

**SHIRLEY/PAPANUI COMMUNITY BOARD
AGENDA**

WEDNESDAY 4 JULY 2012

AT 4PM

**IN THE BOARDROOM PAPANUI SERVICE CENTRE
CNR LANGDONS ROAD AND RESTELL STREET**

Community Board: Chris Mene (Chairperson), Anna Button, Ngaire Button, Kathy Condon, Pauline Cotter, Chris English and Aaron Keown.

Community Board Adviser
Peter Croucher
Phone 941 5414 DDI
Email: peter.croucher@ccc.govt.nz

PART A - MATTERS REQUIRING A COUNCIL DECISION
PART B - REPORTS FOR INFORMATION
PART C - DELEGATED DECISIONS

INDEX

- PART C 1. APOLOGIES**
- PART C 2. CONFIRMATION OF MINUTES – 20 JUNE 2012**
- PART B 3. DEPUTATIONS BY APPOINTMENT**
3.1 Della Hammersley – Positive Youth Development Scheme Report Back
3.2 Clarrie Pearce - Stapletons Road
3.3 Tim Smith – Wiremu Street
- PART B 4. PRESENTATION OF PETITIONS**
- PART B 5. NOTICE OF MOTION**
- PART B 6. BRIEFINGS**
- PART A & C 7. KRUSES STREAM LANDSCAPING PROPOSAL**
- PART C 8. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD ESTABLISHMENT OF A POSITIVE YOUTH DEVELOPMENT SCHEME**
- PART C 9. APPLICATION TO THE BOARD'S POSITIVE YOUTH DEVELOPMENT SCHEME – TUI TEPORA MATENGA**
- PART C 10. APPLICATION TO THE BOARD'S 2012/13 DISCRETIONARY RESPONSE FUND – BELFAST COMMUNITY NETWORK INC**
- PART B 11. CORRESPONDENCE**

4. 7. 2012

- 2 -

- PART B 12. COMMUNITY BOARD ADVISER'S UPDATE**
 - 12.1 Current Issues**
 - 12.2 Update On Local Capital Projects – May 2012**
 - 12.3 Guiding Principles**
- PART B 13. ELECTED MEMBERS INFORMATION EXCHANGE**
- PART B 14. QUESTIONS UNDER STANDING ORDERS**

1. APOLOGIES

2. CONFIRMATION OF MINUTES– 20 JUNE 2012

The minutes of the Board's ordinary meeting of Wednesday 20 June 2012 are **attached**.

CHAIRPERSON'S RECOMMENDATION

That the minutes of the Board's ordinary meeting of Wednesday 20 June 2012 be confirmed.

3. DEPUTATIONS BY APPOINTMENT

3.1 DELLA HAMMERSLEY – POSITIVE YOUTH DEVELOPMENT SCHEME REPORT BACK

Della Hammersley of the Avonside Girls High School Rowing Team will be in attendance to update members on her participation in the 2012 Maadi Cup Regatta at Lake Ruataniwha, Twizel.

3.2 CLARRIE PEARCE – STAPLETONS ROAD

Clarrie Pearce, Co-ordinator of the North West Richmond Residents' Group, wishes to seek the Board's support to narrow the southern end of Stapletons Road as part of the road repair process.

3.3 TIM SMITH – WIREMU STREET

Tim Smith, street coordinator for Wiremu Street residents, wishes to present the resident's concerns about a limited notified resource consent application to provide vehicular access from Wiremu Street for staff and delivery vehicles associated with Gun City, Cranford Street.

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. BRIEFINGS

7. KRUSES STREAM LANDSCAPING PROPOSAL

General Manager responsible:	General Manager, City Environment Group, DDI 941-8608
Officer responsible:	Unit Manager, Transport and Greenspace
Author:	Philippa Upton, Consultation Leader - Transport

PURPOSE OF REPORT

1. The purpose of this report is for the Shirley/Papanui Community Board to approve the concept plan for the Kruses Stream Landscaping Proposal at 5 Vagues Road, and to consider a name for the neighbourhood park to recommend for Council adoption.

