

**HAGLEY/FERRYMEAD COMMUNITY BOARD
AGENDA**

WEDNESDAY 14 SEPTEMBER 2011

AT 3PM

**IN THE BOARDROOM,
LINWOOD SERVICE CENTRE,
180 SMITH STREET, LINWOOD**

Community Board: Bob Todd (Chairperson), Islay McLeod (Deputy Chairperson), Tim Carter, David Cox, Yani Johanson, Brenda Lowe-Johnson and Nathan Ryan.

Community Board Adviser:

Jo Daly
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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 31 AUGUST 2011**

The minutes of the Board's ordinary meeting of 31 August 2011 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting be confirmed.

3. **DEPUTATIONS BY APPOINTMENT**

4. **PRESENTATION OF PETITIONS**

5. **NOTICES OF MOTION**

6. **CORRESPONDENCE**

7. **BRIEFINGS**

8. LINWOOD AVENUE AT ST JOHNS STREET – PEDESTRIAN CROSSING FACILITY REQUEST

General Manager responsible:	General Manager City Environment, DDI 941 8608
Officer responsible:	Acting Unit Manager, Transport and Greenspace
Author:	Mike Thomson, Senior Traffic Engineer

PURPOSE OF REPORT

1. The purpose of this report is to provide the Hagley/Ferrymead Community Board with information and a proposed timeframe for the implementation of a pedestrian crossing facility request on Linwood Avenue, adjacent to the St Johns Street intersection.

EXECUTIVE SUMMARY

2. At the 1 June 2011 meeting of this Board, a petition signed by 247 residents was presented, which read “We, the undersigned, seek that Christchurch City Council give urgent attention to installing a safe pedestrian crossing on Linwood Avenue near the corner of St Johns Street. The road is extremely busy and there is no safe crossing for children, families and the elderly to cross the road to catch the bus”.
3. It was decided by the Board that “the petition be received and referred to staff for a report back to the Board, including consideration of bus routes, in conjunction with Environment Canterbury”.
4. Linwood Avenue is a major arterial road, carrying over 10,000 vehicles per day. This road has a speed limit of 60 kilometres per hour. The section of road, between the signalised junctions at Dyers Road and at Keighleys Road, has one traffic lane and a cycle lane in each direction. A two metre wide flush (painted) median divides the traffic lanes with painted right turn lanes at the St. Johns Street intersection.
5. The bus route on St Johns Street has been removed. The effect of this is that persons wishing to catch a bus to travel towards the City, who live north of Linwood Avenue within the St Johns Street catchment now have to cross Linwood Avenue to access the bus stop, which services buses still travelling along Linwood Avenue.
6. No formal pedestrian crossing facility exists in the vicinity of the St Johns Street intersection. A continuous roadside footpath does not exist on the south western side of Linwood Avenue (main road section). Therefore accessing the City bound bus stop from the footpath on the minor access road (Linwood Avenue south western side) or footpath on St Johns Street (south of Linwood Avenue) is difficult, with people having to negotiate unformed ground on the roadside and wet grass areas.
7. Following investigation, it is recommended the most ideal place for a Linwood Avenue pedestrian crossing facility is on the north west side (Central City side) of the St Johns Street intersection (30 metres from the intersection), for the following reasons:
 - (a) Linkage from the north east side footpath to the path that accesses the quieter residential portion (slip road) of Linwood Avenue (refer **attachment**).
 - (b) Providing access to/from the bus stop on Linwood Avenue (refer attachment).
 - (c) Closer to more residential properties which have direct access to Linwood Avenue.
 - (d) Provides a balance between a facility for persons wishing to access the bus stop from St Johns street from north of Linwood Avenue, and a facility for persons wishing to use the north west side footpath on St Johns Street on both sides of Linwood Avenue.
 - (e) Provides the facility that is requested in the petition to this Board.

