

**BURWOOD/PEGASUS COMMUNITY BOARD  
AGENDA**

**WEDNESDAY 22 JUNE 2011**

**AT 5.30PM**

**IN THE BOARD ROOM,  
CORNER BERESFORD AND UNION STREETS,  
NEW BRIGHTON**

**Community Board:** Linda Stewart (Chairperson), Tim Baker, David East, Julie Gorman, Glenn Livingstone, Tim Sintes and Chrissie Williams.

**Community Board Adviser**  
Peter Dow  
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- PART A - MATTERS REQUIRING A COUNCIL DECISION**
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22. 6. 2011

1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 24 MAY 2011 AND 30 MAY 2011**

The minutes of the Board's extraordinary meeting of 24 May 2011 and the ordinary meeting of 30 May 2011, are **attached**.

3. DEPUTATIONS BY APPOINTMENT
4. PRESENTATION OF PETITIONS
5. NOTICES OF MOTION
6. CORRESPONDENCE
7. BRIEFINGS

## 8. BURWOOD/PEGASUS COMMUNITY BOARD 2010/11 DISCRETIONARY RESPONSE FUND - APPLICATIONS

<b>General Manager responsible:</b>	Michael Aitken, General Manager Community Services Group, 941-8607
<b>Officer responsible:</b>	Carolyn Gallagher, Community Support Unit Manager
<b>Author:</b>	Natalie Dally, Community Development Adviser

### PURPOSE OF REPORT

1. The purpose of this report is for the Burwood/Pegasus Community Board to consider three applications for funding from its 2010/11 Discretionary Response Fund from:
  - (i) New Brighton Community Gardens for \$1,035;
  - (ii) Burwood/Pegasus Community Watch for \$1,685; and
  - (iii) Project Employment and Environmental Enhancement Programme (PEEEP) for \$400.

### EXECUTIVE SUMMARY

2. In 2010/11, the total pool available for allocation for the Discretionary Response Fund is \$51,197. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting on 22 April 2010, the Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
  - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
  - (b) Projects or initiatives that change the scope of a Council project; and
  - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

The Council also made a note that: "Community Boards can recommend to the Council for consideration grants under (b) and (c)."

6. Based on this criteria, the attached applications from New Brighton Community Gardens, Burwood/Pegasus Community Watch and Project Employment and Environmental Enhancement Programme (PEEEP) are eligible for funding (refer **Attachment 1**).
7. Detailed information on the application and staff comments are included in the attached Decision Matrix (Attachment 1).

### Financial Implications

8. There is currently **\$3,640** remaining in the Board's 2010/11 Discretionary Response Fund with the combined total requested by the organisations in this report being \$3,120.

### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

8. Cont'd

**LEGAL CONSIDERATIONS**

10. There are no legal considerations.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

**ALIGNMENT WITH STRATEGIES**

13. The application from New Brighton Community Gardens aligns with the following Council Strategies and Policies:

- Strengthening Communities Strategy
- Community Gardens Guidelines
- Physical Recreation and Sport Strategy
- Ageing Together Strategy
- Children's Strategy

The application from New Brighton Community Gardens aligns with the following Burwood/Pegasus Community Board objectives:

- The Board will play an active role in the Burwood/Pegasus ward by acknowledging diverse communities and will contribute to facilitating a vibrant, inclusive and strong community.
- The Board will support and encourage residents to participate in local recreation, leisure and cultural activities.
- The Board will work for the Burwood/Pegasus Ward being a safer place in which our residents live.

14. The application from Burwood/Pegasus Community Watch aligns with the following Council Strategies and Policies:

- Strengthening Communities Strategy
- Safer Christchurch Strategy

The application from Burwood/Pegasus Community Watch aligns with the following Burwood/Pegasus Community Board objectives:

- The Board will work for the Burwood/Pegasus Ward being a safer place in which our residents live.
- The Board will promote local lifelong learning opportunities and recognise achievements.

