

AKAROA/WAIREWA COMMUNITY BOARD
AKAROA MUSEUM ADVISORY COMMITTEE
AGENDA

MONDAY 27 JUNE 2011

2.30PM

IN THE BOARD ROOM, AKAROA SERVICE CENTRE
78 RUE LAVAUD, AKAROA

Committee:

Leigh Hickey - Akaroa/Wairewa Community Board representative
Jim Sunckell and Liz Haylock - Friends of the Museum representatives (FOAM)
Lyndon Graham - Community representative
Meri Robinson - Onuku Runanga representative
Pam Richardson - Chairman Akaroa/Wairewa Community Board - ex-officio

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1. **APOLOGIES**
2. **APPOINTMENT OF CHAIRPERSON**
3. **AKAROA MUSEUM ADVISORY COMMITTEE REPORT – 27 SEPTEMBER 2010**
4. **PRESENTATION**
 - 4.1 **Lynda Wallace – Akaroa Museum Director**
5. **AKAROA MUSEUM DIRECTOR'S UPDATE**
6. **FRIENDS OF AKAROA MUSEUM (FOAM) PRESIDENT'S UPDATE**
7. **COMMUNITY BOARD ADVISER'S UPDATE**
8. **COMMITTEE MEMBERS EXCHANGE OF INFORMATION**

1. APOLOGIES

2. APPOINTMENT OF CHAIRPERSON

The Committee needs to appoint a Chairperson for this meeting.

The membership of the Committee has been confirmed by the Community Board, however a Chairperson and Deputy Chairperson have not been appointed.

It is appropriate for this Committee to make a recommendation to the Community Board on these appointments.

3. MINUTES OF PREVIOUS MEETING – 27 SEPTEMBER 2010

The minutes of the Akaroa Museum Advisory Committee meeting held on Monday 27 September 2010 are **attached** for members' information.

The Akaroa/Wairewa Community Board received these minutes at its meeting held on 8 December 2010 and decided to request staff to provide an update on the condition of Council owned heritage facilities in Akaroa/Wairewa following the earthquake.

STAFF RECOMMENDATION

That the minutes of the Akaroa Museum Advisory Committee held on Monday 27 September 2010 be received.

27. 6. 2011

4. PRESENTATIONS

4.1 LYNDA WALLACE – MUSEUM DIRECTOR

The Museum Director will give a short presentation to the Committee on the activities of the Museum, for the benefit of new members.

5. AKAROA MUSEUM DIRECTOR'S UPDATE

5.1 VISITORS

Visitor Numbers

Two earthquakes and an economic downturn have taken their toll on our visitor numbers this year, with the most dramatic drop (40%) being experienced in March and April. Over the whole year (July 2010 – June 2011) visitor numbers will be down by about 25%.

5.2 EXHIBITIONS

Current

The drop in visitor numbers following Feb 22, with a consequent fall in income from admissions, has resulted in us reviewing our exhibition programme for the last part of the year. We had planned a change in the gallery in March, replacing *The Gaiety* show with an exhibition of photographs from the collection, but decided not to go ahead with it. The next change will be on 1 July when we open *Quirky Collectors IV*.

Electric Servants

To complement the activities planned by the Powerhouse Generating Set Trust to celebrate their centennial in September this year, the Museum is developing an exhibition focussing on how the introduction of electricity transformed the domestic realm, featuring early electric domestic appliances from our collection. This show will open on 10 September.

5.3 COLLECTIONS

Collections Manager

Daniel Smith, our Museum's first collections manager, started work at the end of October last year. During his first eight months Dan has significantly improved our collection management practices and processes, has organised the collection in the new store and is addressing the backlog of collection documentation at the rate of 150 records per month. This appointment is an important milestone in the history of our Museum, being the first new full-time position created since the Museum came under local government control in the mid-1980s. It has significantly enhanced our capacity to professionally manage our collection and improve access to it, which will build public confidence in our ability to care for our community's heritage.

Earthquake Damage

Only very minor further damage to our heritage buildings resulted from the 22 February earthquake, and none to our collection. Over the past few months our three heritage buildings have been inspected by a succession of engineers, architects and assessors who are determining the process for repair to the Langlois-Eteveneaux house chimney and the interior of the Custom House. Damage to the Court House seems to have been limited to paint finishes.

Additions to the Collection

Over the past few months we have acquired some exciting new objects. These include a Will Watkins painting of Akaroa Harbour from Barrys Bay, a 1940s woven ribbonwood fibre hat, and a collection of photographs and family documents from Jean McIntyre (Stanbury).

