

**LYTTELTON/MT HERBERT COMMUNITY BOARD  
AGENDA**

**TUESDAY 29 MAY 2012**

**AT 9.30AM**

**IN THE HARBOUR VIEW LOUNGE, LIVING SPRINGS  
218 BAMFORDS ROAD, ALLANDALE**

**Community Board:** Paula Smith (Chairperson), Jeremy Agar (Deputy Chairperson), Ann Jolliffe, Claudia Reid, Adrian Te Patu and Andrew Turner.

**Community Board Adviser**  
Liz Carter  
Phone: 941 5682 DDI  
Email: [liz.carter@ccc.govt.nz](mailto:liz.carter@ccc.govt.nz)

**PART A - MATTERS REQUIRING A COUNCIL DECISION**  
**PART B - REPORTS FOR INFORMATION**  
**PART C - DELEGATED DECISIONS**

**INDEX**

**KARAKIA**

- |               |            |  |
|---------------|------------|--|
| <b>PART C</b> | <b>1.</b>  | <b>APOLOGIES</b>   |
| <b>PART C</b> | <b>2.</b>  | <b>CONFIRMATION OF MEETING MINUTES – 15 MAY 2012</b>   |
| <b>PART B</b> | <b>3.</b>  | <b>DEPUTATIONS BY APPOINTMENT</b>  |
| <b>PART B</b> | <b>4.</b>  | <b>CORRESPONDENCE</b>  |
| <b>PART B</b> | <b>5.</b>  | <b>PETITIONS</b>   |
| <b>PART B</b> | <b>6.</b>  | <b>NOTICES OF MOTION</b>   |
| <b>PART C</b> | <b>7.</b>  | <b>LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOP – DECISION MAKING – HOW IT REALLY WORKS</b> |
| <b>PART B</b> | <b>8.</b>  | <b>BRIEFINGS</b>   |
| <b>PART B</b> | <b>9.</b>  | <b>COMMUNITY BOARD ADVISER’S UPDATE</b>  |
| <b>PART B</b> | <b>10.</b> | <b>ELECTED MEMBERS’ INFORMATION EXCHANGE</b>   |
| <b>PART C</b> | <b>11.</b> | <b>RESOLUTION TO EXCLUDE THE PUBLIC</b>  |

## **Lyttelton/Mt Herbert Community Board Objectives for the 2010 – 2013 Triennium**

These objectives were agreed by members of the Lyttelton/Mt Herbert Community. They are intended to guide decision-making and provide a basis for the Board's advocacy work in this triennium and beyond. These objectives can only be achieved in partnership with others, including our many resourceful community groups, mana whenua, local businesses (including Lyttelton Port of Christchurch), the Christchurch City Council and government agencies.

- **Local community partnership in earthquake recovery**
- **Port traffic off waterfront quays**
- **Improved public access to inner harbour waterfront**
- **A rebuilt sustainable Lyttelton town centre, with character**
- **Lyttelton Urban Design Advisory Committee up and running**
- **Retention, restoration, and timely recovery of local heritage**
- **Arts and creative activities supported and celebrated**
- **Lyttelton Harbour catchment water quality steadily improving**
- **Head-to-Head walkway up and running**
- **Predator-free Port Hills**
- **Landscapes protected and sustainably managed**
- **Stoddart Point and Coastal Cliff Management Plan finalised**
- **Agreed plans for Godley House site redevelopment**
- **Destination Lyttelton Harbour “on the map” for visitors**
- **More and different people involved (broader community engagement)**
- **Greater community interest in role of the Community Board**

Lyttelton/Mt Herbert Community Board  
Adopted 15 May 2012

29. 5. 2012

1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 15 MAY 2012**

The minutes of the Board's ordinary meeting of 15 May 2012 are **attached**.

**STAFF RECOMMENDATION**

That the minutes of the Board's meeting held on Tuesday 15 May 2012 held on Wednesday 15 May 2012 be confirmed.

3. DEPUTATIONS BY APPOINTMENT
4. CORRESPONDENCE
5. PETITIONS
6. NOTICES OF MOTION

**7. LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOP – DECISION MAKING – HOW IT REALLY WORKS**

<b>General Manager responsible:</b>	General Manager Regulation & Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Liz Carter, Community Board Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Lyttelton/Mt. Herbert Community Board’s approval for interested members to attend a Local Government New Zealand “Know How” Training Workshop Decision Making – How it Really Works, to be held at the Waimakariri District Council on 8 June 2012.

**EXECUTIVE SUMMARY**

2. This one-day Local Government New Zealand workshop aims to give elected an understanding of the decision making process, to enable the delivery of strong leadership.

This interactive workshop references the Local Government Act, the Council's Long Term Plan and other relevant legislation to give a complete framework for decision making. Opportunities are provided to practically apply key decision making principles and procedures.

Topics include:

- Purpose and principles of the Local Government Act (LGA)
- Differentiating between decision making and policy
- Key council procedures for decision making
- Conflicts of interest
- Principles of consultation

**FINANCIAL IMPLICATIONS**

3. The cost of this Local Government workshop is \$595 plus GST per person. The Board’s 2011/12 training and travel budgets currently have an unallocated budget of \$2,616.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

6. Yes, provision for elected member training is made in the LTCCP, specifically under the Elected Member Representation activity.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

7. Yes, there are no legal implications.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

8. Not applicable.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council’s strategies?**

9. Not applicable.

**29. 5. 2012**

**CONSULTATION FULFILMENT**

10. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Lyttelton/Mt. Herbert Community Board give consideration to approving the attendance by interested members at the Local Government New Zealand "Know How" Training Workshop Decision making – How it Really Works, to be held at the Waimakairi District Council on 8 June 2012.

- 8. BRIEFINGS
- 9. COMMUNITY BOARD ADVISER’S UPDATE
- 10. ELECTED MEMBERS’ INFORMATION EXCHANGE
- 11. RESOLUTION TO EXCLUDE THE PUBLIC

*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely item 12 – Consideration of Community Service Awards.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

		GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
PART C	12	CONFIRMATION OF PUBLIC EXCLUDED MINUTES 15 MAY 2012 (COMMUNITY SERVICE AWARDS)	)GOOD REASON TO )WITHHOLD EXISTS )UNDER SECTION 7	SECTION 7 (2) (a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM	REASON UNDER ACT	SECTION	PLAIN ENGLISH REASON	WHEN MINUTES CAN BE RELEASED
12	Protect the privacy of natural persons, including that of deceased natural persons.	7(2)(a)	The names of nominees are contained in the attachment minutes. At this stage, no permission has been sought from nominees to have their names published. This does not happen until the Community Board accepts the nomination and the nominees then confirm in writing, their acceptance of the award.	30 June 2012

**Recommendation:** That the foregoing motion be adopted.

**Note**

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
- (a) Shall be available to any member of the public who is present; and
  - (b) Shall form part of the minutes of the local authority.”