARY

2. In 2012/13, the total pool available for allocation for the Burwood/Pegasus Discretionary Response Fund is \$51,827. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At its meeting on 22 April 2010, the Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
  - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
  - (b) Projects or initiatives that change the scope of a Council project; and
  - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

The Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*

6. Based on these criteria, the application from Shirley Tennis Club for funding of replacement of the club honours board is eligible for funding.
7. Detailed information on the application and staff comments are included in the attached Decision Matrix. (**Attachment 1**)

#### FINANCIAL IMPLICATIONS

8. At the time this report was prepared there is currently \$33,395 remaining in the Board's 2012/13 Discretionary Response Fund.

#### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

#### LEGAL CONSIDERATIONS

10. There are no legal considerations.

**13. Cont'd**

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

**ALIGNMENT WITH STRATEGIES**

13. Refer to the attached Decision Matrix.

**CONSULTATION FULFILMENT**

14. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board approve a grant of \$400 from its 2012/13 Discretionary Response Fund to the Shirley Tennis Club towards the cost of replacing its honours board.

14. **BURWOOD/PEGASUS YOUTH DEVELOPMENT FUNDING SCHEME – APPLICATIONS – BEN JORDAN KAHI AND JACK JOSEPH WILLIAMSON, KANE JACOB ORMANDY DEVLIN AND SALEM COOK, AND DANA DAWSON**

<b>General Manager responsible:</b>	General Manager, Community Services DDI 941-8607
<b>Officer responsible:</b>	Community Support Unit Manager
<b>Author:</b>	Sylvia Smyth, Community Strengthening Advisor Jacqui Miller, Recreation and Sport Advisor

**PURPOSE OF REPORT**

1. The purpose of this report is for the Burwood/Pegasus Community Board to consider six applications for funding assistance totalling \$1,700, from its 2012/13 Youth Development Fund .

**EXECUTIVE SUMMARY**

2. At its meeting on 30 July 2012, the Board approved an allocation of \$5,000 from its 2012/13 Discretionary Response Fund to establish the Youth Development Fund for 2012/2013.
3. The balance of the Youth Development Fund is currently \$2,700.

**FINANCIAL IMPLICATIONS**

4. The following tables detail event expenses and funding requested for the applicants:

<b>Ben Kahi- Sister City Leadership Programme</b>	<b>Cost (NZ\$)</b>
<b>Expenses</b>	
Return Airfares/Insurance	3,000
Coach Tours, Coach Lines- Accommodation	2,200
Food, Entrance Fees London France/Germany	1,800
<b>Total</b>	<b>7,000</b>
<b>Amount requested</b>	<b>\$2,000</b>
<b>Fundraising</b>	2,000
Part time jobs	2,000
Trip fundraising activities	?
Bank loan	?

<b>Jack Joseph Williamson – Language/Mission Trip</b>	<b>Cost (NZ\$)</b>
<b>Expenses</b>	
Airfares	2,500
Food, accommodation, other expenses	2,500
<b>Total</b>	<b>5,000</b>
<b>Amount requested</b>	<b>\$500</b>
<b>Fundraising</b>	<b>1,200</b>
Stocktakes at the Warehouse (per stock take)	150
Phone books delivery (per round)	100
Sausage sizzle (per person per day)	120

## 14. Cont'd

<b>Kane Jacob Ormandy</b>	<b>Cost (\$)</b>
<b>EXPENSES</b>	
Accommodation and food – Adair Camp	10,000
Airfares	11,116
Transport	2,616
<b>Total cost</b>	<b>23,732</b>
<b>Total Requested from Community Board</b>	<b>\$200</b>

5. There are two teams going to the tournament. The following table provides the overall budget for two teams to attend. Each player must contribute \$200 towards the cost of the trip.

<b>Devlin and Salem Cook – Ten Pin Bowling Nationals</b>	<b>Cost per person (\$)</b>
<b>EXPENSES</b>	
Accommodation	690
Airfares	399
Entry Fees	291
Practise	13
Taxi	33
Food	583
<b>Total cost</b>	<b>2,009</b>
<b>Total Requested from Community Board</b>	<b>\$500</b>
<b>Fundraising</b>	
Sausage Sizzle	
Pinathon	
Raffles	
Selling Chocolates	570
<b>Other grant application: Aoteroa Foundation \$9000 (Pending)</b>	

<b>Dana Dawson – Indo Pacific Trampoline Championships</b>	<b>Cost (\$)</b>
<b>EXPENSES</b>	
Uniform	5800
Meals	400
Flights	595
Accommodation	824
Management Fee	425
Entry Fees	450
Insurance	78
Transfers	32
<b>Total cost</b>	<b>3,124</b>
<b>Total Requested from Community Board</b>	<b>\$500</b>
<b>Fundraising</b>	
Cake Stalls	
Raffle	
Selling Fudge	200 (approx)
<b>Other grant application: None</b>	

- 6.. Ben Kahi, Jack Williamson, Kane Ormandy and Dana Dawson have not received funding previously from the scheme.
7. Salem Cook received \$250 funding from the 2010/11 Youth Development Funding Scheme to attend the National Youth Team Championship in Auckland in October 2010. This is the first application received from Devlin Cook.