8. Cont'd

8. The recommended pedestrian crossing facility at this location is a central island (located in the existing two metre wide painted median), with extended kerbs on each side, (refer attachment) and the options section in this report.
9. Under the current year's budgets for Pedestrian Safety Initiatives, Safe Routes to School Implementation and Road Safety at the School Gate, three projects which have elements of all three sub categories above are being installed. The projects are a signalised crossing at Shirley Road, Primary School and Community Centre, a signalised crossing at Clyde Road, University and near two schools, and pedestrian islands at Cashmere Road, adjacent to Cashmere High School. These are at sites with high numbers of pedestrians crossing the roadway.
10. Due to the significant community concern identified through the petition, combined with Linwood Avenue being a busy higher speed road, a significant distance either side of this location to a pedestrian crossing facility, poor footpath linkage to bus stops and existing paths, this is considered to have a high priority for the 2012/13 year's programme. Accordingly, this report recommends inclusion of a facility with associated infrastructure in the 2012/13 programme. Staff are developing a process to prioritise road crossing requests. Each site is scored on factors such as traffic volume, suitable gaps and approach speed, pedestrian numbers including classification i.e. young , elderly or disabled etc. Other factors scored are the road environment such as visibility, road width etc. Staff estimate that there are currently about \$10 million of pedestrian related requests to be prioritised. Current budgets allow for approximately three schemes to be implemented each financial year.
11. As the long term programme is currently being prioritised, in the interim sites with significant safety or community concerns, and/or high numbers of pedestrians crossing, are recommended for implementation first. Linwood Avenue falls into this category.

PEDESTRIAN CROSSING FACILITY OPTIONS

Grade Separated Facility (underpass/over bridge)

12. There are a number of issues with these facilities, apart from the very high cost of installation.
 - (a) The resulting extra distance to walk can deter many pedestrians, who would prefer to walk the shortest route, for example directly across the roadway.
 - (b) Ramp gradients can create difficulties for mobility impaired pedestrians.
 - (c) Underpasses may have anti-social factors, with reluctance by some to use them.
 - (d) Flooding of an underpass at this site is very likely due to adjacent groundwater conditions.

Signalised Pedestrian Crossing

13. Due to the proximity of the St. Johns Street intersection, a dedicated mid block signalised crossing would not be appropriate. If signals were considered, it would be better practice to signalise the adjoining intersection, with parallel pedestrian crossing facilities. When comparing this intersection to all other arterial non signalised intersections, this intersection would likely rank very low on the priority list for signalisation. Improving access to St Johns Street with signals is likely to increase traffic using this predominantly residential street.

Zebra Pedestrian Crossing

14. Experience with zebra pedestrian crossings on busy arterial roads where there is not a continuous flow of pedestrians, is that these facilities can have safety concerns. Zebra crossings function best (more safely) on roads with slow approach vehicle speeds, with a consistent higher volume of pedestrians crossing and a corresponding high expectation by the motorist to have to stop for a pedestrian. Examples of this scenario are recent zebra installations in Hereford Street and Cathedral Square (prior to earthquakes).

8. Cont'd

15. The opposite of the above scenario (for which Linwood Avenue better represents) can tend to be unsafe.
16. These factors are part of the reason that the New Zealand Transport Agency Pedestrian Planning and Design Guide states that zebra crossings are not appropriate if:
 - (a) Zebras are located on roads with a speed limit greater than 50 kilometres per hour (Linwood Avenue has a speed limit of 60 kilometres per hour).
 - (b) Zebras are located within 100 metres of a major road intersection (the recommended location of a crossing facility is 30 metres from the St Johns Street intersection).
 - (c) The road crossing distance of a zebra should not exceed 10 metres (the crossing distance of Linwood Avenue, with the maximum extended kerbs that do not extend into the path of cyclists, would exceed 10 metres).

Central Pedestrian Island with extended kerbs (kerb build outs) on both road sides

17. These facilities have a significantly better safety record than zebra crossing facilities and this is the recommended facility for this location. The island would be located within the existing flush (painted) median. Kerb build outs to the left hand side line on both sides, would shorten the crossing distance and improve visibility. A link path to the existing footpath at the end of the access cul de sac would provide a continuous pedestrian facility from one side of Linwood Avenue to the other.