EXECUTIVE SUMMARY

2. The Council recently purchased the property at 5 Vagues Road beside Kruses Drain to continue a stream naturalisation project completed south of the site on numbers 125-131 Main North Road. This provided an opportunity to enhance the drain, increase storm water capacity and develop a small park, with views from the street to the waterway. A previous concept plan utilising the existing waterway was not considered viable owing to possible undermining of a neighbouring property.
3. Public green space is needed in Papanui to match increasing housing densities. This proposal has been developed to provide a neighbourhood park that is safe, accessible, attractive and multi-purpose. It encourages community interaction and will provide indigenous biodiversity and natural ecosystems to support the waterway enhancements.
4. The proposed landscaping design (**attachment 1**) includes open views and pedestrian access from the street to encourage use and safety. The plan has been developed to meet the Council's Parks and Waterways Access Policy, Maintenance and Safety standards and Crime Prevention Through Environmental Design (CPTED) requirements.
5. The majority of submitters approved of the plan as an asset for the neighbourhood. There were some questions about lighting and concerns about possible undesirable use of the park. Several security and unwanted access concerns were also raised and are addressed in Sections 14 – 23 Consultation Fulfilment, and **attachment 2** summary of submitter feedback and project team response.
6. Changes to the landscaping proposal, including removal of the sloping beach and increasing the capacity of the stream, have been made as a result of information gathered about flooding issues in the drain during consultation, and these will help mitigate security and access concerns.
7. Further investigation revealed the effects of increased storm water from the surrounding area, and the need for improved alignment of the stream with the pipe under Vagues Road to help alleviate flooding issues in adjacent properties.
8. The project team has been working with affected residents to find acceptable solutions for both parties while carrying out the necessary work on the waterway.

FINANCIAL IMPLICATION

9. Funding for the proposed development is provided within the 2009-19 LTCCP Neighbourhood Parks renewal and Replacements Programme as shown below.
 - (a) 2011/12 = \$80,000
 - (b) 2012/13 = \$170,000

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

10. Yes, as above.

7. Cont'd

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

11. No legal considerations have been identified. No resource or building consent issues have been identified.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. The project aligns with the Long Term Plan 2009 – 2019.
13. Parks, open spaces and waterways.
 - (a) Safety – by ensuring that our parks, open spaces and waterways are healthy and safe places.
 - (b) Community – by providing spaces for communities to gather and interact.
 - (c) Environment – by enabling people to contribute to projects that improve our environment.
 - (d) Governance – by involving people in decision-making about parks, open spaces and waterways.
 - (e) Health – by providing areas for people to engage in healthy activities.
 - (f) Recreation – by offering a range of recreational opportunities in parks, open spaces and Waterways.
 - (g) City Development – by providing an inviting, pleasant and well cared-for environment.
14. Measures
 - (a) Neighbourhood parks are satisfactorily maintained.
 - (b) Overall customer satisfaction with neighbourhood parks.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

15. This project has primary alignment with the following Council strategies and policies:
 - (a) Safer Christchurch Strategy.
 - (b) Parks and Waterways Access Policy.
 - (c) Environmental Policy Statement.

CONSULTATION FULFILMENT

16. Following a seminar with the Shirley/Papanui Community Board on 15 February consultation was carried out during a two and a half week period ending on 12 March. Consultation leaflets were delivered to approximately 105 residents and sent to relevant internal and external stakeholders including St Joseph's School and Church. The project was posted on the Christchurch City Council Have Your Say Website.
17. A meeting was held with St Joseph's School principal and a Board of Trustees Representative who expressed support for the proposal.

7. Cont'd

18. A drop in public information meeting about the landscaping proposal was held on site on 6 March 2012 between 5pm and 6pm, attended by six residents and a representative of the church.
19. During the consultation period 28 submissions were received and 23 submitters approved of the plan, with 16 in full support and seven providing additional suggestions or questions. One submitter did not specify and four did not approve of the project.
20. Those indicating full support for the plan included comments showing they expect the park to enhance the neighbourhood and provide a welcome amenity for locals and the school.
21. A request for additional seating was not followed up because in addition to the seat in the grassed area, three other curved bench seats are located in the gravelled space near the road. Steps down to the stream could also be used as informal seating.
22. The project team's response to concerns about lack of lighting in the park is that national guidelines for Crime Prevention through Environmental Design (CPTED), recommend not lighting parks as it can give a false sense of safety.
23. There was a question about the change from an earlier concept plan which did not include 5 Vagues Road, and which was preferred by one neighbour. However the revised plan was necessary to avoid undermining of a neighbouring property. The updated concept is more visually accessible. Fencing is available for adjacent residents, including open pool style. Planting and increased stream width will help deter access, including close planting of the stream edge which replaces the sloping beach.
24. Changes to the proposed park were made in response to concerns raised about the drain during consultation on the landscaping. This resulted in the need to consider flooding issues, including increasing the capacity of the stream through this reach.
25. Changes to the proposal which have resulted in the final Plan for Board Approval are as follows:
 - (a) The stream bed has been widened.
 - (b) The top of the bank has been changed to anticipate the possibility of flooding to higher levels at the site.
 - (c) The rock steps will be modified to allow for use during high water flows.
 - (d) The sloping gravel beach has been removed and the north bank modified slightly and planted.
26. All other aspects of the park remain unchanged.
27. A summary letter has been sent to all submitters, together with a table of consultation feedback and response, the Plan for Board Approval, and details of the Board meeting including how to ask for speaking rights.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board

- (a) Approve the proposed concept plan for the landscape of Kruse Stream at 5 Vagues Road.
- (b) Recommend to the Council that it adopt the name Kruses Stream Reserve for the new pocket park at 5 Vagues Road.

