

9. AKAROA MUSEUM ADVISORY COMMITTEE MINUTES – 26 SEPTEMBER 2011

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| General Manager responsible: | General Manager, Community Services DDI 941-8607 |
| Officer responsible: | Akaroa Museum Director |
| Author: | Liz Carter, Community Board Adviser |

PURPOSE OF REPORT

The purpose of this report is to submit the outcomes of the Akaroa Museum Advisory Committee meeting held on Monday 26 September 2011.

The meeting was attended by Committee members, Pam Richardson (Chairman), Elizabeth Haylock, Meri Robinson and Jim Sunckell.

Also in attendance was Lynda Wallace (Museum Director).

1. APOLOGIES

Apologies for absence were received and accepted from Lyndon Graham and Leigh Hickey.

2. MINUTES OF PREVIOUS MEETING

The committee **received** the minutes of the Akaroa Museum Advisory Committee meeting held on 27 June 2011.

3. PRESENTATION – ELIZABETH HAYLOCK

The presentation by Elizabeth Haylock to update the Committee on the Oral History Project being undertaken by the Friends of the Museum was deferred until the next meeting.

4. MUSEUM DIRECTOR'S UPDATE

The Committee received information from the Museum Director on Museum related activities and projects which were outlined in her update circulated with the agenda. Topics covered included:

- Visitor numbers
- Exhibitions
- Collections

It was reported that the Art Acquisition Committee membership had been finalised as follows:

Lynda Wallace – Museum Director
Jane Chetwynd – Friends of Akaroa Museum appointee
Peter Vangioni – Christchurch Art Gallery appointee
Steve Lowndes – Community Representative

- Projects
- Draft Akaroa Museum Acquisitions and Disposals Policy

Comments were made as follows:

- The Museum will not accept any items on loan, although items that have been previously loaned will remain on loan.
- Date to be noted on Policy.
- Item 8.7 'Return to the original owner' should be listed as first preferred method of disposal.
- Taonga and Repatriation – Guidance is being sought to complete the wording on these sections.
- Vision Statement – the Committee could consider formulation of a Vision Statement.

- A map of the geographical boundary covered by this policy should be included. Query regarding whether Lyttelton harbour and its settlements, including Rapaki, should be included.
 - A reference to the Code of Ethics should be included.
 - Reviews are carried out every five years but interim changes can be made.
 - It was clarified that there are no Council funds available for acquisitions mentioned in the Policy.
- The Research and Conservation Policy will come to the Committee in November.

The Committee **received** the report of the Museum Director and expressed thanks to both the Museum Director and the Collections Manager, for their work in compiling the Draft Akaroa Museum Acquisitions and Disposals Policy.

5. FRIENDS OF AKAROA MUSEUM (FOAM) - PRESIDENT'S UPDATE

The Committee received information on the following matters as outlined in the President's update, circulated with the agenda.

- Colonial Furniture Workshop to be held on 15 October 2011.
- Pelton Wheel
- Friends of Akaroa Museum AGM
- Financial Update
- Coming Events:
 - 7/8 January 2012 Antiques Fair to be held in the School Gymnasium.
 - 2012 Inside Out Garden Party, date to be confirmed.

The Committee **received** the report from the President of the Friends of Akaroa Museum.

6. CORRESPONDENCE

6.1 Victoria Andrews

Ms Andrews had written to the Committee acknowledging her time as the community representative on the Committee.

The Committee **received** the correspondence.

7. COMMUNITY BOARD ADVISER'S UPDATE

Nil.

8. COMMITTEE MEMBERS' EXCHANGE OF INFORMATION

Specific mention was made of the following matters:

- Public access to the Research Room of the Museum is now limited because of new security measures and is only available by appointment when Museum staff are in attendance.

It was **decided** to advise people of the new procedure through the Friends of Akaroa Museum networks and the Community Board newsletter.

- Community Board members had recently suggested that the location of historic gutters and sea walls should be identified and recorded, possibly through the Museum. It was suggested that an approach could be made to the History Department of the University of Canterbury for a student to research this project with funding possibly being provided from the Community Board's Discretionary Response Fund.

- Pelton Wheel – It was reported that there is an historic brick drainage pipe going underground beneath the Recreation Ground, out to sea, which should be included in any historic database prepared as above.

The meeting closed at 3.50pm.

STAFF RECOMMENDATION

That the Board receive the minutes of the Akaroa Museum Advisory Committee meeting held on Monday 26 September 2011.