

**AKAROA/WAIREWA COMMUNITY BOARD**  
**AKAROA DESIGN AND APPEARANCE**  
**ADVISORY COMMITTEE**  
**AGENDA**

**THURSDAY 2 AUGUST 2012**

**2.30PM**

**IN THE AKAROA SPORTS COMPLEX**  
**28 RUE JOLIE, AKAROA**

**Committee:** Stewart Miller or Bryan Morgan – Akaroa/Wairewa Community Board  
Victoria Andrews - Akaroa Civic Trust  
John Davey – Consultant )  
William Fulton – Consultant ) 2 of 3 to attend  
Philip Kennedy – Consultant )  
Lynda Wallace – Community Representative  
Pam Richardson – Chairman, Akaroa/Wairewa Community Board (ex-officio member).

**Community Board Adviser**  
Liz Carter  
Phone 941 5682 DDI  
Email: liz.carter@ccc.govt.nz

**PART A - MATTERS REQUIRING A COUNCIL DECISION**  
**PART B - REPORTS FOR INFORMATION**  
**PART C - DELEGATED DECISIONS**

**INDEX**

|               |           |  |
|---------------|-----------|--|
| <b>PART C</b> | <b>1.</b> | <b>APOLOGIES</b>   |
| <b>PART C</b> | <b>2.</b> | <b>AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE MINUTES –<br/>31 MAY 2012</b> |
| <b>PART C</b> | <b>3.</b> | <b>AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE MINUTES –<br/>7 JUNE 2012</b> |
| <b>PART B</b> | <b>4.</b> | <b>CORRESPONDENCE</b>  |
| <b>PART C</b> | <b>5.</b> | <b>PLANS TO CONSIDER</b><br><b>5.1 Akaroa Visitor Centre</b>                     |
| <b>PART B</b> | <b>6.</b> | <b>COMMUNITY BOARD ADVISER'S UPDATE</b>  |
| <b>PART B</b> | <b>7.</b> | <b>COMMITTEE MEMBERS' EXCHANGE OF INFORMATION</b>                                |

1. **APOLOGIES**

2. **AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE – 31 MAY 2012**

The minutes of the Committee's ordinary meeting held on Thursday 31 May 2012 are **attached** for members' information. These minutes were received by the Akaroa/Wairewa Community Board at its meeting held on Wednesday 20 June 2012.

**STAFF RECOMMENDATION**

That the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Thursday 31 May 2012 be received.

3. **AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE – 7 JUNE 2012**

The minutes of the Committee's ordinary meeting held on Thursday 7 June 2012 are **attached** for members' information. These minutes were received by the Akaroa/Wairewa Community Board at its meeting held on Wednesday 20 June 2012.

The following is an extract from the minutes of that meeting:

The Board **decided** to support the Committee in its endeavours to have the Draft Akaroa Township Public Realm Design Guidelines formalised so they could be taken into account by Council staff and contractors when considering repairs or maintenance and capital projects within the public realm.

**STAFF RECOMMENDATION**

That the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Thursday 7 June 2012 be received.

4. **CORRESPONDENCE**

Nil.

5. **PLANS TO CONSIDER**

5.1 **Akaroa Temporary Visitor Centre – Akaroa Wharf**

Plans and supporting documents relating to the temporary building to be sited on legal road adjacent the Akaroa Wharf during the cruise ship season are **attached**.

6. **COMMUNITY BOARD ADVISER'S UPDATE**

6.1 **Draft Akaroa Public Realm Design Guidelines**

A copy of the Draft Akaroa Public Realm Design Guidelines has been **separately circulated** to Committee members for discussion at this meeting on a process to have the Guidelines finalised and formally adopted.

7. **COMMITTEE MEMBERS' EXCHANGE OF INFORMATION**