

**BURWOOD/PEGASUS COMMUNITY BOARD  
AGENDA**

**MONDAY 12 MARCH 2012**

**AT 4PM**

**IN THE BOARD ROOM,  
CORNER BERESFORD AND UNION STREETS,  
NEW BRIGHTON**

**Community Board:** Linda Stewart (Chairperson), Tim Baker, Peter Beck, David East, Julie Gorman, Glenn Livingstone, and Tim Sintes.

**Community Board Adviser**  
Peter Dow  
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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 27 FEBRUARY 2012**

The minutes of the Board's ordinary meeting of 27 February 2012, are **attached**.

3. **DEPUTATIONS BY APPOINTMENT**

4. **PRESENTATION OF PETITIONS**

5. **NOTICES OF MOTION**

6. **CORRESPONDENCE**

7. **BRIEFINGS**

7.1 **ARANUI LIBRARY**

Staff members Erica Rankin and Sally Thompson will brief the Board on progress regarding the Aranui Library project.

7.2 **ASCOT/FREEVILLE RESIDENTS' GROUP - RESPONSE**

Staff member Ian Whitehead will be in attendance.

The **attached** staff memorandum is in response to the matters raised with the Board on 14 November 2011 by the Ascot/Freeville Residents' Group.

**8. BOWER AVENUE/ROOKWOOD AVENUE AND TRAVIS ROAD - PROPOSED MINOR SAFETY IMPROVEMENTS**

<b>General Manager responsible:</b>	General Manager, City Environment Group, DDI 941-8608
<b>Officer responsible:</b>	Unit Manager, Transport and Greenspace
<b>Author:</b>	Paul Forbes, Assistant Traffic Engineer

**PURPOSE OF REPORT**

1. The purpose of this report is to provide information to the Board on proposed minor safety improvements in the vicinity of the Bower Avenue/Rookwood Avenue/Travis Road Roundabout and to request approval from the Board to install additional P60 time limited parking restrictions on Travis Road. (refer **Attachment**)

**EXECUTIVE SUMMARY**

2. The abovementioned intersection has been assessed by staff for minor safety improvements with the intention of reducing the amount of “failure to give way” type crashes that are currently over represented in crash statistics for the intersection. Over the past five years there have been fifteen crashes reported to Police in the vicinity of the roundabout. Seven of the reported fifteen crashes were injury crashes. Five of the seven reported injury crashes have been attributed to drivers failing to give way at the intersection. Reducing vehicle speeds is considered the most effective method of reducing the types of crashes occurring here.
3. This section of Travis Road is classified in the City Plan as a Collector Road and has an average daily traffic volume of 11,600 vehicles per day. Rookwood Avenue is classified as a Collector Road and has an average daily traffic volume of 6000 vehicles per day. Bower Avenue is classified as a Minor Arterial Road and this section has an average daily traffic volume of 6500 vehicles per day.
4. The proposed changes are shown on Attachment 1 and include the installation of a flush median and parking restrictions on Travis Road, and the upgrade of pedestrian facilities with the addition of tactile pavers and hold rails.
5. The proposed parking alterations include the addition of P60 parking restrictions on the southern side of Travis Road and the extension of the existing P60 parking area on the northern side. The installation of the flush median along the centreline of Travis Road and parking limit lines associated with the P60 parking will create narrower traffic lanes on approach to, and exit from, the roundabout. The narrower lanes will assist in lowering the average speed of vehicles as they enter and exit the roundabout through side friction (a narrowing affect), thus reducing the severity and occurrence of future crashes. The additional P60 parking proposed on the south side of Travis Road is intended to improve the level of service for motorists looking for short term parking.
6. The installation of pedestrian tactile pavers and hold rails at the pedestrian crossing points will increase the profile of the pedestrian crossing points and result in increased safety for pedestrians in the area.
7. Business owners/operators and residents generally supported the proposed safety improvements. Suggestions were made by some respondents to shift bus stops and install additional no stopping parking restrictions on Travis Road. Refer to paragraph 16 for a summary of consultation results.

