

**12. APPLICATION TO THE BOARD'S 2012/13 DISCRETIONARY RESPONSE FUND –  
RICCARTON LEAGUES CLUB**

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8607
<b>Officer responsible:</b>	Community Support Unit Manager Carolyn Gallagher
<b>Assessment undertaken by:</b>	Ken Howat, Community Recreation Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is for the Board to consider Riccarton Leagues Club's application of \$2,750 for the insulation of the clubrooms for funding from its 2012/13 Discretionary Response Fund.

**EXECUTIVE SUMMARY**

2. In 2012/13, the total budget available for allocation in the Board's Discretionary Response Fund is \$51,197. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
  - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
  - (b) Projects or initiatives that change the scope of a Council project; and
  - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: "*Community Boards can recommend to the Council for consideration grants under (b) and (c).*"
6. Based on this criteria, the application from Riccarton Leagues Club for the insulation of the clubrooms is eligible for funding.
7. Detailed information on the application and staff comments are included in the attached Decision Matrix (**Attachment 1**).

**FINANCIAL IMPLICATIONS**

8. There is currently \$41,197 remaining in the Board's 2012/13 Discretionary Response Fund.

**Do the Recommendations of this Report Align with 2009-19 LTP budgets?**

9. Yes, see page 184 of the LTP regarding community grants schemes including Board funding.

**LEGAL CONSIDERATIONS**

10. There are no legal considerations.

**ALIGNMENT WITH LTP AND ACTIVITY MANAGEMENT PLANS**

11. Aligns with LTP and Activity Management Plans, page 172 and 176.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTP?**

12. Yes, see LTP pages 176 and 177 regarding community grants schemes, including Board funding.

**ALIGNMENT WITH STRATEGIES**

13. Refer to the attached Decision Matrix.

**CONSULTATION FULFILMENT**

14. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Board approve a grant of \$2,000 from its 2012/13 Discretionary Response Fund to Riccarton Leagues Club for the insulation of the clubrooms.