

**SHIRLEY/PAPANUI COMMUNITY BOARD  
AGENDA**

**WEDNESDAY 14 DECEMBER 2011**

**AT 4PM**

**SQUASH CLUB ROOMS, CHRISTCHURCH FOOTBALL CLUB  
250 WESTMINSTER STREET, MAIREHAU**

**Community Board:** Chris Mene (Chairperson), Anna, Button, Ngaire Button, Kathy Condon, Pauline Cotter, Chris English and Aaron Keown.

**Community Board Adviser**

Peter Croucher

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**1. APOLOGIES**

**2. CONFIRMATION OF MINUTES– 30 NOVEMBER 2011**

The minutes of the Board's ordinary meeting of Wednesday 30 November 2011 are **attached**.

**CHAIRPERSON'S OR STAFF RECOMMENDATION**

That the minutes of the Board's ordinary meeting of Wednesday 30 November 2011 be confirmed.

**3. DEPUTATIONS BY APPOINTMENT**

**3.1 SAM FRASER - YOUTH DEVELOPMENT REPORT BACK**

Sam Fraser will report on his attendance at the World Youth Climbing Championships held in Austria on 25-28 August 2011.

**3.2 DENNIS RICH JP – SHIRLEY COMMUNITY CENTRE SOCIETY INC**

Dennis Rich of the Shirley Community Centre Society Inc, on behalf of the Management Committee of the Shirley Community Centre, wishes to advise the Board of concerns around the status of the building.

**3.3 CARMEN NOLAN – BROOKLANDS PLAYCENTRE**

Carmen Nolan will be in attendance to discuss the need for finding alternative accommodation for the Brooklands Playcentre over the coming months/years as the community migrates.

**3.4 SHERYL BANKS AND CALLUM LOGAN – HOUSING NEW ZEALAND CORPORATION (HNZC)**

Sheryl Banks (Project Manager Tenancy Liaison) and Callum Logan (Strategic Assets Manager) from Housing New Zealand Corporation will update the Board on the future of the recently vacated Housing New Zealand Corporation homes adjacent to McFarlane Park.

**4. PRESENTATION OF PETITIONS**

**4.1 MARBLE WOOD SUBDIVISION - GRAFFITI AND VANDALISM**

A petition from the Marblewood Drive Neighbourhood Watch has been received, signed by 45 residents and one organisation requesting permanent closure of the alleyway running between Marblewood Drive and Harris Crescent.

The petition is included with correspondence for this meeting.

**5. NOTICE OF MOTION**

5.1 The following notice of motion has been submitted by Pauline Cotter pursuant to Standing Order 3.10.1, for the 14 December 2011 meeting of the Shirley/Papanui Community Board, received on 6 December 2011.

*"That the Shirley/Papanui Community Board support the Garden Pride Awards 2012 and that should any funding be required that this be allocated from its 2011/12 Discretionary Response Fund."*

**6. BRIEFINGS**

## 7. HAREWOOD ROAD PROPOSED NO STOPPING RESTRICTIONS

<b>General Manager responsible:</b>	General Manager City Environment Group, DDI 941-8608
<b>Officer responsible:</b>	Unit Manager Transport and Greenspace
<b>Author:</b>	Penny Gray, Traffic Engineer – Transport

### PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval that the stopping of vehicles be prohibited at any time along sections of Harewood Road adjacent to the proposed pedestrian refuge islands.

### EXECUTIVE SUMMARY

2. The installation of pedestrian refuge islands on Harewood Road is a priority scheme on our minor safety database. This scheme was first identified through a pedestrian and cycle study commissioned by the Council in 2007. Harewood Road is a major arterial road and carries a high volume of traffic which makes it a significant obstacle to pedestrians. There are a number of elderly persons residing in the area, as well as a significant number of school children, all with the desire to cross the road to access retail shopping, schools and churches.
3. Staff are proposing to install three pedestrian refuge islands along Harewood Road (refer **attachments 1 and 2**). One will be an upgrade of an existing island and the other two will be new islands. The position of these islands was recommended in the traffic management plan produced with the above study. Four islands were recommended for installation but only three are proposed to be installed. As part of the railway cycleway project, there is a proposed signalised crossing at the Harewood Road railway line which will render the fourth pedestrian island unnecessary. The introduction of these measures requires no stopping restrictions adjacent to the refuge islands. Staff are requesting that the proposed no stopping restrictions shown on the attached plans be resolved to allow for the installation of the pedestrian refuge islands.
4. Consultation forms were hand delivered to 27 residents and businesses with absentee owners also sent the forms. Forty six key stakeholders were also emailed the information. We received 15 responses, 11 in support of the proposal, three did not support it and one made a comment on a separate issue. Most submitters made comments with all comments addressed separately in letters to them.
5. The three submitters who did not support the proposal all had different reasons. One submitter questioned the design of the hand rails in the pedestrian refuge islands. The design has been altered to comply with our Council standards of two hand rails per refuge island.
6. A key stakeholder did not support the proposal as they do not support the mass installation of pedestrian refuge islands. Their concern was that there has been incidents where drivers have hit the refuge islands and they were concerned with the visibility of them, especially at night. This section of Harewood Road is a straight section with an existing flush median. The median will be widened around the islands but from a drivers perspective they will see little change in the road layout. The proposed pedestrian refuge islands will have 'keep left' signs at either end, two yellow hand rails in the refuge area, RRPM's and edge-line markings around the island. If a driver was to make contact with a refuge island it would be equivalent of them crossing the centre line of the road, which is obviously an unsafe driving practice.
7. An absentee owner was concerned about the loss of parking outside of their property (No.75 behind No.73) and wanted the refuge island located further west. There are generally two points of view when considering no stopping restrictions. Some people view no stopping restrictions as a disadvantage with the loss of on street parking. The other side see it as an advantage as it increases their sightlines when exiting their driveway. Generally people living on busy arterial roads with a high parking demand see no stopping restrictions as an advantage. Locating the refuge island further west would require more no stopping restrictions to be installed on the northern side of Harewood Road.