FINANCIAL IMPLICATIONS

18. The estimated cost of this proposal is approximately \$80,000.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

19. If the staff recommendation is accepted by the Board, then this would be funded from the 2012/13 LTCCP Pedestrian Safety Initiatives category of Streets and Transport Operational Budgets.

LEGAL CONSIDERATIONS

20. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides the Council with the authority to install parking restrictions by resolution. Parking restrictions may be required at the crossing facility to optimise visibility.
21. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of parking restrictions and traffic control devices.
22. The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Have you considered the legal implications of the issue under consideration?

23. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

24. Aligns with the Streets and Transport activities by contributing to the Council Community Outcomes - Safety and Community.

8. Cont'd

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

25. As above

ALIGNMENT WITH STRATEGIES

26. The recommendations align with the Council Strategies including the Road Safety Strategy 2004 and the Pedestrian Strategy 2001

Do the recommendations align with the Council strategies?

27. As above.

CONSULTATION FULFILMENT

28. No further consultation has been carried as there are no persons directly affected. The views of the community have been expressed in the petition presented to the Board on 1 June 2011.

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board support the installation of a pedestrian road crossing facility on Linwood Avenue in the form of a central island, kerb build outs and path linkages, adjacent to the St Johns Street intersection from the Pedestrian Safety Initiatives budget in the 2012/13 financial year.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

9. WOOLSTON PARK BOWLING CLUB INCORPORATED - WOOLSTON PARK - PROPOSED NEW LEASE IN PLACE OF EXPIRED LEASE

General Manager responsible:	General Manager City Environment, DDI 941 8608
Officer responsible:	Acting Greenspace Manager
Author:	Tony Hallams, Leasing Consultant

PURPOSE OF REPORT

1. The purpose of this report is to seek the Hagley/Ferrymead Community Board's approval to grant a new lease to the Woolston Park Bowling Club Incorporated over their existing leased area at Woolston Park, within which they have built buildings, and developed their bowling greens.

EXECUTIVE SUMMARY

2. The lease previously granted to the Woolston Park Bowling Club Incorporated (the Club) has expired.
3. The Club has requested a new lease over their existing leased site, on which their pavilion, storage shed and greens and the surrounding area within their fenced off area is built.
4. The Club's sports ground has come through undamaged after the earthquakes. The Club indicates that there was very minor damage to the floor and walls of the pavilion not requiring an engineer's report. The Club has indicated this work has been attended to after approval by the Club's insurance assessor.
5. Council officers from the Network Planning Unit support a new lease being entered into for a period of up to 33 years, broken into three 11 year periods with rights of renewal at the end of the first two periods, subject to complying with the conditions amplified in paragraph 11 below.

FINANCIAL IMPLICATIONS

6. The total Club membership as at 23 June 2011 stood at 116, which includes one junior bowler, 85 senior bowlers, and 25 social members. Officers are of the view that the membership is of sufficient numbers to adequately support the maintenance of their present facilities, and meaningful club competition.
7. The Club has submitted copies of its audited financial accounts dating back the last five years. Officers have formed the view that the Club is financially sound having sufficient funds to undertake the maintenance and development of their club assets, and maintain their membership.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. The proposal will not impinge on LTCCP budgets, staff time required to put a new sports club lease in place being budgeted for in existing budgets. The cost of placing the advertisement in the paper will be on-charged to the Club.
9. The current rent assessed in accordance with the Council's new Sports Club Leases Charging Policy has no adverse financial implications for the Council. The current annual lease rental being paid by the Club to the Council is \$685.78 plus GST in accordance with this policy.

LEGAL CONSIDERATIONS

10. The Board has delegated authority from the Council to authorise the granting of the proposed new lease, (as detailed under Parks, Section 9 of the Christchurch City Council Delegations Register last updated 18 November 2010) because the subject Land is held as Public Reserve (1933 1988 New Zealand Gazette Notices).