**FINANCIAL IMPLICATIONS**

8. The estimated cost of this proposal is \$6,000.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

9. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budget.

## 8. Cont'd

### LEGAL CONSIDERATIONS

10. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides the Council with the authority to install parking restrictions by resolution.
11. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of parking restrictions and traffic control devices.
12. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

### Have you considered the legal implications of the issue under consideration?

13. As above.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

14. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

### Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

15. As above.

### ALIGNMENT WITH STRATEGIES

16. The recommendations align with the Council's Parking and Road Safety Strategies.

### Do the recommendations align with the Council's strategies?

17. As above.

### CONSULTATION FULFILMENT

18. All residents, business operators and property owners in the immediate vicinity were consulted on the proposed minor safety improvements. Four responses were received.
19. Two of the responses commented that there are issues with entering and exiting the medical centre and requested that consideration be given to extending the P60 parking area on the northern side of Travis Road to include the area outside the medical centre. Staff have considered this request and believe that installing the additional P60 parking restrictions will benefit the local businesses by increasing the level of service for medium to short term parking on Travis Road. It is anticipated that the additional P60 parking restrictions will displace some all day parking further west along Travis Road.
20. One respondent commented that they have reported illegal parking at their driveway several times and requested that no stopping lines (broken yellow lines) be installed across their driveway. As the Road User Rule states that no vehicle may park within one metre of a driveway, Council does not install no stopping lines across driveways.

**8. Cont'd**

21. The remaining response did not state whether they supported the proposal or not but requested that the bus stop outside 300 Travis Road be relocated to outside 290 Travis Road, commenting that the bus stop is currently half way across their driveway and that it is dangerous. It is quite common for bus stops to encroach on driveways and is therefore not considered to be dangerous. The next available bus stop to the west of this bus stop is currently approximately 175 metres away. Relocating the bus stop from outside 300 Travis Road to outside 290 Travis Road would result in two bus stops only being approximately 120 metres apart. For the reasons stated above, relocating the bus stop as suggested is not considered by staff to be appropriate.
22. The officer in charge of Parking Enforcement supports the proposed parking restrictions.
23. The Ascot/Freeville Residents' Group were consulted on the proposal. No response was received.

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board resolve to:

Revoke the following:

- (a) All existing parking restrictions on both sides of Travis Road from its intersection with Bower Avenue to 180 metres west of Bower Avenue.

Approve the following:

- (b) That the stopping of vehicles be prohibited at all times on the northern side of Travis Road commencing at Bower Avenue and extending in a westerly direction for a distance of 27 metres.
- (c) That parking on the northern side of Travis Road be restricted to a maximum time of 60 minutes commencing at a point 27 metres west of Bower Avenue and extending in a westerly direction for a distance of 52 metres.
- (d) That the stopping of vehicles be prohibited at all times on the northern side of Travis Road commencing at a point 52 metres west of Bower Avenue and extending in a westerly direction for a distance of 61 metres.
- (e) That a bus stop be installed on the northern side of Travis Road commencing at a point 70 metres west of Bower Avenue and extending in a westerly direction for a distance of 79 metres.
- (f) That parking on the northern side of Travis Road be restricted to a maximum time of 60 minutes commencing at a point 89 metres west of Bower Avenue and extending in a westerly direction for a distance of 100 metres.
- (g) That the stopping of vehicles be prohibited at all times on the southern side of Travis Road commencing at Bower Avenue and extending in a westerly direction for a distance of 35 metres.
- (h) That parking on the southern side of Travis Road be restricted to a maximum time of 60 minutes commencing at a point 45 metres west of Bower Avenue and extending in a westerly direction for a distance of 89 metres.
- (i) That a bus stop be installed on the southern side of Travis Road commencing at a point 98 metres west of Bower Avenue and extending in a westerly direction for a distance of 112 metres.

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9. **CLARE PARK - PARTIAL RECLASSIFICATION**

Report to be **separately circulated**.

