

## **AKAROA/WAIREWA COMMUNITY BOARD AGENDA**

**WEDNESDAY 19 SEPTEMBER 2012**

**AT 9:30 AM**

**IN THE AKAROA SPORTS COMPLEX,  
28 RUE JOLIE, AKAROA**

**Community Board:** Pam Richardson (Chairman), Bryan Morgan (Deputy Chairman), Lyndon Graham, Leigh Hickey, Stewart Miller and Claudia Reid.

**Community Board Adviser**

Liz Carter

Phone 941 5682 DDI

Email: [liz.carter@ccc.govt.co.nz](mailto:liz.carter@ccc.govt.co.nz)

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**1. APOLOGIES**

**2. CONFIRMATION OF MEETING MINUTES**

**2.1 Ordinary Board Meeting – 15 August 2012**

The minutes of the Board's ordinary meeting of 15 August 2012 are **attached**.

**STAFF RECOMMENDATION**

That the minutes of the Board's ordinary meeting held on Wednesday 15 August 2012 be confirmed.

### 3. DEPUTATIONS BY APPOINTMENT

#### 3.1 BANKS PENINSULA PLUNKET COMMUNITY PRE SCHOOL

Representatives from the Pre School wish to address the Board regarding plans to extend/expand the facility at Duvauchelle.

#### 3.2 KIM STEWART – CHIEF FIRE OFFICER, AKAROA VOLUNTEER FIRE BRIGADE

Mr Stewart has been invited to the Board meeting to discuss emergency management in the Akaroa area, including the possible need for an Adverse Events Plan.

#### 3.3 SHARON RODGERS AND TEENA PENDER (MR WHIPPY)

Ms Rodgers and Ms Pender wish to discuss the proposed mobile shop sites in Akaroa with the Board

### 4. PRESENTATION OF PETITIONS

### 5. NOTICES OF MOTION

### 6. CORRESPONDENCE

#### 6.1 IVAN CRAW – LITTLE AKALOA ROAD

A letter is **attached** from Mr Craw regarding the condition of Little Akaloa Road.

#### STAFF RECOMMENDATION

That the Board receive the letter and pass it to staff for comment.

#### 6.2 PIGEON BAY RESIDENTS ASSOCIATION

Correspondence is **attached** from the Association which raises a number of roading issues.

#### STAFF RECOMMENDATION

That the Board receive the correspondence and pass it to staff for comment.

## **7. RESERVE MANAGEMENT COMMITTEES**

The minutes of the following Reserve Management Committee meetings are attached.

- 7.1 Robinsons Bay Reserve Management Committee – 16 August 2012 (**attached**).  
(Note: this meeting was an informal one, as the Committee did not have a quorum)

The above minutes may need to be confirmed by the Committee at their next meeting.

### **STAFF RECOMMENDATION**

That the Board receive the minutes of the Robinsons Bay Reserve Management Committee meeting held on 16 August 2012.

**8. AKAROA/WAIREWA COMMUNITY BOARD SMALL GRANTS FUND ASSESSMENT COMMITTEE REPORT**

A copy of the minutes from the 20 August 2012 meeting of the Akaroa/Wairewa Community Board Small Grants Fund Assessment Committee is **attached** for members' information.

**STAFF RECOMMENDATION**

That the minutes of the Akaroa/Wairewa Community Board Small Grants Fund Assessment Committee meeting held on Monday 20 August 2012 be received.

## 9. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE – 2 AUGUST 2012

<b>General Manager responsible:</b>	General Manager, Regulation and Democracy Services DDI 941-8462
<b>Officer responsible:</b>	Planner, Environment Policy and Approvals Unit
<b>Author:</b>	Liz Carter, Community Board Adviser

### PURPOSE OF REPORT

The purpose of this report is to submit the outcomes of the Akaroa Design and Appearance Advisory Committee meeting held on Thursday 2 August 2012. The meeting commenced at 2.30pm.