**7 Cont'd**

8. The current position is seen as the best position with one on street parking space outside of 69 Harewood Road retained. The remainder of the on street parking outside No.69 and No.73 Harewood Road is to be removed.

**FINANCIAL IMPLICATIONS**

9. The estimated cost of this proposal is \$35,000, this will be funded through our Minor Safety Projects budget.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

10. The Minor Safety Projects budget is a line item in the 2009-19 LTCCP.

**LEGAL CONSIDERATIONS**

11. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install parking restrictions by resolution.
12. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of parking restrictions.
13. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

**Have you considered the legal implications of the issue under consideration?**

14. As above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

15. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

16. As above.

**ALIGNMENT WITH STRATEGIES**

17. The recommendations align with the Council Strategies including the Parking Strategy 2003 and Road Safety Strategy 2004.

**Do the recommendations align with the Council's strategies?**

18. As above.

**CONSULTATION FULFILMENT**

19. Consultation leaflets were hand delivered to odd numbered houses 37-99 Harewood Road and even numbered houses 54-96 Harewood Road. Forty six leaflets were also sent out to key stakeholders. We received 15 responses, nine were from residents/absentee owners and six from the stakeholders list or have your say. Eleven responses were in support of the proposal, three did not support the proposal and one made a comment on a separate issue.

**7 Cont'd**

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board:

Revoke the following parking restrictions:

- (a) That any existing parking restrictions on the south side of Harewood Road between the intersection of Matsons Avenue and a point 45 metres east of this intersection be revoked.
- (b) That any existing parking restrictions on the north side of Harewood Road between the intersection of Chapel Street and a point 26 metres west of this intersection be revoked.

Approve the following:

- (c) That the stopping of vehicles be prohibited at any time on the south side of Harewood Road commencing at the eastern kerbline of Matsons Avenue and extending in an easterly direction for a distance of 24 metres;
- (d) That a bus stop be installed on the south side of Harewood Road commencing at a point 24 metres east of the eastern kerbline of Matsons Avenue and extending in an easterly direction for a distance of 14 metres;
- (e) That the stopping of vehicles be prohibited at any time on the north side of Harewood Road commencing at a point 8 metres east of the western kerbline of Matsons Avenue and extending in an easterly direction for a distance of 29.5 metres;
- (f) That the stopping of vehicles be prohibited at any time on the south side of Harewood Road commencing at a point 6.5 metres west of the eastern kerbline of Chapel Street and extending in a westerly direction for a distance of 26 metres;
- (g) That the stopping of vehicles be prohibited at any time on the north side of Harewood Road commencing at the western kerbline of Chapel Street and extending in a westerly direction for a distance of 26 metres.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

## 8. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD'S POSITIVE YOUTH DEVELOPMENT SCHEME – TOMO NATHANAEEL ZECHARIAH DORRANCE

<b>General Manager responsible:</b>	General Manager, Community Services, DDI 941-8607
<b>Officer responsible:</b>	Unit Manager, Recreation and Sports
<b>Author:</b>	Helen Miles, Community Recreation Adviser

### PURPOSE OF REPORT

1. The purpose of this report is to seek approval for an application for funding from the Shirley/Papanui Community Board's 2011/12 Positive Youth Development Scheme.
2. There is currently \$8,200 in the 2011/12 Positive Youth Development Scheme.