15. The application from Project Employment and Environmental Programme (PEEEP) aligns with the following Council Strategies and Policies:

- Strengthening Communities Strategy
- Social Wellbeing Policy

The application from Project Employment and Environmental Programme (PEEEP) aligns with the following Burwood/Pegasus Community Board objectives:

- The Board will play an active role in the Burwood/Pegasus ward by acknowledging diverse communities and will contribute to facilitating a vibrant, inclusive and strong community.

**8. Cont'd**

- The Board will promote local lifelong learning opportunities and recognise achievements.
- The Board is committed to the guardianship of the local environment through advocating for sustainability initiatives particularly those relating to improving the water quality of the Avon/Heathcote Estuary and local waterways.

**CONSULTATION FULFILMENT**

15. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board:

- (a) Approve a grant of \$1,035 from its 2010/11 Discretionary Response Fund to the New Brighton Community Gardens towards their security system.
- (b) Approve a grant of \$1,685 from its 2010/11 Discretionary Response Fund to Burwood/Pegasus Community Watch towards volunteers attending a training weekend in Dunedin.
- (c) Approve a grant of \$400 from its 2010/11 Discretionary Response Fund to Project Employment and Environmental Programme for it's Winter Wednesday soup day.

**9. BURWOOD/PEGASUS COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING 2011/12 – BOARD BIDS**

<b>General Manager responsible:</b>	General Manager Community Services Group, DDI 941-8607
<b>Officer responsible:</b>	Manager Community Support Unit
<b>Author:</b>	Nicola Martin, Community Funding Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is for the Burwood/Pegasus Community Board to agree to the projects that will be put forward on behalf of the Board to the Strengthening Communities Fund for 2011/12.
2. The Burwood/Pegasus Community Board's Strengthening Communities Fund decision meeting is scheduled for 15 August 2011.

**EXECUTIVE SUMMARY**

3. Attached to this report is a table that outlines potential projects that the Board may wish to put forward for consideration for the 2011/12 Strengthening Communities Fund (**Attachment 1**). These were discussed by the Board in a workshop earlier in the year. These projects have been agreed as part of Unit work programmes.
4. As a result of the earthquake, it may be that the Board's priorities for projects have altered. This meeting is the opportunity to update these projects.
5. Also attached is a list of local Board projects that have received funding from the Board in the three previous funding rounds (**Attachment 2**).
6. Subsequent to the Board identifying which projects it would like to put forward as applications, staff will assess each project and include these on the decision matrix along with the other applications received for Strengthening Communities Fund.
7. Due to the shortened timeframe for the funding process as a result of the earthquake, there will not be a Board Seminar prior to the decision meeting in August. Elected members will be provided with the decision matrix three weeks prior to the decision meeting in order to have time to consider the projects and staff recommendations. This will also allow time for elected members to have questions answered.

**FINANCIAL IMPLICATIONS**

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

8. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

9. Yes. Community Board funding decisions are made under delegated authority from the Council.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

10. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

**9. Cont'd**

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

11. The funding allocation process carried out by the community boards is covered in the Council's Strengthening Communities Strategy.

**CONSULTATION FULFILMENT**

12. Not required.

**STAFF RECOMMENDATION**

It is recommended that the Board give consideration to the projects detailed in Attachment 1 – Projects to Consider 2011/2012, and approve a list of projects to be submitted as applications to the 2011/12 Strengthening Communities Fund.



