

AKAROA/WAIREWA COMMUNITY BOARD AGENDA

WEDNESDAY 15 AUGUST 2012

AT 9:30 AM

**IN THE BOARDROOM, LITTLE RIVER SERVICE CENTRE
4238 CHRISTCHURCH-AKAROA ROAD, LITTLE RIVER**

Community Board: Pam Richardson (Chairman), Bryan Morgan (Deputy Chairman), Lyndon Graham, Leigh Hickey, Stewart Miller and Claudia Reid.

Community Board Adviser
Liz Carter
Phone 941 5682 DDI
Email: liz.carter@ccc.govt.co.nz

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1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES

2.1 Ordinary Board Meeting – 18 July 2012

The minutes of the Board's ordinary meeting of 18 July 2012 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting held on Wednesday 18 July 2012 be confirmed.

3. DEPUTATIONS BY APPOINTMENT

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

7. RESERVE MANAGEMENT COMMITTEES

The minutes of the following Reserve Management Committee meetings are attached.

- 7.1 Awa-iti Reserve Management Committee – 23 April 2012 (**attached**)
- 7.2 Stanley Park Reserve Management Committee – 21 June 2012 (**attached**)
- 7.3 Duvauchelle Reserve Management Committee – 9 July 2012 (**attached**).

The above minutes may need to be confirmed by the Committees at their next meeting.

STAFF RECOMMENDATION

That the Board receive the minutes of the following Reserve Management Committee meetings:

- Awa-iti Reserve Management Committee – 23 April 2012
- Stanley Park Reserve Management Committee – 21 June 2012
- Duvauchelle Reserve Management Committee – 9 July 2012.

8. AKAROA SPORTS COMPLEX – INVESTIGATION ON REFURBISHMENT

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Secretariat Manager
Author:	Sue Chappell, Corporate Support

PURPOSE OF REPORT

1. The purpose of this report is for the Board to consider a recommendation and information on the outcome of an investigation by staff on the refurbishment of the Akaroa Sports Complex.

EXECUTIVE SUMMARY

2. Members of the public had commented to Board members on the “tired” state of the Akaroa Sports Complex which is now used a lot more than previously because of the lack of public meeting places in Akaroa.
3. An investigation was undertaken, the objective of which was to find out what could practically and economically be done to improve the accommodation, whilst also being aware of the building damage assessment process and subsequent potential repair requirements.
4. A heating assessment was conducted and the ceiling and under-floor insulation recommended was installed some time ago. There are three 3kilowatt heaters which should be able to provide enough heating for the space in the main hall.
5. The recommended steel guards for the fan heaters, designed to safeguard children were not installed as this would stop people reaching the controls. Chairs have been placed in front of the heaters to keep children safe.
6. A Detailed Engineering Evaluation (DEE) is currently under action. Completion of the Quantitative Assessment is expected by the end of August 2012. The results of this will determine what level of repairs are required.
7. The options investigated were:
 - (a) Lay carpet, provide curtains, paint and improve the overall heating with a heat pump. Given the pending DEE assessment which may require intrusive work to be carried out, this option should be pursued only after the DEE assessment.
 - (b) Install a heat pump in the main hall which would provide heating and be safe for children. The approximate cost to install a suitable heat pump would be \$6k- \$10k. The differential in price is related to finding a suitable way to ventilate the heat pump to the outside.
 - (c) Extend the time switch on the current 3 heaters from 30 minutes to 2 hours. The time switches will need to be replaced at a cost of approximately \$1500 + GST.
8. Given the fact that the final DEE assessment may result in additional and intrusive work, any expenditure which may be short term only, should be kept to a minimum. The preferred option is therefore Option (c).
9. It is therefore recommended that the Board agree to an interim solution to heating while a final damage assessment is completed. It is also recommended that a full refurbishment plan is completed as part of any repairs required as a result of the assessment.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

10. Costs for the time switches of approximately \$1500 +GST will come from within the existing Corporate Accommodation, Renewals and Replacements Operational budget.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

11. There are no legal implications to consider.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes, Pages 120 to 124 of LTCCP provides for Sports Parks, including Recreation Facilities.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

13. Not applicable.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended:

- (a) That the Board agree to an interim solution to heating for the Akaroa Sports Complex until a final damage assessment is completed.
- (b) That a full refurbishment plan is completed as part of any repairs required as a result of the DEE assessment.