**14. Cont'd**

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

8. Yes.

**LEGAL CONSIDERATIONS**

9. There are no legal issues to be considered.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

10. This fund aligns with the 2009-19 LTCCP.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

11. The applications align with the Youth Strategy.

**CONSULTATION FULFILMENT**

12. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board:

- (a) Approve a grant of \$500 to Ben Kahi to attend the Sister City Leadership Programme to Europe and the Middle East from 6 to 28 January 2013.
- (b) Approve a grant of \$250 to Jack Williamson to attend the Middelton Grange Language/Mission Trip to South America from 22 September to 11 October 2012.
- (c) Approve a grant of \$150 to Kane Jacob Ormandy to attend the National Senior Secondary School Rugby League Tournament in Auckland from 3 to 7 September 2012 representing Aranui High School.
- (d) Approve a grant of \$200 per person to Devlin and Salem Cook to represent Canterbury at the Ten Pin Bowling Nationals in Tauranga from 2 to 6 October 2012.
- (e) Approve a grant of \$400 to Dana Dawson to represent New Zealand at the Indo Pacific Trampoline Championships in Sydney, Australia from 13 to 21 October 2012.

#### 14. Cont'd

##### BACKGROUND

13. Funding is being sought by **Ben Jordan Kahi**, an 18 year old from New Brighton. Ben is seeking funding to participate in the Christchurch England Sister City Committee Global Leadership Programme.
14. The trip will take place from 6 to 28 January 2012. The trip will include 26 students from a number of high schools in Christchurch. The project was initiated by the Christchurch England Sister City Committee based in Christchurch and it is endorsed by the Civic and International Relations Team of the Christchurch City Council. Applications for the trip were advertised across the city and applicants had to supply evidence of their academic extra-curricula achievements as well as write an essay about why they wanted to attend. Forty applications were received. The students will visit four different European countries as well as Dubai. They will attend various outings and tours while away (such as visiting key war sites relevant to New Zealand and the Notre Dame Cathedral) as well as being hosted and attend class with students in Twynham. The trip links in with a number of key concepts in the curriculum, with managing self being the key concept. It will give the youth a chance to travel, experience different cultures, environments and lifestyles.
15. Ben is a student at Linwood College. His favourite subject is Tourism and he sees this as a "once in a lifetime trip" that will contribute to his tourism learning and inspire him. Ben was recently made a peer support leader and is well on his way to achieving NCEA Level 3. Ben is considering attending university after he graduates at the end of this year.
16. Ian Morrison, the tour organiser and Ben's former teacher says that Ben will gain a lot from the trip. He has never had a chance to travel before and the trip will give him a chance to mix with other youth from throughout the city. Ian is confident that Ben can raise the money he needs to attend.
17. Ben has found a part time job at the Warehouse Eastgate, working as much as he can, to finance the trip. Ben's family unfortunately, cannot provide any financial support to help him attend. Ben sees that this as his responsibility to raise the funding on his own.
18. Applications have been made to other Boards. Recommendations for funding other applicants are \$300 in Fendalton/Waimairi and Shirley/Papanui and \$500 from Riccarton/Wigram. The trip's organiser does not expect there to be any further applications from other students.
19. Funding is being sought by **Jack Joseph Williamson**, a 16 year old from Southshore. Jack is student of Middleton Grange School and is seeking funding to attend a school trip to Argentina, Chile and Brazil.
20. This trip will take place from 22 September to 11 October 2012. There are 20 youth attending. The trip is organised by the Spanish department but also has a strong focus on community service and personal development. Activities undertaken in the trip include providing help at a soup kitchen, meeting with students in schools and providing activities for children. All the time working on improving language and learning and experiencing other cultures.
21. Jack is already involved in a number of community activities in Christchurch. At Grace Vineyard Church he helps with the kids church and also bread delivery for those in need in the community. He is heavily interested in sports such as cricket and basketball. He helps coach a local New Brighton junior cricket team and also a Middleton junior basketball team.
22. Jack's parents have stipulated that if Jack wants to attend, he has to finance half of the cost of the trip. Jack is participating in a number of fundraising activities to fund the trip and also has a part-time job.