5.4 PROJECTS

Deferred projects

Three projects planned for this year and reported to the Advisory Committee at its meeting last September (lower gallery roof replacement, archaeological report and website development) have all been affected by the February earthquake, due either to resources being redirected to earthquake recovery, or to consultants' lives having been disrupted.

Museum Standards Scheme

A project that can continue unaffected by the new post-earthquake circumstances is our participation in the New Zealand Museum Standards Scheme. This is a programme of self-and peer review of all aspects of a museum's operation, enabling us to measure our performance against accepted standards of museum practice. The process of working through the five modules of the scheme (governance, collections, public programmes, customer service and community relationships) will result in the development and/or formalisation of some new policies and procedures. These will be shared with the Advisory Committee as we work through the scheme.

5.5 EVENTS

<i>Quirky Collectors IV</i> exhibition opening	Friday 1 July - 4.30pm
<i>Electric Servants</i> exhibition opening	Saturday 10 September - 10.30am
Friends of Museum AGM	Friday 23 September – 4.30pm

5.6 THANKS

Jane Chetwynd and Victoria Andrews ended their terms on the Museum Advisory Committee last year. I wish to record my thanks to both Jane and Victoria for their genuine interest in the Museum and their thoughtful input to the work of the Advisory Committee.

STAFF RECOMMENDATION

That the Museum Director's update be received.

6. FRIENDS OF AKAROA MUSEUM - PRESIDENT'S UPDATE

6.1 AGM

At the AGM on 1 October, 2010, Jane Chetwynd stood down as President and David Miller was elected President, subject to his approval. However, David declined to take office at this time. At the November committee meeting, Vice President, Jim Sunckell was elected President and Nigel Harrison, Vice President.

The speaker at the AGM was Peter Tremewan, author of "French Akaroa. He spoke to us about the revised edition of his book. The new material has helped to confirm "French Akaroa" as the foremost account of the French settlement in Akaroa.

6.2 GARDEN OF TANE

The Christchurch City Council has confirmed a Management Plan for the Garden of Tane. Resource material from the "Garden of Tane" exhibition, and other material from the museum, was used extensively in helping form the Management Plan.

6.3 INSIDE OUT GARDEN TOUR

On 20 and 21 November 2010, the Friends of the Akaroa Museum (FOAM) and Akaroa District Promotions (ADP) combined to organise, and run, a house and garden tour on Banks Peninsula. A lot of work went into finding people willing to allow access to their properties, and also in finding gate keepers and house minders, for the two days. We ended up with a net profit of \$7,000, to be shared between FOAM and ADP.

6.4 ANTIQUES FAIR

On 1 January 2011, we held our Antiques Fair at the Gaiety Hall. It was a great fair, which many people attended. We raised \$2,580.

6.5 JESSIE MOULD

We wish to record the passing of our Patron, Miss Jessie Mould, local historian, whose work for the Akaroa Museum's archives and rose garden, was invaluable.

6.6 FRANK WORSLEY

The bust of Frank Worsley has been accepted by the Christchurch City Council. The paper work, confirming the transfer, has been completed.

6.7 ORAL HISTORY PROJECT

The oral history project is quiet at the moment, as we are endeavouring to find a new co-ordinator, or leader for this project.

6.8 FINANCIAL

- FOAM is to buy two work tables for the museum. The cost will be approximately \$1,000.
- We will be providing morning tea, at the opening of the Pelton Wheel Exhibition, on Saturday 10 September 2011
- We have opened a bank account where money, raised for the Exhibition - space development, can be deposited.
- FOAM continues to fund the cost of maintaining the garden, shrub and tree maintenance, and also regular hedge cutting at the museum.

Jim Sunckell,
President.

STAFF RECOMMENDATION

That the Friends of Akaroa Museum, President's update be received.

7. COMMUNITY BOARD ADVISER'S UPDATE

7.1 MEETING SCHEDULE 2011/12

It is proposed to follow the same format for meetings in 2011 and the beginning of 2012 as has evolved for the meetings in the previous term; that is, for the Committee to meet quarterly at 2.30pm on the fourth Monday, except the final quarter when the meeting is held in November.

STAFF RECOMMENDATION

It is recommended that the Committee adopt the following schedule for its meetings in 2011/12:

Monday 26 September 2011	-	2.30pm	Akaroa Service Centre
Monday 28 November 2011	-	2.30pm	Akaroa Service Centre
Monday 26 March 2012	-	2.30pm	Akaroa Service Centre

8. COMMITTEE MEMBERS' EXCHANGE OF INFORMATION