The meeting was attended by Committee members Stewart Miller, Victoria Andrews, John Davey, William Fulton, Pam Richardson and Lynda Wallace (2.37pm).

#### 1. APOLOGIES

An apology for lateness was received and accepted from Lynda Wallace.

#### 2. MINUTES OF PREVIOUS MEETINGS

- 2.1 Akaroa Design and Appearance Advisory Committee Minutes – 31 May 2012
- 2.2 Akaroa Design and Appearance Advisory Committee Minutes – 7 June 2012

The committee **received** the minutes of the Akaroa Design and Appearance Advisory Committee meetings held on Thursday 31 May 2012 and Thursday 7 June 2012.

#### 3. CORRESPONDENCE

Nil.

#### 4. PLANS TO CONSIDER

##### 4.1 Akaroa Temporary Visitor Centre – Akaroa Wharf

Samantha Tomlinson (Christchurch Canterbury Tourism (CCT) and Akaroa Visitor Centre) attended the meeting to support the temporary erection of a Visitor Centre adjacent to the Akaroa Wharf during the 2012/2013 cruise ship season.

Members were informed that it was proposed a smaller moveable cabin 4.8 metres x 2.4 metres (compared to the 5 metres x 3 metres cabin originally proposed) would now be utilised. The colour and signage would remain the same as stated in the original application.

The Committee discussed the location of the cabin and where it would best fit into the streetscape. The Committee considered the idea of the building being located on the northern side of the road, adjacent to the Weighbridge in order to give a cluster affect with the buildings in that area, however it was considered that this could pose a safety threat to members of the public because of the proximity to the seawall.

The Committee suggested that the building be camouflaged by using a removable transfer of a native flora pattern or similar.

The Committee **agreed** that the cabin should be located adjacent to the Britomart Reserve in order to keep the open vista of the sea when exiting the wharf and that if possible a transfer be placed on the building to make it more attractive and to help it blend in with the surrounding environment.

**5. COMMUNITY ADVISER'S UPDATE**

**5.1 Akaroa Township Public Realm Design Guidelines**

Members were informed that the process for having the Akaroa Township Public Realm Design Guidelines finalised had come to a halt prior to the earthquakes, but that it was timely for them to now be progressed.

The Committee **decided** to recommend to the Akaroa/Wairewa Community Board that a process be initiated for the Draft Akaroa Township Public Realm Design Guidelines to be redefined and put forward for formal adoption and that they then be appended to the Council's Infrastructure Design Standards.

**6. COMMITTEE MEMBERS EXCHANGE OF INFORMATION**

The Committee **decided** to seek the Akaroa/Wairewa Community Board's opinion on the Akaroa Design and Appearance Advisory Committee being restructured so that it operated in a similar way to the Council's Urban Design Panel.

The meeting concluded at 3.35pm.

**STAFF RECOMMENDATION**

That the Board receive the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Thursday 2 August 2012 and consider the recommendations contained therein.



## 10. AKAROA HARBOUR WASTEWATER CONSENT APPLICATIONS

<b>General Manager responsible:</b>	General Manager City Environment, DDI 941-8608
<b>Officer responsible:</b>	City Water and Waste Manager
<b>Author:</b>	Zefanja Potgieter (Senior Resource Planner) and Mike Bourke (Senior Technician Water and Waste Planning)

### PURPOSE OF REPORT

1. The purpose of this report, and the accompanying report on land purchase in the public excluded agenda to this meeting, is to present a recommendation from the Akaroa/Wairewa Community Board to the Council with regard to a preferred option for the future management of Akaroa's wastewater. The recommendation includes lodging a new resource consent application by 1 January 2013 for continuing the current discharge, and then lodging a new resource consent application for the new discharge site considered in this report so as to align the consent timeframes with the construction timeframe for the preferred option as programmed in the current LTP. It should be noted that the construction timeframes may be subject to change as the 2013 to 2015 Long Term Plan reviews are undertaken.

