

**FENDALTON/WAIMAIRI COMMUNITY BOARD
AGENDA**

TUESDAY 12 JUNE 2012

AT 4.30PM

**STAFF ROOM, HEATON INTERMEDIATE SCHOOL,
HEATON STREET, MERIVALE**

Community Board: Val Carter (Chairperson), Cheryl Colley (Deputy Chairperson), Sally Buck, Faimah Burke, David Cartwright, Jamie Gough and David Halstead.

Community Board Adviser
Edwina Cordwell
Phone 941 6728 DDI
Email: edwina.cordwell@ccc.govt.nz

- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

INDEX

- PART C 1. APOLOGIES**
- PART C 2. CONFIRMATION OF MINUTES – 28 MAY 2012**
- PART B 3. DEPUTATIONS BY APPOINTMENT**
 - 3.1 Mike Vida – Civil Defence**
- PART B 4. PRESENTATION OF PETITIONS**
- PART B 5. NOTICE OF MOTION**
- PART B 6. CORRESPONDENCE**
- PART B 7. BRIEFINGS**
 - 7.1 Lizzie Meates – Fendalton Library Fendalton**
- PART C 8. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – ALICE MORGAN, ROBERT PETCH, CAROLINE NORMAN, CIARA CRUMMEY**
- PART C 9. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – CASSANDRA WRIGHT**
- PART C 10. SMALL GRANTS FUND ASSESSMENT COMMITTEE COMMUNITY REPRESENTATIVES**
- PART C 11. STRENGTHENING COMMUNITIES FUNDING – KEY LOCAL PROJECTS 2012/13 REPORT**

12. 6. 2012

- 2 -

PART B 12. COMMUNITY BOARD ADVISER'S UPDATE

12.1 Current Issues

12.2 Board Funding Update 2011/12

PART B 13. ELECTED MEMBERS' INFORMATION EXCHANGE

1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES – 28 MAY 2012

The minutes of the Board's ordinary meeting of Monday 28 May 2012 is **attached**.

CHAIRPERSON'S OR STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting be confirmed.

3. DEPUTATIONS BY APPOINTMENT

MIKE VIDA – CIVIL DEFENCE

Mike Vida, the area Civil Defence co-ordinator will be in attendance to introduce himself and to update members on civil defence matters.

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

7. BRIEFINGS

7.1 LIZZIE MEATES – FENDALTON LIBRARY

Lizzie Meates, Community Librarian will be in attendance to update members on library matters and the reopening of the Fendalton library.

8. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – ALICE MORGAN, ROBERT PETCH, CAROLINE NORMAN, CIARA CRUMMEY

General Manager responsible:	General Manager, Community Services, DDI 941-8986
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Ken Howat, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for an application for funding from the Board's 2011/12 Youth Development Scheme.
2. There is currently \$950 in the 2011/12 Youth Development Scheme.

EXECUTIVE SUMMARY

3. The applicants are:
 - Alice Morgan, 16 years old living in Ilam,
 - Robert Petch, 15 years old living in Avonhead.
 - Caroline Norman, 15 years old living in Fendalton.
 - Ciara Crummey, 16 years old living in Burnside
4. All four applicants are students at Burnside High School and are members of the school orchestra. They are requesting funding assistance towards the cost of a concert tour to Melbourne from 26 October to 7 November 2012. The tour will involve giving concerts, attending three recitals by professional orchestras and receiving tuition through various educational workshops.
5. Gaining international experience is immensely beneficial for young musicians and this trip is a rare opportunity for the applicants to gain this experience and is also an opportunity to make connections with professional musicians.
6. The applicants are a very talented group with Alice Morgan playing four instruments and singing, Robert Petch is also a member of the school Big Band and Concert Band and is preparing for auditions for the New Zealand Secondary Schools' Symphony Orchestra. Caroline Norman is a member of the New Zealand Secondary Schools' Symphony Orchestra and has been a Canterbury age group football rep for the past three years and Ciara Crummey is a member of the school choir and is working toward her Duke of Edinburgh silver award which she expects to receive this year.