**10. BURWOOD/PEGASUS COMMUNITY BOARD 2011/12 DISCRETIONARY RESPONSE FUND – APPLICATIONS – COASTAL SPIRIT FOOTBALL CLUB INC AND PARKLANDS BAPTIST COMMUNITY CHURCH**

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8607
<b>Officer responsible:</b>	Community Support Unit Manager
<b>Author:</b>	Christine Lane, Grants Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is for the Burwood/Pegasus Community Board to consider two applications for funding from its 2011/12 Discretionary Response Fund from:
  - (a) Coastal Spirit Football Club Inc for \$20,000 for a Football Development Programme
  - (b) Parklands Baptist Community Church for \$3,220 for Older Persons Recreation and Support Services Expo.

**EXECUTIVE SUMMARY**

2. In 2011/12, the total budget available for allocation in the Burwood/Pegasus Discretionary Response Fund is \$77,926. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting on 22 April 2010, the Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
  - (a) legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
  - (b) projects or initiatives that change the scope of a Council project; and
  - (c) projects or initiatives that will lead to ongoing operational costs to the Council.

The Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*
6. Based on this criteria, the applications from Coastal Spirit Football Inc ( Football Development Program) and Parklands Baptist Community Church (Older Persons Recreation and Support Services Expo) are eligible for funding.
7. Detailed information on the application and staff comments are included in the attached Decision Matrix. (**Attachment 1** refers.)

**FINANCIAL IMPLICATIONS**

8. There is currently \$52,908 in the Board's 2011/12 Discretionary Response Fund.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding



**10. Cont'd**

**LEGAL CONSIDERATIONS**

10. There are no legal considerations.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

**ALIGNMENT WITH STRATEGIES**

13. Refer to the attached Decision Matrix.

**CONSULTATION FULFILMENT**

14. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board resolve to:

- (a) Approve a grant of \$10,000 from its 2011/12 Discretionary Response Fund to the Coastal Spirit Football Club Inc for a Football Development Programme.

**Note:** Subject to current audited accounts being provided to staff.

- (b) Approve a grant of \$3,220 from its 2011/12 Discretionary Response Fund to the Parklands Baptist Community Church for Older Persons Recreation and Support Services

11. **BURWOOD/PEGASUS YOUTH DEVELOPMENT FUNDING SCHEME 2011/12 - APPLICATIONS – CRAIG SAVAGE, KAYLA RUMP, HOLLY STANFORD, TISEAN POKOATI, LAURA EVEREST AND HANNA MALLOCH**

<b>General Manager responsible:</b>	General Manager Community Services Group DDI 941-8607
<b>Officer responsible:</b>	Recreation and Sport Unit Manager
<b>Author:</b>	Jacqui Miller, Community Recreation Adviser

**PURPOSE OF REPORT**

- The purpose of this report is to present for the Board's consideration, six applications for funding assistance from the 2011/12 Youth Development Funding Scheme. The current balance of this fund is \$1,100.

**EXECUTIVE SUMMARY**

- Funding is being sought by applicants Craig Savage 20 years old of Burwood, Kayla Rump 16 years old of Burwood, Holly Stanford 14 years old of Burwood, Tisean Pokoati 15 years old of North New Brighton, Laura Everest 15 years old of Parklands and Hanna Malloch 13 years old of Parklands.

**FINANCIAL IMPLICATIONS**

- The following tables detail event expenses and funding requested for the applicants:

<b>Expenses for Craig Savage – Bundesliga Triathlon Series May 2012</b>	<b>Cost (NZ\$)</b>
Airfares to Europe	2,800
<b>Total</b>	<b>2,800</b>
<b>Amount requested</b>	<b>\$500</b>
<b>Fundraising</b>	
Part-time job at Countdown	<b>2,300</b>