2. This report further implements the Council's resolution of 8 December 2011, which was

*REPORT BY THE CHAIRPERSON OF THE AKAROA / WAIREWA COMMUNITY BOARD:  
MEETING OF 16 NOVEMBER 2011*

*Pam Richardson, Chairperson, joined the table for discussion of this item.*

#### 1. FUTURE MANAGEMENT OF AKAROA HARBOUR WASTEWATER

*It was **resolved** unanimously on the motion of Councillor Reid, seconded by Councillor Corbett, that:*

- (a) The Akaroa Wastewater Working Party be thanked for its valuable work over the last three years.*
- (b) A replacement wastewater treatment plant for Akaroa be located away from Takapuneke Reserve, and that staff discuss siting options with the Ōnuku Rūnanga and community, and report back to the Council within six months on suitable potential sites.*
- (c) The outfall for the treatment plant be re-located to the middle of the Akaroa Harbour and that consideration be given to measures to address cultural concerns, in consultation with Ngāi Tahu.*
- (d) The new treatment plant be designed to produce wastewater that achieves the best quality wastewater available at the time.*

### EXECUTIVE SUMMARY

3. The Akaroa wastewater treatment plant discharges treated wastewater into the Akaroa harbour, and is operating well in terms of meeting its resource consent conditions. The current consent is a short term one. It was granted by Environment Canterbury (Ecan) with the aim that the Council consult with the community to decide on the future long term management of Akaroa wastewater. Apart from the standard monitoring conditions, the consent (which expires in July 2013) required that a community working party be established in 2008 to make a recommendation to the Council with regard to a long term wastewater treatment option for the Akaroa area. This would allow the Council to then apply for a new long term consent for wastewater discharges in line with the preferred option, prior to the expiry of the current discharge consent in July 2013.

4. It is not now possible for the Council to lodge a new application for a new discharge before expiry of the current consent. A short term extension of the consent in order to construct a new plant will be necessary. Discharge could continue under the current consent, providing a new application to continue that discharge for a short term period is lodged six months before expiry of the current consent.
5. Any discharge consent for a new plant will include conditions for a higher level of wastewater treatment for harbour discharge, in particular in the reduction of nutrients.
6. Capital and operating cost provisions have been made for this project in the 09-19 LTCCP. These provisions and timings will be reviewed as part of the 2013/22 LTP.
7. Staff have, as directed by the Council on 8 December 2011, discussed site options for a future wastewater treatment plant with the Ōnuku Rūnanga. Those options, and the officers' recommended site, are described in the report on land purchase in the public excluded agenda for this meeting.
8. Council officers attended three hui with Onuku Runanga to discuss the options and implications of each option. At the final hui on 22 July 2012 the Runanga:
  - (a) Expressed strong support for moving the treatment plant off Takapuneke, and:
  - (b) Gave full support for the new discharge consent application for the new site (described in the report on land purchase in the public excluded agenda for this meeting) to provide for upgrading of the wastewater treatment, and:
  - (c) Supported the new site, provided that there is to be progress towards the long term aim of reducing discharge of treated wastewater to the harbour. These conditions can be embodied in the conditions for the new treatment plant consent and discharge consent.
  - (d) Sought further discussion with Council officers regarding developing the Onuku site and some Council input into options for "on site" treatment of wastewater at Onuku.
9. The construction of the wastewater treatment plant on the portion of land to be acquired by Council will require Christchurch City Council resource consents and building consent, as well as discharge consents from Ecan. These consents will be applied for at the appropriate point in the project. The land use consent application will propose significant landscaping to ensure the visual impact of the new plant and associated structures is minimised. A new pumping station in Akaroa will be required to service the new treatment plant.

#### **FINANCIAL IMPLICATIONS**

10. Funding of \$23.1 million was available in the 2009-19 LTCCP for this project. An additional \$3.4 m will be requested as part of the new LTP 2013-22. The current concept design estimates are considered sufficient to determine the LTCCP requirements.