FINANCIAL IMPLICATIONS

7. The total cost per person for the concert tour is \$2,780 which covers airfares, accommodation, tuition fee and entry fees.
8. This is the first time that the applicants have applied to the Board for financial support.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. This application is seeking funding from the Community Board's 2011/12 Youth Development Scheme which was established as part of the Board's 2011/12 Discretionary Funding.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

10. There are no legal implications in regards to this application.

8. Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with page 170 LTCCP, regarding Community Board Project funding.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. As above.

ALIGNMENT WITH STRATEGIES

13. Application aligns with the Council's Youth Strategy and local Community Board objectives.

Do the recommendations align with the Council's strategies?

14. As above.

CONSULTATION FULFILMENT

15. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board make a grant of \$200 each to Alice Morgan, Robert Petch, Caroline Norman and Ciara Crummey towards the costs of the Melbourne concert tour.

9. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – CASSANDRA WRIGHT

General Manager responsible:	General Manager, Community Services, DDI 941-8986
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Ken Howat, Community Recreation Adviser

PURPOSE OF REPORT

3. The purpose of this report is to seek approval for an application for funding from the Board's 2011/12 Youth Development Scheme.
4. There is currently \$950 in the 2011/12 Youth Development Scheme.

EXECUTIVE SUMMARY

3. The applicant is Cassandra Wright a 13 year old Papanui High School student living in Bishopdale.
4. Cassandra has been selected to represent her school in the South Island Secondary Schools' Tournament being held in Invercargill in June this year.
5. Cassandra is a member of the QE11 Swim Club and currently trains at Jellie Park which involves 18 – 20 hours per week of pool and gym work. She is ranked in the top five in New Zealand in her age group for breaststroke, backstroke and individual medley and also holds the Canterbury age group record for backstroke.
6. Following the Christchurch earthquakes and closure of QE11 the nearest indoor 50 metre pool is in Dunedin. Consequently competitive swimmers now face significant extra costs to train and compete in long course events.

FINANCIAL IMPLICATIONS

7. The total cost to attend the tournament is \$380 which covers travel, accommodation and entry fees.
8. This is the first time that the applicant has applied to the Board for financial support.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. This application is seeking funding from the Community Board's 2011/12 Youth Development Scheme which was established as part of the Board's 2011/12 Discretionary Funding.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

10. There are no legal implications in regards to this application.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with page 170 LTCCP, regarding Community Board Project funding.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. As above.

ALIGNMENT WITH STRATEGIES

13. Application aligns with the Council's Youth Strategy and local Community Board objectives.

9. Cont'd

Do the recommendations align with the Council's strategies?

14. As above.

CONSULTATION FULFILMENT

15. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Community Board make a grant of \$100 to Cassandra Wright towards the cost of competing at the South Island Secondary Schools Swimming Tournament.

10. SMALL GRANTS FUND ASSESSMENT COMMITTEE COMMUNITY REPRESENTATIVES

General Manager responsible:	General Manager Community Services, DDI 941 8607
Officer responsible:	Unit Manager, Community Services, DDI 941 8859
Author:	Ruby Tiavolo – Grants Advisor

PURPOSE OF REPORT

1. The purpose of this report is to seek a decision from the Fendalton/Waimairi Community Board regarding the appointment of Community Representatives to the Board's Small Grants Fund Assessment Committee for the 2012/13 funding round.

EXECUTIVE SUMMARY

2. On 10 December 2009, a report to the Council from the Grants Working Party on Community Funding Criteria Changes recommended that:

Recommendation H: Small Grants Fund - Community Representation on Small Grants Funding Committees

No community representatives on Small Grants Fund Metropolitan decision making body.

Individual Community Boards to decide if they wish to retain community representatives.

Recommendation I: Small Grants Fund - Metropolitan Small Grants Funding Committee

Metropolitan Small Grants Subcommittee is comprised of Community Board Chairs or their delegates.

As per the Recommendation H, the Committee would not include any Community Representatives.