9. Cont'd

11. There is an obligation on the Council when granting a new lease, to grant it only if it considers there is sufficient need to continue to provide the facilities for bowls, and that there is not a greater demand for some other sport or recreational activity and that in the public interest some other sport, game, or recreational activity should not have priority that will provide a greater public benefit. Current Club membership numbers justify a new lease being put in place.
12. Territorial authorities have been delegated by the Minister of Conservation, pursuant to section 10 of the Reserves Act 1977, authority to grant or decline a lease of land under section 54(1)(a), (b), (c), and (d) where the effects of the proposed use will be the same or similar in character, intensity and scale. There will be no changes to these effects by granting the proposed lease, and therefore the Minister of Conservation's delegation can be exercised.
13. As part of that delegation it is necessary for the Council to fulfil the requirements of Section 4 of the Conservation Act 1987, that being to consider its obligations to give effect to the Treaty of Waitangi. There are no cultural materials, or fresh water fisheries of importance to Ngai Tahu within the area of Woolston Park to be leased to the Woolston Park Bowling Club Incorporated and the area is not identified as a site of significance to Tangata Whenua in the Christchurch City Plan. Council officers have therefore considered the Council's obligations under Section 4 of the Conservation Act 1987 determining that this issue does not require specific consultation with Te Runanga.

Have you considered the legal implications of the issue under consideration?

14. Yes. Refer paragraphs 10 to 13 above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

15. The LTCCP's Strong Communities strategic directions section prioritises: Providing accessible and welcoming public buildings, spaces and facilities; providing parks, public buildings, and other facilities that are accessible, safe, welcoming and enjoyable to use; working with partners to reduce crime, help people avoid injury and help people feel safer; providing and supporting a range of arts, festivals and events; and protecting and promoting the heritage character and history of the city. The fulfilment of the Club's ambitions by approving this application will maintain the enjoyment and experience club members and the general public can obtain at the park.
16. The LTCCP's Healthy Environment strategic directions section prioritises: Providing a variety of safe, accessible and welcoming local parks, open spaces and waterways; providing street landscapes and open spaces that enhance the character of the city; and protecting and enhancing significant areas of open spaces within the metropolitan area. The approval of this application and the resulting development will ensure the continuance of the character of the park/open space for people's enjoyment.
17. The LTCCP's Liveable City strategic directions section prioritises: improving the way in which public and private spaces work together. The approval of this application will maintain the private infrastructure on the park thereby maintaining the way it inter-relates with the public park it is situated upon, which in turn will add to the value of the experiences both club members and the public can have at the park.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

18. Yes. Refer to paragraphs 13 to 15 above.

ALIGNMENT WITH STRATEGIES

19. This application is aligned with the Christchurch Active Living Strategy, by supporting members' mental stimulation, physical exercise, and enabling the general public to gain another experience in life by playing bowls.

9. Cont'd

20. This application also supports the Christchurch Visitor Strategy by maintaining an attraction that visitors both to Christchurch and the park can experience.
21. The approval of this application is in alignment with the Council's Strategic Direction to support Strong Communities. It encourages residents to enjoy living in the city and to have fun, thereby supporting Christchurch as being a good place to live.

Do the recommendations align with the Council's strategies?

22. Yes. Refer to paragraphs 19 to 21 above.

CONSULTATION FULFILMENT

23. The Council does not need to publicly advertise the proposal or enter into a formal consultation process because the present sports club has occupied the site continuously for a considerable period of time.

STAFF RECOMMENDATION

That the Hagley/Ferrymead Community Board under delegated authority from the Council and Minister of Conservation:

- (a) Approve the granting of a new lease to the Woolston Park Bowling Club Incorporated over the part of Woolston Park on which the existing buildings and greens are located, within their existing fences, being approximately 2,895 square metres of Lots 24 and 25 of DP 2287, a public reserve vested in the Christchurch City Council contained in certificate of title CB 347/131 for a period of up to 33 years broken into three 11 year periods with rights of renewal at the end of the first two periods of 11 years. These rights of renewal being subject to the Council being satisfied that the terms and conditions of the lease have been complied with, and that there is sufficient need for the sports, games, or other recreational activity specified in the lease, and that in the public interest some other sport, game, or recreational activity should not have priority.
- (b) Authorise the Corporate Support Manager in association with the Policy and Leasing Administrator (Network Planning Unit) to conclude and administer the terms of the lease.
- (c) Resolve that the Council's obligations under Section 4 of the Conservation Act 1987, have been considered, and determine that this issue does not require specific consultation with Te Runanga, for the reasons set out in paragraph 13 above.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

