

**AKAROA/WAIREWA COMMUNITY BOARD  
AGENDA**

**WEDNESDAY 18 MAY 2011**

**AT 9:30 AM**

**IN THE LITTLE RIVER SERVICE CENTRE  
4238 CHRISTCHURCH-AKAROA ROAD.  
LITTLE RIVER**

**Community Board:** Pam Richardson (Chairman), Bryan Morgan (Deputy Chairman), Lyndon Graham, Leigh Hickey, Stewart Miller and Claudia Reid

**Community Board Adviser**  
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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES**

2.1 **Extraordinary Board Meeting – 6 April 2011**

The minutes of the Board's extraordinary meeting of Wednesday 6 April 2011 are **attached**.

**STAFF RECOMMENDATION**

That the minutes of the Board's extraordinary meeting held on Wednesday 6 April 2011 be confirmed.

2.2 **Ordinary Board Meeting – 20 April 2011**

The minutes of the Board's ordinary meeting of Wednesday 20 April 2011 are **attached**.

**STAFF RECOMMENDATION**

That the minutes of the Board's ordinary meeting held on Wednesday 20 April 2011 be confirmed.

3. DEPUTATIONS BY APPOINTMENT

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

7. RESERVE MANAGEMENT COMMITTEE MINUTES

The minutes of the following Reserve Management Committee meetings are attached.

7.1 Awa-iti Reserve Management Committee – 7 April 2011 (**attached**).  
These minutes will not be confirmed by the Committee until its June meeting.

7.2 Duvauchelle Reserve Management Committee – 11 April 2011 (**attached**).

**STAFF RECOMMENDATION**

That the Board receive the minutes of the following Reserve Management Committee meetings:

- Awa-iti Reserve Management Committee – 7 April 2010
- Duvauchelle Reserve Management Committee – 11 April 2011

8. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE MEMBERSHIP

<b>General Manager responsible:</b>	General Manager Regulation & Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Liz Carter, Community Board Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is for the Board to consider and approve the membership of the Akaroa Design and Appearance Advisory Committee for the 2010-2013 triennial term.

**EXECUTIVE SUMMARY**

2. Under the criteria contained in the Terms of Reference for the Design and Appearance Committee, it states:

- One Akaroa/Wairewa Community Board member, plus an alternate to attend Committee meetings if the principal appointee is unavailable
- One Community Representative <sup>1</sup>
- One Akaroa Civic Trust nominee
- Three consultants <sup>2</sup> (A maximum of two, to attend each meeting)
- The Chairman of the Akaroa-Wairewa Community Board (ex-officio member)

<sup>1</sup> The position of Community Representative will be publicly advertised, seeking expressions of interest.

<sup>2</sup> The Community Board will seek the opinion of the Akaroa Civic Trust on the appointment of the consultants.

3. At its meeting on 8 December 2010 the Board resolved to “Appoint Stewart Miller (alternate Bryan Morgan) as the Community Board members on the Committee subject to those appointments being reviewed when the extraordinary vacancy on the Board is filled”. These appointments have since been reviewed and there has been no change.
4. An advertisement was placed in the local newspaper calling for expressions of interest to be considered for the position of community representative on the Committee. One expression of interest (**attached**) was received, from Lynda Wallace, who was the community representative in the previous triennial term.
5. The Akaroa Civic Trust has advised that its nominee to the Committee will again be Victoria Andrews.
6. The three consultants appointed to the Committee, Mr John Davey, Mr Philip Kennedy and Mr William Fulton, have all been invited to continue in their positions for the 2010-2013 term and all three have advised that they are willing to do so.

**FINANCIAL IMPLICATIONS**

7. There are financial implications relating to mileage reimbursement and the payment of an honorarium to the three consultants. These costs can be met from within existing budgets.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

8. Yes – Page 159 of the 2009-19 LTCCP provides for elected member representation and governance support.

**LEGAL CONSIDERATIONS**

9. Clause 30 of Schedule 7 of the Local Government Act 2002 (LGA) provides that a local authority/community board may appoint, discharge and/or reconstitute the committees, sub-committees and any other subordinate decision-making bodies it considers appropriate. Any committee, subcommittee or other subordinate decision-making body “is subject in all things to the control of the local authority [or read, community board], and must carry out all

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*general and special directions of the local authority given in relation to the committee or other body or the affairs of the committee or other body" (clause 30(3)).*

10. Clause 30(7) provides that "*a ... committee, ... is, unless the local authority resolves otherwise, deemed to be discharged on the coming into office of the members of the local authority elected or appointed at, or following, the triennial general election of members next after the appointment of the .. subcommittee, ...*".
11. Under the terms of reference the Committee continues undischarged until "*three months from the coming into office of the members of the community board, elected or appointed at, or following each triennial general election*", which for this term is three months from 15 October 2010 – i.e. 15 January 2011. The process to appoint the committee for the 2010 – 2013 term has been delayed because of the Christchurch earthquake, and the committee has not yet met in the 2011 year.