CHAIRPERSON'S RECOMMENDATION

For discussion.

8. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD - ESTABLISHMENT OF A POSITIVE YOUTH DEVELOPMENT SCHEME

General Manager responsible:	General Manager, Community Services, DDI 941-8607
Officer responsible:	Unit Manager, Recreation and Sports Unit
Author:	Helen Miles, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval from the Board to set aside \$10,000 from it's 2012/13 Discretionary Response Fund for the purpose of establishing a Positive Youth Development Scheme.

EXECUTIVE SUMMARY

2. The purpose of the Positive Youth Development Scheme is to celebrate and support young people living in the Shirley/Papanui ward by providing financial assistance for their development. The Board also seeks to acknowledge young people's effort, achievement and potential excellence in the community.
3. The Positive Youth Development Scheme will consider applications for the following activities:
 - **Personal Development and Growth**
For example leadership training, Outward Bound, Spirit of Adventure, extra curricular educational opportunities.
 - **Representation at Events**
Applicants can apply for assistance if they have been selected to represent a school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events.
4. The following eligibility criteria must be met:
 - Age groups 12-21 years.
 - Projects must have obvious benefits for the young person and if possible the wider community.
 - Only one application permitted per year.
 - Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
 - Successful applicants will be required to report back on their experiences to the Community Board.
5. Each application will be assessed by the appropriate staff member and presented to the Board for its consideration.

FINANCIAL IMPLICATIONS

6. This proposal transfers funds from the Board's Discretionary Response Fund into a separate Positive Youth Development Scheme fund. Budget provisions are in the LTCCP but are currently under review in the 2012/13 Annual Plan.

LEGAL CONSIDERATIONS

7. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

8. Aligns with page 184 in the 2009-19 LTCCP.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

9. As above.

8. Cont'd

ALIGNMENT WITH STRATEGIES

10. Aligns with the Strengthening Communities Strategy goals, Council's Positive Youth Strategy and local Community Board objectives.

Do the recommendations align with the Council's strategies?

11. As above.

CONSULTATION FULFILMENT

12. No external consultation needs to be undertaken.

STAFF RECOMMENDATION

That the Shirley/Papanui Community Board:

- (a) Establish a Positive Youth Development Scheme for the 2012/13 year.
- (b) Approve the transfer of \$10,000 from the Shirley/Papanui Community Board's 2012/13 Discretionary Response Fund to the Shirley/Papanui Positive Youth Development Scheme.
- (c) Confirm or otherwise the existing eligibility criteria for Positive Youth Development Scheme funding:
- Age groups 12-21 years.
 - Projects must have obvious benefits for the young person and if possible the wider community.
 - Only one application permitted per year.
 - Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
 - Successful applicants will be required to report back on their experiences to the Community Board.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

9 APPLICATION TO THE BOARD'S POSITIVE YOUTH DEVELOPMENT SCHEME – TUI TEPORA MATENGA

General Manager responsible:	General Manager, Community Services, DDI 941-8607
Officer responsible:	Unit Manager, Community Support Unit
Author:	Trevor Cattermole, Strengthening Communities Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for an application for funding from the Board's 2012/13 Positive Youth Development Scheme.
2. The Board has yet to resolve to establish a Positive Youth Development Scheme for 2012/13 financial year.