<b>Expenses for Kayla Rump, Holly Stanford, Tisean Pokoati, Laura Everest - Maadi Cup March 2012</b>	<b>Cost (NZ\$)</b>
Accommodation at Twizel	2,000
Travel Expenses	1,600
Food (\$100 per day)	900
<b>Total</b>	<b>4,500</b>
<b>Amount requested (total)</b>	<b>\$500</b>
<b>Fundraising</b>	
Oarsome O'Fare (17 Feb) – funds raised go toward trip as well as Avonside rowing in general.	<b>5,000</b>
Crayfish Raffles	<b>150</b>
	<b>Total: 5,150</b>

<b>Expenses for Hanna Malloch Seattle, USA 16-18 March 2012</b>	<b>Cost (NZ\$)</b>
Flights	3,350
Accommodation	500
Uniform	500
Food	300
<b>Total</b>	<b>4,6500</b>
<b>Amount requested</b>	<b>\$500</b>
School Trust - Pending decision 16.3.12	<b>500</b>
<b>Personal Contribution</b>	
Sausage Sizzles	<b>120</b>
Garage Sale	<b>150</b>
	<b>Total: \$270</b>

**11. Cont'd**

4. All of the applicants are first time applicants for the Burwood/Pegasus Community Board Youth Development Scheme Fund.
5. There is currently a balance of \$1,100 available in the 2011/12 Youth Development Scheme fund.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

6. Yes.

**LEGAL CONSIDERATIONS**

7. There are no legal issues to be considered.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

8. This fund aligns with the 2009-19 LTCCP.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

9. The applications align with the Youth Strategy and the Physical Recreation and Sport Strategy.

**CONSULTATION FULFILMENT**

10. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board allocate grants totalling \$1,100 from its Youth Development Funding scheme 2011/12, as follows:

- (a) Craig Savage \$300 to attend the Bundesliga Triathlon series in Germany between 1 May and 12 September.
- (b) Kayla Rump, Holly Stanford, Tisean Pokoati, Laura Everest a total of \$400 to attend the 2012 Maadi Cup Regatta from 25 March to 1 April at Lake Ruataniwha, Twizel.
- (c) Hanna Malloch \$400 to attend the New Zealand Rhythmic Gymnastics Team to compete in the Pacific Rim Championships in Seattle, USA from 16 to 18 March 2012.

## 11. Cont'd

### BACKGROUND OF APPLICANTS

11. **Craig Savage** is 20 years old from Burwood. An application has been received to attend the Bundesliga Triathlon series in Germany between 1 May and 12 September.
12. Craig attended Shirley Boy's High School where he was a prefect in his senior year. He has completed two years of a Physical Education teaching degree and is putting his studies on hold this year to focus on triathlon and take up this amazing opportunity to race in Germany.
13. Craig contacted a number of European triathlon clubs to seek a place in one of their teams, he was selected by the Kolner Triathlon team to race for their German team during the Bundesliga series. This series includes six races, one to two per month, sprint and Olympic distances. While in Germany he will train with the Kolner team and receive some financial assistance towards accommodation, transport to races and race entry. This is not a paid position; however there is the possibility of prize money for a placing in the series races.
14. Craig is currently training between 20 to 30 hours per week for this sport. Craig is a member of the Canterbury Triathlon Club and trains with the swimming squad. Craig pays for a professional triathlon coach who prepares a programme for Craig and touches base once a week.
15. Craig has been competing in triathlons for four years and has already achieved a lot within this short time. His list of achievements through his sport include three South Island Triathlon Champion Open and selection for the 2012 World Championships New Zealand team (20 to 24 years age group) which is to be held in Auckland in October 2012.
16. Craig sees this trip as a major stepping stone in his career, as Europe hosts the largest triathlon races. He feels that the additional race experience will help him to achieve a good result in the World Championships later this year and his long term goal of becoming a professional athlete.
17. Craig works part-time at the Palms Countdown. He is planning to approach some sponsors for financial support for this trip, but has not started this process yet. Craig lives at home with his parents, who both work full-time, and a younger sibling who is at high school. Craig's parents have financially supported Craig's sporting passions and have helped to cover the costs towards this trip.
18. **Kayla Rump, Holly Stanford, Tisean Pokoati, Laura Everest** are part of the Avonside Girls' High School rowing squad to attend the 2012 Maadi Cup Regatta 26 March to 1 April 2012 at Lake Ruataniwha, Twizel. This is New Zealand's largest and most colourful regatta with approximately 1,900 pupils from 120 schools in almost 1,400 crews requiring more than 400 races across 48 events.
19. The applicants have all said that it has been difficult to manage their school studies as well as get time on the water to row, but they have persevered and have really benefited from doing so as the routine and fitness benefits have helped them to recover from the earthquakes which have affected their school and personal lives greatly.
20. Rowing is an expensive sport financially, physically and time wise. Avonside parents want to continue to support rowing but due to the fragility of the last year, people out of work, homes wrecked, afternoon school and struggling to find some normality in their lives, the school and parents decided at the beginning of the season to minimise the fundraising and focus on one event, namely the 'Oarsome O'Fare'. The School hope to make about \$5,000 to \$6,000 which will go in the general funds for the Avonside Rowing and Maadi Cup expenses.
21. **Hanna Malloch**, has been selected for the New Zealand Rhythmic Gymnastics Team to compete in the Pacific Rim Championships in Seattle, USA from the 16 to 18 March 2012. This is an international event featuring elite teams from China, Russia, USA, Australia, Canada and 14 other countries. Hanna has been selected as part of a seven person squad representing New Zealand who all attend the Christchurch School of Gymnastics based at Queen Elizabeth II Park.