9. APPLICATION TO THE AKAROA/WAIREWA DISCRETIONARY RESPONSE FUND – YOUTH APPLICATION FOR HOLDYN SKINNER

General Manager responsible:	General Manager, Community Support DDI 941-8607
Officer responsible:	Unit Manager Community Support Unit
Author:	Sue Grimwood, Strengthening Communities Advisor

PURPOSE OF REPORT

1. The purpose of this report is to present an application request for youth development funding from Holdyn Skinner to the Akaroa/Wairewa Community Board from its 2012/13 Discretionary Response Fund .
2. There is currently a balance of \$12,799 in the Board's Discretionary Response Fund. There is one active application for \$600.00 to be presented at the Board's July meeting.

EXECUTIVE SUMMARY

3. The Akaroa/Wairewa Community Board has not established a specific Youth Development Fund, preferring to consider any applications for Youth Development from the Board's Discretionary Response Fund. In 2012/13 the total pool available for allocation for the Discretionary Response Fund is \$12,799.
4. The purpose of the Youth Development Scheme is to assist 12-20 year old individuals by supporting and providing some financial assistance towards activities which will provide personal development and growth and/or representation at events. These may include programmes such as providing leadership training, career development, extra curricular educational opportunities, selection to represent a school or community team at a local, national or international event or competition.
5. Criteria for the Akaroa/Wairewa Youth Development Scheme includes:
 - (a) projects must have obvious benefits for the young person and if possible the wider community;
 - (b) only one successful application per project per applicant each year;
 - (c) applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
6. Holdyn is a 14 year old youth who lives in Little River and attends Unlimited Paenga Tawhiti School where he is one of ten members of the school's jazz band, called Nash Road.
7. The jazz band is touring the northern parts of the South Island during July/August performing in Murchison, Mapua, Motueka, Nelson, Blenheim and Kaikoura. They will be competing in the Southern Jam Jazz Festival in Blenheim.
8. Holdyn has been in the Jazz Band since 2011 and is the trumpet player. Last year the band was awarded silver at 'Jazz Quest', the six hours a week practise paying off.
9. Music is Holdyn's passion. He is the drummer/back-up guitarist/singer of his rock band –'Foot in the Door'. The band has started recording original songs, with Dirty Ghosts Records, which Holdyn hopes to be able to release as albums in the future. He is also interested in building his own musical instruments. Other hobbies include surfing and horse riding.

FINANCIAL IMPLICATIONS

10. There is currently \$12,799 in the Board's Discretionary Response Fund. It will cost Holdyn \$850, for his trip.

Income		Expenditure	
Fundraising - busking (not yet known)		Travel/transport	\$50
		Accommodation (9 nights)	\$500
		Food – (10 days)	\$300
Total	\$?	Total	\$850

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

11. Yes page 184.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

12. Yes, there are no legal implications.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. Aligns with LTCCP and Activity Management Plans pages 172 and 176.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

14. Yes Strengthening Communities page 172 of the 2009-19 LTCCP.

ALIGNMENT WITH STRATEGIES

15. This application meets the following Council Community Grants Funding Outcomes:

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups.
- Foster collaborative responses to areas of identified need.
- Reduce or overcome barriers to participation.

It also helps to meet the following Board Objective:

- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes.

Do the recommendations align with the Council's strategies?

16. Strengthening Communities Strategy.
Youth Strategy and Policy

CONSULTATION FULFILMENT

17. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board makes a grant of \$300 from its 2012/13 Discretionary Response Fund to Holdyn Skinner towards the cost of a Jazz Band trip to the north of the South Island.

10. APPLICATION TO THE AKAROA/WAIREWA DISCRETIONARY RESPONSE FUND – YOUTH APPLICATION FOR MATTHEW DICKIE

General Manager responsible:	General Manager, Community Support DDI 941-8607
Officer responsible:	Unit Manager Community Support Unit
Author:	Sue Grimwood, Strengthening Communities Advisor

PURPOSE OF REPORT

1. The purpose of this report is to present an application for youth development funding from Matthew Dickie to the Akaroa/Wairewa Community Board from its 2012/13 Discretionary Response Fund .
2. There is currently a balance of \$12,799 in the Board's Discretionary Response Fund. There is one active application for \$600.00 to be presented at the Board's July meeting.