### **Have you considered the legal implications of the issue under consideration?**

12. Yes, as above.

### **ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

13. Democracy and Governance – Page 155

By making decisions for current and future community needs.

### **Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

14. Yes, as above, and also, indirectly, by responding to the needs of the community through the work that the committee carries out.

### **ALIGNMENT WITH STRATEGIES**

15. A Well-Governed City

Our values and ideas are reflected in the actions of our decision-makers. Our decision-makers manage public funds responsibly, respond to current needs and plan for the future.

16. Strong Communities

Promote participation in democratic processes.

### **Do the recommendations align with the Council's strategies?**

17. Yes, as above.

### **CONSULTATION FULFILMENT**

18. The Terms of Reference for the Committee state that "*the Community Board will seek the opinion of the Akaroa Civic Trust on the appointment of the three consultants*". A letter has been sent to the Trust advising that the three consultants appointed to the Committee for the previous term are being considered for appointment in the current term. An update on this issue will be provided at the meeting.

### **STAFF RECOMMENDATION**

It is recommended that the Board consider the membership of the Akaroa Design and Appearance Advisory Committee for the 2010-2013 triennial term.

## 9. AKAROA MUSEUM ADVISORY COMMITTEE MEMBERSHIP 2010-2013

<b>General Manager responsible:</b>	General Manager Regulation & Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Liz Carter, Community Board Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is for the Board to consider and approve the membership of the Akaroa Museum Advisory Committee for the 2010-2013 triennial term.

**EXECUTIVE SUMMARY**

2. Under the criteria contained in the Terms of Reference for the Museum Advisory Committee, it states:

*The Advisory Committee shall comprise:*

*2 members Friends of the Akaroa Museum  
1 community representative  
1 member/representative of the Ōnuku Rūnanga  
1 member of the Akaroa/Wairewa Community Board  
Chairman of the Akaroa/Wairewa Community Board (ex-officio)*

3. At its meeting on 8 December 2010 the Board resolved to “*Appoint Leigh Hickey as the Community Board member on the Committee subject to the appointments being reviewed when the extraordinary vacancy on the Board is filled*”. This appointment has since been reviewed and there has been no change.
4. An advertisement was placed in the local newspaper calling for expressions of interest to be considered for the position of community representative on the Committee. No expressions of interest were received. In those circumstances it is acceptable for the Community Board to invite a suitable person to fill the position.
5. The Friends of the Akaroa Museum has advised that its nominees to the Committee will be Elizabeth Haylock and Jim Sunkell.
6. A letter was sent to the Ōnuku Rūnanga on 10 January 2011 seeking its nomination to the Committee but no reply has yet been received. Staff will follow up on this nomination with local members of the Rūnanga.

**FINANCIAL IMPLICATIONS****Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

7. Provision is made in the 2009–19 LTCCP on page 156 for the elected member representation and governance support. There are no payments made to the non-elected members of the Committee.

**LEGAL CONSIDERATIONS**

8. Clause 30 of Schedule 7 of the Local Government Act 2002 (LGA) provides that a local authority/community board may appoint, discharge and/or reconstitute the committees, sub-committees and any other subordinate decision-making bodies it considers appropriate. Any committee, subcommittee or other subordinate decision-making body “*is subject in all things to the control of the local authority [or read, community board], and must carry out all general and special directions of the local authority given in relation to the committee or other body or the affairs of the committee or other body*” (clause 30(3)).
9. Clause 30(7) provides that “*a ... committee, ... is, unless the local authority resolves otherwise, deemed to be discharged on the coming into office of the members of the local authority elected or appointed at, or following, the triennial general election of members next after the appointment of the .. subcommittee, ...*”.

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10. Under the terms of reference for this Committee the term of membership will be for three years, coinciding with the triennial Local Authority term.

### **Have you considered the legal implications of the issue under consideration?**

11. Yes, as above.

### **ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

12. Democracy and Governance – Page 155

By making decisions for current and future community needs.

### **Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

13. Yes, as above, and also, indirectly, by responding to the needs of the community through the work that the committee carries out.

### **ALIGNMENT WITH STRATEGIES**

14. A Well-Governed City

Our values and ideas are reflected in the actions of our decision-makers. Our decision-makers manage public funds responsibly, respond to current needs and plan for the future.

15. Strong Communities

Promote participation in democratic processes.

### **Do the recommendations align with the Council's strategies?**

16. Yes, as above.

### **CONSULTATION FULFILMENT**

17. Not required.

### **STAFF RECOMMENDATION**

It is recommended that the Board consider the membership of the Akaroa Museum Advisory Committee for the 2010-2013 triennial term.



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10. BRIEFINGS
11. COMMUNITY BOARD ADVISERS UPDATE
12. ELECTED MEMBERS INFORMATION EXCHANGE
13. QUESTIONS UNDER STANDING ORDERS