9. Cont'd

**BACKGROUND**

**STRENGTHENING COMMUNITIES STRATEGY**

13. The Council adopted the Strengthening Communities Strategy on 12 July 2007. The Strengthening Communities Grants Funding Programme comprises four funding schemes:
  - (a) Strengthening Communities Fund
  - (b) Small Projects Fund
  - (c) Discretionary Response Fund
  - (d) Community Organisations Loan Scheme.
14. The following funding outcomes have been used to evaluate and assess applications to the Strengthening Communities Fund:
  - Support, develop and promote the capacity and sustainability of community recreation, sports, arts, heritage and environment groups.
  - Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
  - Increase community engagement in local decision making.
  - Enhance community and neighbourhood safety.
  - Provide community based programmes which enhance basic life skills.
  - Reduce or overcome barriers to participation.
  - Foster collaborative responses to areas of identified need.
15. The following funding priorities have been taken into consideration when assessing applications:
  - Older Adults
  - Children and Youth
  - People with Disabilities
  - Ethnic and Culturally Diverse Groups
  - Disadvantaged and/or Socially Excluded
  - Capacity of Community Organisations
  - Civic Engagement.

**TIMELINE AND PROCESS**

16. Community Boards have delegated authority from the Council to make final decisions on the Strengthening Communities Funding for their respective wards. The Board's decisions will be actioned immediately following the decision meeting.
17. All funding approved is for the period of September to August each year, therefore grants will be paid out in early September 2011.

## 10. STRENGTHENING COMMUNITIES FUNDING – KEY LOCAL PROJECTS 2011/12

<b>General Manager responsible:</b>	General Manager Community Services, DDI 941-8607
<b>Officer responsible:</b>	Community Support Unit Manager
<b>Author:</b>	Nicola Martin, Community Funding Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is for the Burwood/Pegasus Community Board to consider whether they wish to recommend any Key Local Projects to the Metropolitan Strengthening Communities Fund for 2011/12.

**EXECUTIVE SUMMARY**

2. In a public excluded workshop, held on 13 June 2011, the Burwood/Pegasus Community Board considered the issue of Key Local Projects for 2011/2012.
3. As part of the Strengthening Communities Grants Funding Programme, each Board may nominate Key Local Projects (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
4. The Metropolitan Funding Committee will make KLP decisions based on affordability and the following priorities:
  - Strengthening Communities Strategy Principles and Goals;
  - Funding outcomes and priorities as set out in Strengthening Communities Strategy;
  - Alignment to local Community Board objectives;

AND

- Projects deliver benefits to the city outside of the local Board area;
  - Key community issues contemplated under Goal 2 of the Strengthening Communities Strategy.
5. In addition, staff recommendations for Key Local Projects are also based on whether the project meets the following criteria:
    - The organisation undertaking the project has a proven track record with the Council in providing a high quality level of service;
    - Significantly contributes towards the Council's Funding Outcomes and Priorities;
    - Demonstrates leadership and innovation;
    - Demonstrates best-practice and collaboration.
  6. Previous KLPs for this Community Board are:

Name of Group	Year/s	Name of Project	Amount
Project Employment and Environmental Enhancement Programme	2010/2011	Supervision of Referred Participants	35,000
Aranui Community Trust	2008/2009 – 2010/2011	Coordinator wages and Affirm - Year 3 of 3	31,000

7. All previous funding for KLPs ended in the 2010/11 funding round. Staff have reviewed all applications to the Strengthening Communities Fund 2011/12 to identify if there are any projects that could be considered for recommendation to the Metropolitan Funding Committee as KLPs for 2011/12.

10. Cont'd

8. Staff recommend that the Community Board consider the following projects as KLPs in 2011/12. Attached is a decision matrix that provides information on the projects. (**Attachment 1**)

Name of Group	Name of Project	Total Project Cost	Amount Requested	Recommendation
ACTIS	Community Coordinator wages and 10AFFIRM Festival	72,000	40,000	40,000
PEEEP	Staff wages	96,740	35,000	35,000

**Timeline and Process**

9. KLPs that are approved by the Board will be put forward to the Metropolitan Strengthening Communities Funding Committee for consideration at its meeting on 29 July 2011.

**FINANCIAL IMPLICATIONS**

10. In 2011/12, the Draft Annual Plan includes \$238,918 for the Burwood/Pegasus Community Board Strengthening Communities Fund.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

11. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

12. Yes. Community Board funding decisions are made under delegated authority from the Council.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

13. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

14. The funding allocation process carried out by community boards is covered in the Council's Strengthening Communities Strategy.