3. As per recommendation H (above) in the Grants Working Party Criteria Changes Report, Community Boards have the opportunity to decide if they wish to continue to appoint community representatives to the Board's Small Grants Fund Assessment Committee for the 2010/11, funding rounds.
4. If the Board wish to appoint community representatives to the Board's Small Grants Fund Assessment Committee, staff will begin the nomination process for representatives. After nominations have been received, staff will report back to the Board (Public Excluded Report) with details of nominees in order for the Board to decide upon their chosen representatives.
5. If the Board wish to appoint community representatives to the Board's Small Grants Fund Assessment Committee, it is recommended that four to six community representatives be appointed for a one year term for the 2012/13 funding round.
6. It is further recommended that in considering the appointment of community members to this Committee, the Board should consider the make up of the local community. In the past, the following involvement areas/skills have been advertised when calling for community nominations and are seen as a guideline to assist in covering the various sectors within your local community:
 - Disabled, sport and recreation, arts and culture, welfare and social services, Maori, ethnic groups, environment and heritage.
 - Interest and involvement in community issues/groups.
 - Some experience in committee processes.
 - Knowledge of various communities of interest.
 - The ability to be articulate and assertive.

10. Cont'd

7. The Board, in 2011 resolved not to appoint community representatives to the Small Grants Fund Assessment Committee for the 2011/12 funding round.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Community Board funding.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

9. Yes. Under the 2002 Local Government Act, a Council, or Community Board, may appoint committees, subcommittees other subordinate decision making bodies and joint committees (clause 30, Schedule 7). Council's and Community Board's also have the power to appoint or discharge any member of a committee (clause 31(1)). Such committees, etc are "**subject in all things to the control of the local authority [or read community board], and must carry out all general and special directions of the local authority given in relation to the committee or other body or the affairs of the committee or other body**" (clause 30(3)).
10. The minimum number of members for a "committee" is three, with a quorum being two (One of whom must be an elected member), or the quorum can be a greater number, as determined by the Community Board. At least one member of a committee must be an elected member of the Community Board, but an employee of the local authority cannot be a member (if they are acting in the course of their employment). Clause 31 also provides:

"(3) The members of a committee or subcommittee may, but need not be, elected members of the local authority [community board], and a local authority or committee may appoint to a committee or subcommittee a person who is not a member of the local authority or committee if, in the opinion of the local authority, that person has the skills, attributes, or knowledge that will assist the work of the committee or subcommittee."
11. Clause 26(3) is also relevant, as it provides that the Council/Community Board may appoint a member of a committee to be the Chairperson of the committee, or if a Chairperson is not appointed then the power of appointment may be exercised by the committee. A Deputy Chairperson can also be appointed to act in the absence of a chairperson (clause 26(4)). This person will preside at any meeting if the Chairperson is absent from a meeting. However, if a Deputy Chairperson has not been appointed or if they are also absent then the members of the committee that are present must elect one of their number to preside at the meeting.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

13. The funding allocation process carried out by Christchurch community boards is covered in the Council's Strengthening Communities Strategy.

CONSULTATION FULFILMENT

14. Not required.

10. Cont'd

STAFF RECOMMENDATION

It is recommended that the Board decide whether or not they wish to appoint community representatives to the Fendalton/Waimairi Board's Small Grants Fund Assessment Committee for the 2012/13 funding round.

11. STRENGTHENING COMMUNITIES FUNDING – KEY LOCAL PROJECTS 2012/13 REPORT

General Manager responsible:	General Manager Community Services, DDI 941-8607
Officer responsible:	Community Support Manager
Author:	Ruby Tiavolo, Grants Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Fendalton/Waimairi Community Board to consider whether they wish to recommend any Key Local Projects to the Metropolitan Strengthening Communities Fund for 2012/13.