10. 347 FERRY ROAD DISPOSAL

General Manager responsible:	General Manager City Environment, DDI 941 8608
Officer responsible:	Acting Transport and Greenspace Manager
Author:	Stuart McLeod, Property Consultant

PURPOSE OF REPORT

1. The purpose of this report is to seek the Hagley/Ferrymead Community Board's recommendation to the Council to dispose of the property situated at 347 Ferry Road, Linwood, Christchurch.

EXECUTIVE SUMMARY

2. This property was acquired for road widening in 2007, the road widening process is currently being undertaken and will be completed prior to disposal.
3. The Transport and Greenspace Unit have advised that once the road stopping procedure is complete the property will be operationally redundant and have instructed the Property Consultancy Team to dispose of it.
4. The Executive Team, Unit Managers and the Hagley/Ferrymead Community Board have all received a "Changes to Property Use" memorandum enquiring if there is any other Council use for the property; no registrations of interest were received.

FINANCIAL IMPLICATIONS

5. See Public Excluded section for details.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. Yes. Assets sales – surplus property sales, page 91, Volume II of the 2009-19 LTCCP.

LEGAL CONSIDERATIONS

7. The disposal of this property will be subject to Section 40 of the Public Works Act 1981. This will involve offering the property to the former owner or their successor at market value and will be completed if the Council declares the property surplus.

Have you considered the legal implications of the issue under consideration?

8. Yes, as above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

9. Yes. The sale of surplus property forms part of the Property Consultancy Activity Management Plans, it is considered that this transaction will fall outside of the LTCCP Policy on Determining Significance at pages 207 and 208.

ALIGNMENT WITH STRATEGIES**Do the recommendations align with the Council's strategies?**

10. Yes. Retention of the balance of this property no longer meets with Council roading strategies, or any LTCCP initiatives.

10. Cont'd

CONSULTATION FULFILMENT

11. Not applicable.

STAFF RECOMMENDATION

That the Hagley/Ferrymead Community Board recommend that the Council:

- (a) Declare the balance of the property situated at 347 Ferry Road, described as part Lot 4 Deposited Plan 9028 to be surplus;
- (b) Approve the property be offered for sale by way of public tender, subject to Section 40 Public Works Act 1981 being complied, with a minimum tender amount to be set by an independent valuer and;
- (c) Approve that the Corporate Support Unit Manager is given delegated authority to decide on and resolve any and all insurance issues and conclude the sale of the property, as supported by valuation advice and in consideration of other factors including marketing and market dynamics, including if the minimum price is not achievable by tender the property may be sold by private treaty.

CHAIRPERSON'S RECOMMENDATION

For discussion.

10. Cont'd

BACKGROUND

12. This property was acquired for road widening in 2007, the portion required for road is currently in the process of being declared to be road and will leave a balance of area of 517 square metres being part Lot 4 DP 9028 contained in certificate of Title CB418/116 (refer **Attachment 1** and **Attachment 2**). It is zoned Living 2 (inner suburban), this zone has a minimum allotment area of 300 square metre and is not considered suitable for further subdivision.
13. The principle improvement on the property is a weather board dwelling of approximately 130 square meters (refer **Attachment 3**). The property although reasonably tidy would respond well to refurbishment. The relocated "road" boundary will run very close to the southern wall of the dwelling.
14. The property was tenanted as part of the Council rental stock and was managed by the Council Housing Services Team. The property was vacant when the Transport and Greenspace Unit instructed the Property Consultancy Team to legalise as road the portion required for road widening and once completed that the property was operationally redundant and could be disposed of.
15. The road legalisation process is underway and will be completed prior to the disposal of the property.
16. The property has now been tenanted to an out of town contractor who was looking for accommodation during his time in Christchurch working on earthquake repair projects. This is a periodic tenancy and can be terminated by giving 90 days notice or 42 days notice if an agreement for sale and purchase has been signed.
17. During the recent earthquakes the grounds and garage were subjected to some liquefaction, the contractor referred to above cleared the liquefaction when he commenced his tenancy.
18. In accordance with the Council's practices around declaring operationally redundant property surplus, a Change to Property Use memorandum has been circulated to the Executive Team, Unit Managers and the Hagley/Ferrymead Community Board; no registrations of interest were received.