**11. Cont'd**

22. The Team will go to the United States for a two week training camp in Utah with coaches Jozsed Ferencz and Svetlana Sazonova on 2 March. The Pacific Rim competition is to be held from 16 to 18 March in Seattle. The Pacific Rim competition is second only to the Olympics, as it included some of the Commonwealth Games countries but also China, the USA and Russia who are the strongest performers in gymnastics.
23. Hanna has been participating in gymnastics for seven years and she has a firm goal to go to the 2014 Commonwealth Games in Glasgow. This is Hanna's first year at high school, where she manages her time between her studies, and up to 32 hours of training per week at the Christchurch School of Gymnastics.
24. Whilst in Seattle they will be talking to several schools about their earthquake experiences and they are also going to the Seattle Town Hall to meet the Mayor.

## 12. BURWOOD/PEGASUS COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING 2012/13 – BOARD BIDS

<b>General Manager responsible:</b>	General Manager Community Services Group 941.8607
<b>Officer responsible:</b>	Manager Community Support Unit
<b>Author:</b>	Lincoln Papali'i Strategic Initiatives Manager

### PURPOSE OF REPORT

1. The purpose of this report is for the Burwood/Pegasus Community Board to agree to the projects that will be put forward on behalf of the Board to the Strengthening Communities Fund for 2012/13.
2. The Burwood/Pegasus Community Board Strengthening Communities Fund decision meeting is scheduled for 16 July 2012.

### EXECUTIVE SUMMARY

3. Attached to this report is a table that outlines potential projects that the Board may wish to put forward for consideration for the 2012/13 Strengthening Communities Fund (refer **Attachment**). These were discussed by the Board in a workshop earlier in the year. These projects have been agreed as part of Unit work programmes.
4. As a result of the earthquake, it may be that the Boards priorities for projects have altered. This meeting is the opportunity to update these projects.
5. Subsequent to the Board identifying which projects it would like to put forward as applications, staff will assess each project and include these on the decision matrix along with the other applications received for Strengthening Communities Fund.

### FINANCIAL IMPLICATIONS

#### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

### LEGAL CONSIDERATIONS

#### Have you considered the legal implications of the issue under consideration?

7. Yes. Community Board funding decisions are made under delegated authority from the Council.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

#### Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

8. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

### ALIGNMENT WITH STRATEGIES

#### Do the recommendations align with the Council's strategies?

9. The funding allocation process carried out by Christchurch community boards is covered in the Council's Strengthening Communities Strategy.