EXECUTIVE SUMMARY

2. In a public excluded workshop, held on 23 May 2012, the Fendalton/Waimairi Community Board considered the issue of Key Local Projects for 2012/13.
3. As part of the Strengthening Communities Grants Funding Programme, each Board may nominate Key Local Projects (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
4. The Metropolitan Funding Committee will make KLP decisions based on affordability and the following priorities:
 - Strengthening Communities Strategy Principles and Goals;
 - Funding outcomes and priorities as set out in Strengthening Communities Strategy;
 - Alignment to local Community Board objectives;
AND
 - Projects deliver benefits to the city outside of the local Board area;
 - Key community issues contemplated under Goal 2 of the Strengthening Communities Strategy.
5. In addition, staff recommendations for Key Local Projects are also based on whether the project meets the following criteria:
 - The organisation undertaking the project has a proven track record with the Council in providing a high quality level of service;
 - Significantly contributes towards the Council's Funding Outcomes and Priorities;
 - Demonstrates leadership and innovation;
 - Demonstrates best-practice and collaboration.
6. In 2011/12, the Community Board recommended no local projects for consideration as a KLP.
7. Staff have reviewed all applications to the Strengthening Communities Fund 2011/12 to identify if there are any projects that should be considered for recommendation to the Metropolitan Funding Committee as Key Local Projects for 2012/13. (**Attachment 1**)
8. Staff recommend that no projects be recommended from the Fendalton/Waimairi Community Board as KLPs for 2012/13.

FINANCIAL IMPLICATIONS

9. In 2012/13, the draft annual plan includes \$238,918 for the Fendalton/Waimairi Community Board Strengthening Communities Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

10. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

11. Cont'd

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

11. Yes. Community Board funding decisions are made under delegated authority from the Council.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

13. The funding allocation process carried out by Christchurch Community Boards is covered in the Council's Strengthening Communities Strategy.

CONSULTATION FULFILMENT

14. Not required.

STAFF RECOMMENDATION

15. That the Fendalton/Waimairi Community Board do not recommend any projects to be considered as Key Local Projects for the 2012-13 Strengthening Communities Fund.

BACKGROUND

16. In October 2007, the Council adopted the Strengthening Communities Fund operational procedures, which included the process for nominating Key Local Organisations (KLOs), subsequently renamed Key Local Projects (KLPs).
17. Each Board may nominate (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
18. The agreed process to determine if a "local" funding application should be processed as a KLP is detailed as bullet point 16 in the report that was adopted by the Council on 4 October, 2007:

The Metropolitan Funding Committee will make KLP decisions based on affordability and the following priorities:

- Strengthening Communities Strategy Principles and Goals;
- Funding outcomes and priorities as set out in Strengthening Communities Strategy;
- Alignment to local Community Board objectives
- Projects deliver benefits to the city outside of the local Board area
- Key community issues contemplated under Goal 2 of the Strengthening Communities Strategy.

19. The process for considering KLPs is as follows:
- i) Community Boards nominate and priorities their KLPs and make a recommendation to the Metropolitan Funding Committee.
 - ii) The Metropolitan Funding Committee makes decisions on Board recommended KLPs.
 - iii) Successful KLPs are allocated funding from the Metropolitan Strengthening Communities Fund.
 - iv) Unsuccessful KLPs are returned to the Community Board for consideration under the local Strengthening Communities Fund.

11. Cont'd

20. Community Boards are advised that where candidates for KLP funding consideration are successful in receiving funding from the Metropolitan Funding Committee, then there can be no further funding call on the Board for that project.
21. This is also the case, where a successful candidate is funded to a lower level than has been recommended by the Board. This reflects the "funding constraints" criteria agreed by Council in Appendix F of the 4 October 2007 report which states that *"Groups receiving funding at a Metropolitan level may only receive local level funding if the project is specifically local and no portion of it has been funded at the Metropolitan level"*.
22. Staff have reviewed all applications to the Strengthening Communities Fund 2011/12 to identify if there are any projects that could be considered for recommendation to the Metropolitan Funding Committee as KLPs for 2012/13.
23. Staff recommend that the Fendalton Waimairi Community Board do not recommend any projects to be considered as Key Local Projects for the 2012-13 Strengthening Communities Fund.
24. Attached is a list of all applications to the Fendalton/Waimairi Board Strengthening Communities Fund 2012/13 (**Attachment 1**).

12. COMMUNITY BOARD ADVISER'S UPDATE

12.1 CURRENT ISSUES

12.2 BOARD FUNDING UPDATE

Attached

13. ELECTED MEMBERS' INFORMATION EXCHANGE