11. CONSIDERATION OF APPLICATIONS FOR NEIGHBOURHOOD WEEK FUNDING

General Manager responsible:	General Manager Community Services, DDI 941-8607
Officer responsible:	Community Support Manager
Author:	Andrew Hensley, Community Engagement Adviser Hagley/Ferrymead

PURPOSE OF REPORT

1. The purpose of this report is for the Hagley/Ferrymead Community Board to consider applications to the Hagley/Ferrymead Community Board Neighbourhood Week 2011 fund, to allocate funds accordingly, and set in place a process should any late applications need to be considered.

EXECUTIVE SUMMARY

2. Local community groups, including residents' associations have been sent information inviting them to apply for Neighbourhood Week Funding. Information has also been released to the wider community.
3. Neighbourhood Week is a dedicated week in which individuals and groups are encouraged to get together to know one another locally. Neighbourhood Week 2011 is to be held from 29 October to 6 November 2011. Applications for funding close on 9 September 2011.
4. While barbeque food, skip hire and dumping fees have been seen as appropriate for funding, any other requests for entertainment are to be looked at on a case by case basis. This is in addition to the general guidelines shown in **Attachment 1**.
5. A matrix outlining applications and staff recommendations will be circulated to Board members separately prior to the meeting.

FINANCIAL IMPLICATIONS

6. The Board has allocated \$3,500 from the 2011/12 Strengthening Communities Fund to assist individuals and groups to run events. It is not the intention of this funding to totally fund events. Those applying for funding are expected to partially resource events themselves either financially or through the supply of materials.
7. In some previous years where demand for Neighbourhood Week funding has exceeded the funds sets aside, or late applications have been received, the Board has allocated additional funds out of the Board's Discretionary Response Fund. Should this be the case, the Board may wish to allocate a set amount of its Discretionary Response Fund as a contingency towards the above situations, with the proviso that Discretionary Response Funding not required is to be returned.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. Page 172 of the LTCCP under Community support- Strengthening communities and page 176 of the LTCCP under Community support- Community grants.

LEGAL CONSIDERATIONS

9. Under Council Standing Order 2.10 (Powers of Delegation), a subcommittee may be appointed and given the power to act.

Have you considered the legal implications of the issue under consideration?

10. Page 172 of the LTCCP under Community support - Strengthening communities and page 176 of the LTCCP under Community support - Community grants.

11. Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

11. Yes, see paragraph 10.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

12. Funding for Neighbourhood Week activities aligns with the Council's Strong Communities strategic outcomes.

CONSULTATION FULFILMENT

13. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board:

- (a) Consider the applications as set out in the circulated matrix and allocate Neighbourhood Week funds accordingly.
- (b) Consider allocating a set contingency amount from the Board's 2011/2012 Discretionary Response Fund should the applications for Neighbourhood Week funding exceed the funds set aside, or late applications have been received.
- (c) Assign delegated authority to the Board Chairperson and Deputy Chairperson to consider any late applications and allocate funding, should any funds remain, before 7 October 2011.

CHAIRPERSON'S RECOMMENDATION

For discussion.

12. COMMUNITY BOARD ADVISER'S UPDATE

13. BOARD MEMBERS' QUESTIONS

14. BOARD MEMBERS' INFORMATION EXCHANGE

15. RESOLUTION TO EXCLUDE THE PUBLIC

Refer attached.