

**BURWOOD/PEGASUS COMMUNITY BOARD
AGENDA**

MONDAY 18 JUNE 2012

AT 4PM

**IN THE BOARD ROOM,
CORNER BERESFORD AND UNION STREETS,
NEW BRIGHTON**

Community Board: Linda Stewart (Chairperson), Tim Baker, Peter Beck, David East, Julie Gorman, Glenn Livingstone, and Tim Sintes.

Community Board Adviser
Peter Dow
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1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES – 28 MAY 2012

The minutes of the Board's ordinary meeting of 28 May 2012, are **attached**.

3. DEPUTATIONS BY APPOINTMENT

3.1 PHILIP HAYTHORNTHWAITE

Mr Philip Haythornthwaite has been granted speaking rights to address the Board on the matter of sporting facilities in the Burwood/Pegasus ward.

A copy of Mr Haythornthwaite's proposal is **attached**.

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

7. BRIEFINGS

7.1 ARANUI LIBRARY - UPDATE

Erica Rankin and Sally Thompson will update the Board on progress regarding the Aranui Library project.

7.2 TRANSPORT AND GREENSPACE UNIT – LOCAL TRAFFIC OPERATIONS - UPDATE

Staff from the Council's Traffic Operations team will update the Board on local issues.

8. BURWOOD/PEGASUS COMMUNITY BOARD 2011/12 DISCRETIONARY RESPONSE FUND - APPLICATIONS

General Manager responsible:	General Manager Community Services Group, DDI 941-8607
Officer responsible:	Community Support Unit Manager
Assessment undertaken by:	Natalie Dally, Sylvia Smyth and Jacqui Miller

PURPOSE OF REPORT

1. The purpose of this report is for the Burwood/Pegasus Community Board to consider four applications for funding from its 2011/12 Discretionary Response Fund from:
 - (a) Aranui Community Trust Incorporated Society for \$9,000
 - (b) Renew Brighton for \$12,622
 - (c) Youthtown Christchurch for \$10,850
 - (d) North Beach Tennis Club for \$25,000.

EXECUTIVE SUMMARY

2. In 2011/12, the total budget available for allocation in the Burwood/Pegasus Discretionary Response Fund is \$51,197. Further funding of \$15,172 has been added to this amount as a result of an under spend from the Metropolitan Small Grants Fund. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At its meeting on 22 April 2010, the Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
 - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
 - (b) Projects or initiatives that change the scope of a Council project; and
 - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

The Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*
6. Based on this criteria, the application from Aranui Community Trust Incorporated Society for a contribution sought towards wages is eligible for funding. The application from Renew Brighton for a contribution towards Operating Costs is eligible for funding and the application from Youthtown Christchurch is eligible for funding for a contribution for a East Quake Response Youth Worker (this will be a 50% split with the Hagley/Ferrymead ward)
7. Detailed information on the application and staff comments are included in the attached Decision Matrix. (**Attachment 1**)

FINANCIAL IMPLICATIONS

8. There is currently **\$15,434** remaining in the Board's 2011/12 Discretionary Response Fund.

8 Cont'd

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

LEGAL CONSIDERATIONS

10. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

13. Refer to the attached Decision Matrix.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Burwood/Pegasus Community Board:

- (a) Approve a grant of \$5,000 from its 2011/12 Discretionary Response Fund to Aranui Community Trust Incorporated Society towards the wages of Community Emergency Response Planner.
- (b) Approve a grant of \$6,434 from its 2011/12 Discretionary Response Fund to Renew Brighton towards operating costs.
- (c) Approve a grant of \$4,000 from its 2011/12 Discretionary Response Fund to Youthtown Christchurch towards East Quake Response Youth Worker 50% with Hagley/Ferrymead ward towards staff wages.
- (d) Decline the application from North Beach Tennis Club for the repair of the tennis courts project due to insufficient funds.

9. BURWOOD/PEGASUS COMMUNITY BOARD 2012/13 STRENGTHENING COMMUNITIES FUND – KEY LOCAL PROJECTS

General Manager responsible:	General Manager Community Services Group, DDI 941-8607
Officer responsible:	Community Support Unit Manager
Author:	Ruby Tiavolo, Grants Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Burwood/Pegasus Community Board to consider whether they wish to recommend any Key Local Projects to the Metropolitan Strengthening Communities Fund for 2012/13.