14. Cont'd

23. Funding is being sought by **Kane Jacob Ormandy**, a 17 year old from, Wainoni, to represent Aranui High School in the National Senior Secondary School Rugby League Tournament in Auckland from 3 to 7 September 2012. The application was received in July 2012.
24. This is the second year that Kane has participated in the tournament representing Aranui High School. In 2011, 16 schools participated in the tournament co-hosted by Papakura High School and Aranui was the only South Island team. The team plays in the A Division and won the Bowl in 2011 which was a very good result given it was a new team due to the disruption caused by the earthquakes. The tournament not only offers a high standard of rugby league, but also unique "more than just a game" opportunities for participants, including a leadership presentation and workshop from 'It's not OK', primary school visits and coaching clinics from past Kiwis. 2012 will see the introduction of a B division grade. The tournament is regarded highly by players as national rugby league selectors will be present to identify a national squad.
25. Kane has been playing rugby and rugby league since he was five years old. He plays club rugby for Linwood on Saturday and has recently been selected as an Under 18 Canterbury representative. Kane is in the rugby league academy at Aranui High School, has played representative league for Canterbury three years running and he has also made it into the South Island representative team. This is the last year that he will be able to represent Aranui High School and this is a significant opportunity for Kane to be selected for an NRL Club.
26. Kane is one of the most experienced players in the team who is committed, talented and demonstrates leadership qualities. He comes from a large family of six children and is very supportive and family orientated. Kane is on a Gateway programme at school that is a pathway to the building industry. He also enjoys music and going to the gym.
27. In terms of fundraising, all players have been involved in various fundraising initiatives plus each player must contribute \$200 towards the cost of the trip. Due to the earthquakes, Kane's family has experienced increased financial constraints.
28. Funding is being sought by **Devlin Cook**, a 12 year old and **Salem Cook**, a 14 year old, both of Dallington to attend the National Tenpin Bowling Championships in Tauranga representing Canterbury from 2 to 5 October 2012.
29. Devlin has been to the Nationals four times previously, this year he has been selected for the Canterbury team along with five other bowlers, including the support team of team coach, manager and two parents. Devlin has been involved with tenpin bowling for six to seven years. Devlin attends Chisnallwood Intermediate school and his other interests include playing cricket and boxing in the Canterbury boxing team. Devlin's future goals are to get into the New Zealand team and then enter more tournaments to gain more experience.
30. The team needs to raise \$9,000 and to date have raised \$3,000 by a variety of methods including selling chocolate, sausage sizzles, and selling fudge.
31. Salem has played ten pin bowling for the last six to seven years and represented Canterbury for the last four National Tournaments. Salem's future goals are to get into the New Zealand team and enter more tournaments to gain more experience. Salem is a pupil at Shirley Boys' High School. Through school Salem also participates in the Shirley Boys' Fencing Team, and plays indoor soccer at Action Indoor Sports.
32. Devlin and Salem live with their mother who is on a limited income as a sole parent. They receive 1.5 hours of coaching each week as well as a weekly game playing in the Sunday Shakers Adults Team every Sunday evening at Garden City Bowl, these activities cost \$27 per week for each.
33. Funding is being sought by **Dana Dawson**, a 13 year old of Burwood, to represent New Zealand at the Indo Pacific Trampolining Championships in Sydney from 13 to 21 October 2012.

**14. Cont'd**

34. Dana has been training and competing in trampoline for five years, she has represented Canterbury for four years at national championships. Dana was selected to the New Zealand team in 2010 to compete in Japan but was unable to attend due to the cost, and then had an injury.
35. Dana trains at Ice Trampolining at Rangiora three times per week (total seven hours) as well as her own general fitness and conditioning exercises. There are 43 people representing New Zealand at the Indo Pacific Championships, nine from Ice Trampolining and five from Olympia (also based in Christchurch). Dana will compete in three categories at the Championships, they are synchronised, individual and double mini tramp.
36. Dana's coach of two years Vicki Humphreys (owner and senior coach at Ice Trampolining) stated "Dana comes to training focused and dedicated, displaying the right attitude".
38. Dana's goals are to compete this year at the Indo Pacific Championships then World's in 2013 leading to her longer term aspiration to make the New Zealand Olympic team for 2016/2020.
39. Dana is a pupil at Burnside High School and lives at home with her mother and two siblings.

**15. RESIDENTS' ASSOCIATION/COMMUNITY ORGANISATIONS**

**15.1 NORTH NEW BRIGHTON RESIDENTS' ASSOCIATION**

A representative from the North New Brighton Residents' Association will update the Board on the activities of the group.

**16. COMMUNITY BOARD ADVISER'S UPDATE**

**16.1 UPCOMING BOARD ACTIVITIES**

**16.2 2012/13 BOARD FUNDS - UPDATE**

**Attached**

**17. QUESTIONS UNDER STANDING ORDERS**

**18. RESOLUTION TO EXCLUDE THE PUBLIC**

**Attached**