EXECUTIVE SUMMARY

3. The purpose of the Youth Development Scheme is to celebrate and support young people living in the Shirley/Papanui ward by providing financial assistance for their development. The Board also seeks to acknowledge young people's effort, achievement and potential excellence in the community.
4. The Positive Youth Development Scheme will consider applications for the following activities:
 - **Personal Development and Growth**
For example leadership training, career development, Outward Bound, Spirit of Adventure, extra curricular educational opportunities.
 - **Representation at Events**
Applicants can apply for assistance if you have been selected to represent your school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events.
5. The following eligibility criteria must be met:
 - Age groups 12-21 years.
 - Projects must have obvious benefits for the young person and if possible the wider community.
 - Only one application per person permitted per year.
 - Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
6. The applicant Tui Tepora Matenga is a 14 year old, who lives in Quinns Road Shirley. Tui is a year 10 student and currently attends Avonside Girls High School. Tui is seeking funding support to attend the National Kapa Haka competition being held in Whangarei from 22 July to 28 July 2012.
7. Tui's Kapa Haka group (Ngaa Tokahaapai) consists of 50 members, plus tutors and support staff and is a joint interschool initiative comprising Kapa Haka pupils from various Christchurch schools such as; Christchurch Girls High, Christchurch Boys High, St Thomas College, Shirley Boys High, Avonside Girls High, Cashmere High, Marion Girls High, and Catholic Cathedral College to represent Waitaha. The students have been training for this during their own time preparing for the National Competition. The group was developed as a direct response to the Earthquake and has encouraged schools to work together to deliver opportunities to pupils within the Christchurch area.
8. Tui has already completed level one and two Te Reo Maori and is also involved in Kapa Haka with Nga Manu a Tane outside of school. Tui is also involved in Club Netball for Linfield and Waka Ama.

9. Cont'd

9. Tui has been busy working with other members of the group throughout the year with fundraising which has included a haangi, a market day event at Papanui High School, a food stall at the regional senior Kapa Haka competitions. There have also been several raffles and a performance afternoon that showcased the talents of the students. The group also received a \$22,000 community funding grant from an insurance company. This money was targeted for flights. The total cost for the 50 students and 10 support staff is \$45,000.
10. After fundraising the total cost per participant is \$200. Many of the schools are contributing funds towards the \$200 per student but Avonside Girls' is not in position to do this for Tui. Tui has personally secured \$50.
11. The applicant's family is very supportive, but have very limited financial resources to cover the costs of attending this event. Any financial assistance from the Board would be greatly appreciated. This is Tui's first application to the Board.

FINANCIAL IMPLICATIONS

12. The following table provides a breakdown of the costs per person for this trip.

EXPENSES	Cost (\$)
Travel Fee costs	\$200
Total Cost per person	\$200
Fundraising	\$ 50
Amount still owing	\$150

13. This application will be subject to the Shirley/Papanui Community Board resolving to establish a Positive Youth Development Scheme for 2012/13 financial year.

LEGAL CONSIDERATIONS

14. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

15. This fund aligns with the 2009-19 LTCCP.

ALIGNMENT WITH STRATEGIES

16. This fund aligns with the Strengthening Communities Strategy.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board make a grant of \$150 to assist Tui Tepora Matenga to attend the National Kapa Haka competition being held in Whangarei from 22 July to 28 July 2012 subject to the Shirley/Papanui Community Board resolving to establish a Positive Youth Development Scheme for the 2012/13 financial year.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

10. APPLICATION TO THE BOARD'S 2012/13 DISCRETIONARY RESPONSE FUND – BELFAST COMMUNITY NETWORK INC

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Community Support Unit Manager
Assessment undertaken by:	Claire Phillips, Strengthening Communities Advisor

PURPOSE OF REPORT

1. The purpose of this report is for the Board to consider Belfast Community Network Incorporated (Inc) application for funding from its 2012/13 Discretionary Response Fund.

EXECUTIVE SUMMARY

2. Budget provisions are in the Long Term Council Community Plan (LTCCP) but are currently under review in the 2012/13 Annual Plan. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
 - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
 - (b) Projects or initiatives that change the scope of a Council project; and
 - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*
6. Based on this criteria, the application from Belfast Community Network Inc for Administration 12 week fixed term is eligible for funding.
7. Detailed information on the application and staff comments are included in the attached Decision Matrix (**Attachment 1**).

FINANCIAL IMPLICATIONS

8. Budget provisions are in the LTCCP but are currently under review in the 2012/13 Annual Plan.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

LEGAL CONSIDERATIONS

10. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

10. Cont'd

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

13. Refer to the attached Decision Matrix.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board approve a grant of \$4,447 from its 2012/13 Discretionary Response Fund to Belfast Community Network costs towards the wages of a temporary administration worker (12 weeks fixed term contract).

CHAIRPERSON'S RECOMMENDATION

For discussion.

11. CORRESPONDENCE

Items of correspondence have been received and separately circulated to members.

12. COMMUNITY BOARD ADVISER'S UPDATE

12.1 CURRENT ISSUES

12.2 COUNCIL UPDATE – MAY 2012

Attached.

12.3 GUIDING PRINCIPLES

Attached.

13. ELECTED MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short brief to other members on activities that have been attended or to provide information in general that is beneficial to all members.

14. QUESTIONS UNDER STANDING ORDERS