EXECUTIVE SUMMARY

2. At a public excluded workshop on 28 May 2012, the Burwood/Pegasus Community Board considered the matter of Key Local Projects for 2012/13.
3. As part of the Strengthening Communities Grants Funding Programme, each Board may nominate Key Local Projects (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
4. The Metropolitan Funding Committee will make KLP decisions based on affordability and the following priorities:
 - Strengthening Communities Strategy Principles and Goals
 - Funding outcomes and priorities as set out in Strengthening Communities Strategy
 - Alignment to local Community Board objectives
 AND
 - Projects deliver benefits to the city outside of the local Board area
 - Key community issues contemplated under Goal 2 of the Strengthening Communities Strategy.
5. In addition, staff recommendations for Key Local Projects are also based on whether the project meets the following criteria:
 - The organisation undertaking the project has a proven track record with the Council in providing a high quality level of service
 - Significantly contributes towards the Council's Funding Outcomes and Priorities
 - Demonstrates leadership and innovation
 - Demonstrates best-practice and collaboration.
6. Previous KLPs for the Burwood/Pegasus Community Board are:

Name of Group	Year/s	Name of Project	Amount
Project Employment and Environmental Enhancement Programme	2010/2011	Supervision of Referred Participants	\$35,000
Aranui Community Trust Incorporated Society	2008/2009 2010/2011	Co-ordinators Wages and Affirm - Year 3 of 3	\$31,000
Aranui Community Trust Incorporated Society	2011/2012	Community Co-ordinator wages and 10AFFIRM Festival	\$40,000
Project Employment and Environmental Enhancement Programme	2011/2012	Staff wages	\$35,000

9 Cont'd

7. All previous funding for KLPs ended in the 2011/12 funding round. Staff have reviewed all applications to the Strengthening Communities Fund 2012/13 to identify if there are any projects that could be considered for recommendation to the Metropolitan Funding Committee as KLPs for 2012/13.
8. Staff recommend that the Community Board consider the following projects as KLPs in 2012/13. Attached is a decision matrix that provides information on the projects (**Attachment 1**).

Name of Group	Name of Project	Total Project Cost	Amount Requested	Recommendation
Project Employment and Environmental Enhancement Programme	Staff Salaries	\$215,451	\$44,774	\$40,000
Aranui Community Trust Incorporated Society	Co-ordinators Salary and AFFIRM the Aranui Family Festival	\$252,995	\$40,000	\$40,000

Timeline and Process

9. KLPs that are approved by the Board will be put forward to the Metropolitan Strengthening Communities Funding Committee for consideration at its meeting on 29 July 2011. Unsuccessful KLPs are returned to the Community Board for consideration under the local Strengthening Communities Fund.

FINANCIAL IMPLICATIONS

10. In 2012/13, the draft Annual Plan includes \$238,918 for the Burwood/Pegasus Community Board Strengthening Communities Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

11. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

12. Yes, Community Board funding decisions are made under delegated authority from the Council.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

13. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

ALIGNMENT WITH STRATEGIES**Do the recommendations align with the Council's strategies?**

14. The funding allocation process carried out by the Community Boards is covered in the Council's Strengthening Communities Strategy.

9 Cont'd

CONSULTATION FULFILMENT

15. Not required.

STAFF RECOMMENDATION

It is recommended that the Burwood/Pegasus Community Board recommends:

- (a) the Project Employment and Environmental Enhancement Programme project as a Key Local Project and recommends a grant of \$40,000 being considered by the Metropolitan Funding Committee from its 2012/13 Strengthening Communities Fund.
- (b) the Aranui Community Trust Incorporated Society project as a Key Local Project and recommends a grant of \$40,000 being considered by the Metropolitan Funding Committee from its 2012/13 Strengthening Communities Fund.

BACKGROUND

16. In October 2007, the Council adopted the Strengthening Communities Fund operational procedures, which include the process for nominating Key Local Organisations (KLOs), subsequently renamed Key Local Projects (KLPs).
17. Each Board may nominate (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
18. The agreed process to determine if a "local" funding application should be processed as a KLP is detailed as bullet point 16 in the report that was adopted by the Council on 4 October 2007:

The Metropolitan Funding Committee will make KLP decisions based on affordability and the following priorities:

- Strengthening Communities Strategy Principles and Goals;
- Funding outcomes and priorities as set out in Strengthening Communities Strategy;
- Alignment to local Community Board objectives;
- and
- Projects deliver benefits to the city outside of the local Board area
- Key community issues contemplated under Goal 2 of the Strengthening Communities Strategy.

19. The process for considering KLPs is as follows:
- (i) Community Boards nominate and priorities their KLPs and make a recommendation to the Metropolitan Funding Committee.
- (ii) The Metropolitan Funding Committee makes decisions on Board recommended KLPs.
- (iii) Successful KLPs are allocated funding from the Metropolitan Strengthening Communities Fund.
- (iv) Unsuccessful KLPs are returned to the Community Board for consideration under the local Strengthening Communities Fund.
20. Community Boards are advised that where candidates for KLP funding consideration are successful in receiving funding from the Metropolitan Funding Committee, then there can be no further funding call on the Board for that project.