**12. Cont'd**

**CONSULTATION FULFILMENT**

10. Not required.

**STAFF RECOMMENDATION**

It is recommended that the Board give consideration to the projects detailed in the Attachment – Projects to Consider 2012/13, and approve a list of projects to be submitted as applications to the 2012/13 Strengthening Communities Fund.

**12. Cont'd**

**BACKGROUND**

**STRENGTHENING COMMUNITIES STRATEGY**

11. The Council adopted the Strengthening Communities Strategy on 12 July 2007. The Strengthening Communities Grants Funding Programme comprises four funding schemes:
  - (a) Strengthening Communities Fund
  - (b) Small Projects Fund
  - (c) Discretionary Response Fund
  - (d) Community Organisations Loan Scheme
  
12. The following funding outcomes have been used to evaluate and assess applications to the Strengthening Communities Fund:
  - support, develop and promote the capacity and sustainability of community recreation, sports, arts, heritage and environment groups
  - increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events
  - increase community engagement in local decision making
  - enhance community and neighbourhood safety
  - provide community based programmes which enhance basic life skills
  - reduce or overcome barriers to participation
  - foster collaborative responses to areas of identified need.
  
13. The following funding priorities have been taken into consideration when assessing applications:
  - older adults
  - children and youth
  - people with disabilities
  - ethnic and culturally diverse groups
  - disadvantaged and/or socially excluded
  - capacity of community organisations
  - Civic engagement

**TIMELINE AND PROCESS**

14. Community Boards have delegated authority from the Council to make final decisions on the Strengthening Communities Funding for their respective wards. The Board's decisions will be actioned immediately following the decision meeting.
  
15. All funding approved is for the period of September to August each year, therefore grants will be paid out in early September 2012.



**13. BURWOOD/PEGASUS COMMUNITY BOARD 2011/12 DISCRETIONARY RESPONSE FUND – 2012 ANZAC DAY EXPENSES**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Peter Dow, Community Board Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is for the Burwood/Pegasus Community Board to consider an application for the funding of two ANZAC wreaths from the Burwood/Pegasus Community Board's 2011/12 Discretionary Response Fund.

**EXECUTIVE SUMMARY**

2. In 2011/12 the total pool available for allocation for the Burwood/Pegasus Discretionary Response Fund is \$77,926. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations. The items that the local Discretionary Response Fund does not cover are limited to:
  - (a) legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions
  - (b) projects or initiatives that change the scope of a Council project, and
  - (c) projects or initiatives that will lead to ongoing operational costs to the Council.
4. Detailed information on the application and staff comments are included in the **attached** Decision Matrix.

**FINANCIAL IMPLICATIONS**

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

5. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding. At the time of writing this report there is currently \$52,908 unallocated remaining in the Board's 2011/12 Discretionary Response Fund.

**LEGAL CONSIDERATIONS**

6. There are no legal considerations.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

7. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

8. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

**ALIGNMENT WITH STRATEGIES**

9. Refer to the attached decision matrix.

**13. Cont'd**

**CONSULTATION FULFILMENT**

10. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board approve an allocation of \$240 from its 2011/12 Discretionary Response Fund for the purchase of two ANZAC wreaths.

**14. RESIDENTS' ASSOCIATIONS/COMMUNITY ORGANISATIONS**

**14.1 GOLF LINKS RESIDENTS' ASSOCIATION**

Tony Mander, representing the Golf Links Residents' Association, will update the Board on the activities of the group.

**14.2 BOARD LIAISON UPDATE**

Board members to each provide brief verbal updates on their liaison connections with local residents' associations and community organisations since November 2011.

**15. COMMUNITY BOARD ADVISER'S UPDATE**

**15.1 UPCOMING BOARD ACTIVITIES**

**15.2 2011/12 BOARD FUNDS UPDATE (refer attached)**

**16. QUESTIONS UNDER STANDING ORDERS**