#### **Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

11. Yes.

#### **LEGAL CONSIDERATIONS**

12. There are no land issues arising other than the purchase of land described in the public excluded report.
13. Consents - whichever long term option is decided upon, the current discharge consent expires on 1 July 2013. A notified consent application to continue the current operation will be required, possibly up to 2018. That application must be lodged by 1 January 2013.

#### **Have you considered the legal implications of the issue under consideration?**

14. Yes.

#### **ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

15. This report supports the wastewater treatment and collection activity management plan recommended level of service, that no major or persistent breaches of resource consents for treatment plants and associated discharges occur.

#### **Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

16. Yes.

#### **ALIGNMENT WITH STRATEGIES**

17. A draft wastewater strategy is shortly to be presented to Council. Once formally approved this strategy document will be subject to public consultation.

#### **Do the recommendations align with the Council's strategies?**

18. As above.

#### **CONSULTATION FULFILMENT**

19. The current resource consent conditions named specific parties who were to be invited to participate in the community working party, as well as possible volunteers. A number of NGO's, individuals and elected members joined the Working Party. Numbers attending meetings reduced over the three years with a core of five members (excluding CCC, Ecan and Department of Conservation attendees) completing the working party work in 2011.
20. At Ōnuku Rūnanga's request it was consulted separately. This process included some representatives attending some Working Party meetings, as well as a formal hui at Ōnuku Marae.

#### **STAFF RECOMMENDATION**

It is recommended that the Council:

- (a) Note that Council officers will apply for a new resource consent for the current discharge for up to seven years while the new application is being prepared, and:
- (b) Authorise the new long term resource consent applications for the new site being for discharge being located in the mid harbour and to include provision for land irrigation trials in accordance with the 8 December 2011 Council resolutions, and:
- (c) Request Council officers to continue to discuss with the Rūnanga the possible future servicing options for the Onuku Marae.

## 11. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8607
<b>Officer responsible:</b>	Community Support Unit Manager
<b>Author:</b>	Sue Grimwood, Strengthening Communities Advisor

### PURPOSE OF REPORT

1. The purpose of this report is for the Akaroa/Wairewa Community Board to consider an application for funding from its 2012/13 Discretionary Response Fund from Akaroa and Bays Civil Defence for \$1,700 for a First Aid training course.

### EXECUTIVE SUMMARY

2. In 2012/13, the total budget available for allocation in the Akaroa/Wairewa Discretionary Response Fund is \$12,799. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the fund is to assist community groups where the project and funding request falls outside other Council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
  - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
  - (b) Projects or initiatives that change the scope of a Council project; and
  - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.The Council also made a note that: "*Community Boards can recommend to the Council for consideration grants under (b) and (c).*"
6. Based on this criteria, the application from Akaroa and Bays Civil Defence for a first aid training course is eligible for funding.
7. Detailed information on the application and staff comments are included in the attached Decision Matrix (**Attachment 1**).

### FINANCIAL IMPLICATIONS

8. There is currently \$7,799 remaining in the Board's 2012/13 Discretionary Response Fund.

### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

### LEGAL CONSIDERATIONS

10. There are no legal considerations.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

**ALIGNMENT WITH STRATEGIES**

13. Refer to the attached Decision Matrix.

**CONSULTATION FULFILMENT**

14. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Akaroa/Wairewa Community Board approve a grant of \$1,700 from its 2012/13 Discretionary Response Fund to Akaroa and Bays Civil Defence for a First Aid training course.

## 12. CONSIDERATION OF APPLICATIONS FOR NEIGHBOURHOOD WEEK FUNDING

<b>General Manager responsible:</b>	General Manager Community Services, DDI 941-8534
<b>Officer responsible:</b>	Community Support Manager,
<b>Author:</b>	Andrea Wild, Strengthening Communities Adviser

### PURPOSE OF REPORT

1. The purpose of this report is to consider applications for Neighbourhood Week funding and to set in place a process should any late applications need to be considered.