**CONSULTATION FULFILMENT**

15. Not required.

**10. Cont'd**

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board recommends:

- (a) The ACTIS project as a Key Local Project to be considered by the Metropolitan Funding Committee for the 2011/12 Strengthening Communities Fund.
- (b) The PEEEP project as a Key Local Project to be considered by the Metropolitan Funding Committee for the 2011/12 Strengthening Communities Fund.

10. Cont'd

**BACKGROUND**

16. In October 2007, the Council adopted the Strengthening Communities Fund operational procedures, which included the process for nominating Key Local Organisations (KLOs), subsequently renamed Key Local Projects (KLPs).
17. Each Board may nominate (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
18. The agreed process to determine if a "local" funding application should be processed as a KLP is detailed as bullet point 16 in the report that was adopted by the Council on 4 October, 2007:

The Metropolitan Funding Committee will make KLP decisions based on affordability and the following priorities:

- Strengthening Communities Strategy Principles and Goals;
- Funding outcomes and priorities as set out in Strengthening Communities Strategy;
- Alignment to local Community Board objectives;

AND

- Projects deliver benefits to the city outside of the local Board area
- Key community issues contemplated under Goal 2 of the Strengthening Communities Strategy.

19. The process for considering KLPs is as follows:
  - (i) Community Boards nominate and priorities their KLPs and make a recommendation to the Metropolitan Funding Committee.
  - (ii) The Metropolitan Funding Committee makes decisions on Board recommended KLPs.
  - (iii) Successful KLPs are allocated funding from the Metropolitan Strengthening Communities Fund.
  - (iv) Unsuccessful KLPs are returned to the Community Board for consideration under the local Strengthening Communities Fund.
20. Community Boards are advised that where candidates for KLP funding consideration are successful in receiving funding from the Metropolitan Funding Committee, then there can be no further funding call on the Board for that project.
21. This is also the case, where a successful candidate is funded to a lower level than has been recommended by the Board. This reflects the "funding constraints" criteria agreed by Council in Appendix F of the 4 October 2007 report which states that *"Groups receiving funding at a Metropolitan level may only receive local level funding if the project is specifically local and no portion of it has been funded at the Metropolitan level"*.
22. Previous KLPs for this Community Board are:

Name of Group	Year/s	Name of Project	Amount
Project Employment and Environmental Enhancement Programme	2010/2011	Supervision of Referred Participants	35,000
Aranui Community Trust	2008/2009 – 2010/2011	Co-ordinator wages and Affirm - Year 3 of 3	31,000

10. Cont'd

- 23. All previous funding for KLPs ended in the 2010/11 funding round. Staff have reviewed all applications to the Strengthening Communities Fund 2011/12 to identify if there are any projects that could be considered for recommendation to the Metropolitan Funding Committee as KLPs for 2011/12.
- 24. Staff recommend that the Community Board nominate the following projects as KLPs in 2011/12. Attached is a Decision Matrix that provides information on the projects (Attachment 1).

Name of Group	Name of Project	Total Project Cost	Amount Requested	Recommendation
ACTIS	Community Coordinator wages and 10AFFIRM Festival	72,000	40,000	40,000
PEEEP	Staff wages	96,740	35,000	35,000

- 25. Attached is a list of all applications to the Burwood Pegasus Board Strengthening Communities Fund 2011/12 (**Attachment 2**).

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**11. DRAFT ANNUAL PLAN 2011/12 – BOARD SUBMISSION**

The purpose of this report is for the Board to consider the preparation and adoption of a Board submission on the Council's Draft Annual Plan 2011/12.

22. 6. 2011

**12. COMMUNITY BOARD ADVISER'S UPDATE**

**12.1 UPCOMING BOARD ACTIVITIES**

**13. BOARD MEMBERS' QUESTIONS**