9 Cont'd

21. This is also the case, where a successful candidate is funded to a lower level than has been recommended by the Board. This reflects the "funding constraints" criteria agreed by Council in Appendix F of the 4 October 2007 report which states that *"Groups receiving funding at a Metropolitan level may only receive local level funding if the project is specifically local and no portion of it has been funded at the Metropolitan level"*.
22. Previous KLPs for the Burwood/Pegasus Community Board are:

Name of Group	Year/s	Name of Project	Amount
Project Employment and Environmental Enhancement Programme	2010/2011	Supervision of Referred Participants	\$35,000
Aranui Community Trust Incorporated Society	2008/2009 2010/2011	Co-ordinators Wages and Affirm - Year 3 of 3	\$31,000
Aranui Community Trust Incorporated Society	2011/2012	Community Co-ordinator wages and 10AFFIRM Festival	\$40,000
Project Employment and Environmental Enhancement Programme	2011/2012	Staff Wages	\$35,000

23. All previous funding for KLPs ended in the 2011/12 funding round. Staff have reviewed all applications to the Strengthening Communities Fund 2012/13 to identify if there are any projects that could be considered for recommendation to the Metropolitan Funding Committee as KLPs for 2012/13.
24. Staff recommend that the Board consider the following projects as KLPs in 2012/13. Attached is a Decision Matrix that provides information on the projects. (Attachment 1)

Name of Group	Name of Project	Total Project Cost	Amount Requested	Recommendation
Project Employment and Environmental Enhancement Programme	Staff Salaries	\$215,451	\$44,774	\$40,000
Aranui Community Trust Incorporated Society	Co-ordinators Salary and AFFIRM the Aranui Family Festival	\$252,995	\$40,000	\$40,000

25. Attached is a list of all applications to the Burwood/Pegasus Community Board Strengthening Communities Fund 2012/13 (**Attachment 2**).

10. LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOP – FINANCIAL GOVERNANCE 201

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Peter Dow, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Burwood/Pegasus Community Board to consider approving the attendance of interested members to Local Government New Zealand’s “Know How” Training Workshop – Financial Governance 201, being held in Christchurch on 3 August 2012.

EXECUTIVE SUMMARY

2. Following on from Financial Governance 101, this one-day Local Government New Zealand workshop aims to give elected members a deeper understanding of reporting requirements, treasury management and asset management, and explores how they impact on financial decisions.
3. The workshop aims to delve into the intricacies of local government finances in this detailed examination of financials and reporting. With greater knowledge of the financial options available, it is expected that elected members can make better financial decisions.
4. The focus of the workshop is on attendees own questions around financial governance. Issues will be discussed, with the workshop developing and tailoring solutions around relevant subjects, using case studies to examine key areas in more depth. 'Real life scenarios' will be used to debate and practice making decisions.
5. Topics include:
 - International financial reporting standards
 - Different available financial options
 - Financial decision making
 - Treasury Management
 - Reporting
6. The Council is hosting this workshop at the Civic Offices. Elected members from other Councils will also be attending.

FINANCIAL IMPLICATIONS

7. The cost of this workshop is \$650 plus GST per person. The Board's 2012/13 operating budget would be utilised for attendees.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. Yes, provision for elected member training is made in the LTCCP, specifically under the Elected Member Representation activity.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

9. Yes, there are no legal implications.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

10. Not applicable.

10 Cont'd

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

11. Not applicable.

CONSULTATION FULFILMENT

12. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Burwood/Pegasus Community Board give consideration to approving the attendance of interested members at Local Government New Zealand's "Know How" Training Workshop – Financial Governance 201 in Christchurch on Friday 3 August 2012.

11. RESIDENTS' ASSOCIATIONS/COMMUNITY ORGANISATIONS

11.1 SOUTHSHORE RESIDENTS' ASSOCIATION

Bill Simpson, representing the Southshore Residents' Association, will update the Board on the activities of the group.

11.2 BOARD LIAISON UPDATE

Board members to each provide brief verbal updates on their liaison connections with local residents' associations and community organisations since March 2012.

12. COMMUNITY BOARD ADVISER'S UPDATE

12.1 UPCOMING BOARD ACTIVITIES

12.2 2011/12 BOARD FUNDS UPDATE (Attached)

13. QUESTIONS UNDER STANDING ORDERS