EXECUTIVE SUMMARY

3. The Akaroa/Wairewa Community Board has not established a specific Youth Development Fund, preferring to consider any applications for Youth Development from the Board's Discretionary Response Fund. In 2012/13 the total pool available for allocation for the Discretionary Response Fund is \$12,799.
4. The purpose of the Youth Development Scheme is to assist 12-20 year old individuals by supporting and providing some financial assistance towards activities which will provide personal development and growth and/or representation at events. These may include programmes such as providing leadership training, career development, extra curricular educational opportunities, selection to represent a school or community team at a local, national or international event or competition.
5. Criteria for the Akaroa/Wairewa Youth Development Scheme includes:
 - (a) projects must have obvious benefits for the young person and if possible the wider community;
 - (b) only one successful application per project per applicant each year;
 - (c) applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
6. Matthew is a 15 year old youth who lives in Akaroa and is a Year 11 student at Akaroa Area School.
7. Matthew represented Akaroa at the recent Beef and Lamb New Zealand competitions held at CPIT gaining first place in the Senior section. He was placed first in the Junior Section in the 2011 competitions.
8. In September he will be travelling to Auckland, representing Canterbury in the National Finals, competing against eight other regional finalists.
9. In previous competitions the judges have commended Matthew for his real passion for cooking and excellent food safety and cookery techniques.
10. Matthew's ultimate goal is to own his own restaurant and to become one of the world's great chefs. Outside of school hours he works as a part time chef at the Trading Rooms and also participates in the school work experience 'Gateway' programme twice a week at the same business.
11. Matthew has support from school and the wider community in Akaroa. The community provided prizes for a raffle and the Akaroa Cooking School is supporting Matthew's fundraising activities by having him make his award winning burgers at the Cooking School to sell as a fundraiser.
12. Apart from cooking Matthew enjoys motorbike riding, long boarding and all sport.

FINANCIAL IMPLICATIONS

13. There is currently \$12,799 in the Board's Discretionary Response Fund. It will cost Matthew \$665 for his trip.

Income		Expenditure	
Fundraising – (not known)		Transport/sundry expenses	\$60
		Accommodation (2 nights)	\$370
		Airfares	\$160
		Competition costs	\$75
Total (anticipated)	\$300	Total	\$665

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

14. Yes page 184.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

15. Yes, there are no legal implications.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

16. Aligns with LTCCP and Activity management Plans pages 172 and 176.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

17. Yes Strengthening Communities page 172 of the 2009-19 LTCCP.

ALIGNMENT WITH STRATEGIES

18. This application meets the following Council Community Grants Funding Outcomes:

- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups.
- Foster collaborative responses to areas of identified need.
- Reduce or overcome barriers to participation.

It also helps to meet the following Board Objective:

- Promoting the participation of Banks Peninsula residents in recreation and cultural events/programmes.

Do the recommendations align with the council's strategies?

19. Strengthening Communities Strategy.
Youth Strategy and Policy.

CONSULTATION FULFILMENT

20. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board makes a grant of \$300 from its 2012/13 Discretionary Response Fund to Matthew Dickie towards the cost of competing at the Beef and Lamb National competition in Auckland.

11. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – AKAROA AREA SCHOOL

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Community Support Unit Manager
Author:	Nicola Martin, Grants Advisor. Assessed by Sue Grimwood Strengthening Communities Advisor

PURPOSE OF REPORT

1. The purpose of this report is for the Akaroa/Wairewa Community Board to consider an application for funding from its 2012/13 Discretionary Response Fund from Akaroa Area School for \$3,800 for Akaroa 2012 CASAfest.

EXECUTIVE SUMMARY

2. In 2012/13, the total budget available for allocation in the Akaroa/Wairewa Discretionary Response Fund is \$12,799. A carry forward figure is yet to be determined and will be consolidated in due course. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the fund is to assist community groups where the project and funding request falls outside other Council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, the Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:

- (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards' decisions;
- (b) Projects or initiatives that change the scope of a Council project; and
- (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

The Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*

6. Based on this criteria, the application from Akaroa Area School for Akaroa 2012 CASAfest is eligible for funding.
7. Detailed information on the application and staff comments are included in the attached Decision Matrix (**Attachment 1**).

FINANCIAL IMPLICATIONS

8. There is currently \$12,799 remaining in the Board's 2012/13 Discretionary Response Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding

LEGAL CONSIDERATIONS

10. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

13. Refer to the attached Decision Matrix.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board approve a grant of \$3,800 from its 2012/13 Discretionary Response Fund to Akaroa Area School for Akaroa 2012 CASAfest.

12. BRIEFINGS

13. COMMUNITY BOARD ADVISERS UPDATE

13.1 BOARD FUNDING BALANCES

A copy of the Board's 2012//2013 funding balances as at 15 August 2012 is **attached** for members' information.

13.2 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE

Minutes of the Banks Peninsula Water Management Zone Committee meeting held on 19 June 2012 are **attached** for members' information. The attachments to these minutes can be viewed at – The Council – Meetings, agenda & minutes – schedule, agenda and minutes – June.

13.3 LOCAL EARTHQUAKE RECOVERY CO-ORDINATION (LERC)

The Community Board Adviser will update the Board.

14. ELECTED MEMBERS INFORMATION EXCHANGE

15. QUESTIONS UNDER STANDING ORDERS