### EXECUTIVE SUMMARY

2. Local community groups, including residents' associations and neighbourhood support groups will be sent information inviting them to apply for the Neighbourhood Week Funding that has been set aside by the Board.
3. Neighbourhood Week is a dedicated week in which individuals and groups are encouraged to get together and get to know one another locally. Neighbourhood Week 2012 is to be held from 27 October – 4 November 2012. Applications for funding closed on 31 August 2012.
4. A matrix outlining the applications and staff recommendations is **attached**. It details the applications and staff assessments.

### FINANCIAL IMPLICATIONS

5. The Board has set aside \$2,000 from the Strengthening Communities Fund to assist individuals and groups run events. It is not the intention of this funding to totally fund events. Those applying for funding are expected to partially resource events themselves either financially or through supply of materials.

### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. Page 173 off the LTCCP under Community support – Strengthening communities and page 178 of the LTCCP under Community support – Community grants.

### LEGAL CONSIDERATIONS

7. Under Council Standing Order 12.10 (Powers of Delegation), a sub committee may be appointed and given the power to act.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

8. Page 173 of the LTCCP under Community Support – Strengthening communities and page 178 of the LTCCP under Community support – Community grants.

### Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

9. As above.

### ALIGNMENT WITH STRATEGIES

#### Do the recommendations align with the Council's strategies?

10. Funding for Neighbourhood Week activities aligns with the Council's Strong Communities strategic outcomes.

### CONSULTATION FULFILMENT

11. Not applicable.

#### **STAFF RECOMMENDATION**

- (a) It is recommended that the Board consider the applications as set out in the **attached** matrix and allocate Neighbourhood Week funds accordingly.
- (b) Assign delegated authority to the Board Chairman and Deputy Chairman to consider any additional applications and allocate funding, should any funds remain.

### **13. BRIEFINGS**

### **14. COMMUNITY BOARD ADVISERS UPDATE**

#### **14.1 BOARD FUNDING BALANCES**

A copy of the Board's 2012//2013 funding balances as at 19 September 2012 is **attached** for members' information.

#### **14.2 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE**

Minutes of the Banks Peninsula Water Management Zone Committee meeting held on 24 July 2012 are **attached** for members' information. The attachments to these minutes can be viewed at: *The Council – Meetings, agenda & minutes – schedule, agenda and minutes – July.*

#### **14.3 LOCAL EARTHQUAKE RECOVERY CO-ORDINATION (LERC)**

The Community Board Adviser will update the Board.

#### **14.4 AUGUST UPDATE ON LOCAL CAPITAL PROJECTS AND STRONGER CHRISTCHURCH INFRASTRUCTURE REBUILD TEAM UPDATE**

The August update on Local Capital Projects has been circulated directly to Board members, along with an update from the Stronger Christchurch Infrastructure Rebuild Team (SCIRT).



**15. ELECTED MEMBERS INFORMATION EXCHANGE**

**16. QUESTIONS UNDER STANDING ORDERS**

**17. RESOLUTION TO EXCLUDE THE PUBLIC**

*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely item 18 – Akaroa Harbour Wastewater – Land Purchase.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

		<b>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</b>	<b>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER</b>	<b>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION</b>
<b>PART A</b>	<b>18.</b>	<b>AKAROA HARBOUR WASTEWATER PLANT LAND PURCHASE</b>	<b>)GOOD REASON TO )WITHHOLD EXISTS )UNDER SECTION 7</b>	<b>SECTION 7 (2) (i)</b>

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<b>ITEM</b>	<b>REASON UNDER ACT</b>	<b>SECTION</b>	<b>PLAIN ENGLISH REASON</b>	<b>WHEN REPORT CAN BE RELEASED</b>
18	To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	7(2)(i)	Property is subject to confidential negotiation.	When settlement is concluded.

**Recommendation:** That the foregoing motion be adopted.

**Note**

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”