### EXECUTIVE SUMMARY

3. The purpose of the Youth Development Scheme is to celebrate and support young people living in the Shirley/Papanui ward by providing financial assistance for their development. The Community Board also seeks to acknowledge young people's effort, achievement and potential excellence in the community.
4. The Positive Youth Development Scheme will consider applications for the following activities:
  - Personal Development and Growth - For example leadership training, career development, Outward Bound, Spirit of Adventure, extra curricular educational opportunities.
  - Representation at Events - Applicants can apply for assistance if you have been selected to represent your school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events.
5. The following eligibility criteria must be met:
  - Age groups 12-21 years.
  - Projects must have obvious benefits for the young person and if possible the wider community.
  - Only one application per person permitted per year.
  - Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
6. The applicant Tomo Dorrance is a 12 year old, who lives in Barnes Road Redwood. Tomo currently attends St Joseph Papanui School. Tomo is seeking funding support to attend the Staveley Scout camp running from 2-9 January 2012.
7. Tomo has been involved with scouting since he was six years old. Tomo is currently a member of St Matthews Scout group. Scouting offers Tomo the opportunity to learn new activities, and develop leadership skills. Last year Tomo assisted with the leadership of one of the cub groups every week. Tomo is currently working toward his Chief Scout badge and next year he would like to start to work towards the Queen Scouts award. Tomo wants to attend camp to further develop both his outdoor and leadership skills. The camp offers the opportunity for Tomo to meet other scouts and have fun.
8. Tomo is involved in a variety of other activities. These range from surf life saving, athletics, water polo, gymnastics, School road patrol monitor, librarian and peer mediator. Tomo comes from a single parent family. Tomo does not have any siblings. Currently Tomo's Mother is unable to work due to illness.
9. The St Matthews Scout group has been busy fundraising for this event. So far they have run a couple of sausage sizzles, raffles and did the car parking at the swap meet.
10. The applicant's family is very supportive but have very limited financial resources to cover the costs of attending this camp. Any financial assistance from the Shirley/Papanui Community Board would be greatly appreciated.

## 8 Cont'd

**FINANCIAL IMPLICATIONS**

11. The following table provides a breakdown of the costs per person for this trip.

<b>EXPENSES</b>	<b>Cost (\$)</b>
Travel Fee costs	\$ 50
Camp Fee & Activity costs	\$ 511
<b>Total Cost per person</b>	<b>\$ 561</b>
Fundraising	\$ 100
<b>Amount still owing</b>	<b>\$ 461</b>

12. The Shirley/Papanui Community Board currently has a balance of \$8,200 remaining in the Positive Youth Development Scheme for allocation.

**LEGAL CONSIDERATIONS**

13. There are no legal considerations.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

14. This fund aligns with the 2009-19 LTCCP.

**ALIGNMENT WITH STRATEGIES**

15. This fund aligns with the Strengthening Communities Strategy.

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board make a grant of \$300 to Tomo Nathanael Zechariah Dorrance to go towards the cost of attending the Staveley Scout camp running from 2-9 January 2012.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.



**9. SHIRLEY/PAPANUI COMMUNITY BOARD – 2012 MEETING DATES**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Peter Croucher, Community Board Adviser

**PURPOSE OF REPORT**

1. To seek the adoption by the Board of its ordinary meeting dates from February to December 2012 inclusive.

**EXECUTIVE SUMMARY**

2. So that the business of the Board can be conducted in an orderly manner, and to allow public notification to be given of those meetings in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary that the Board adopt a schedule of ordinary meetings for 2012.
3. The dates proposed assume that meetings of the Shirley/Papanui Community Board will generally continue to be held on the first and third Wednesday of each month commencing at 4pm. The practice of having a Board Seminar immediately prior to the Board's meetings is also proposed to continue. The venue for the holding of all ordinary meetings is the Board Room, Papanui Service Centre, 5 Restell Street, Papanui, subject to availability
4. The Board will recall that week three of each calendar month is assigned as 'community week' for Councillors where, as far as possible, Council meetings are not generally scheduled during that week so that Councillors have the opportunity to be active in the community in their representation role, including for community board business and activities. By agreeing to the dates for its 2012 meetings, the Board will contribute to week three again being utilised as a 'community week'.
5. At the time of writing this report the Council had not yet adopted its own schedule for 2012 meetings. If there are any developments relating to that schedule that could have an impact on this Board's schedule, the Board will be advised prior to consideration of this report.

**FINANCIAL IMPLICATIONS****Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

6. Yes, provision is made in the 2009-19 LTCCP on pages 154 to 159, for elected member representation and governance.

**LEGAL CONSIDERATIONS****Have you considered the legal implications of the issue under consideration?**

7. Yes, in respect of Schedule 7, clause 19 of the Local Government Act 2002, community boards may adopt a schedule of ordinary meetings that are also required to be publicly notified in accordance with section 46 of the Local Government Official Information and Meetings Act 1987.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS****Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

8. Yes, pages 156 to 159 of the LTCCP refers regarding levels of service for democracy and governance.

**9 Cont'd**

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

9. Not applicable.

**CONSULTATION FULFILMENT**

10. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board consider adopting a schedule of ordinary meeting dates for 2012 to be held at 4pm in the Board Room, Papanui Service Centre, 5 Restell Street, Papanui, as follows:

Wednesday 1 February 2012  
Wednesday 15 February 2012  
Wednesday 26 February 2012  
Wednesday 14 March 2012  
Wednesday 4 April 2012  
Wednesday 18 April 2012  
Wednesday 2 May 2012  
Wednesday 16 May 2012  
Wednesday 6 June 2012  
Wednesday 20 June 2012  
Wednesday 4 July 2012  
Wednesday 18 July 2012  
Wednesday 1 August 2012  
Wednesday 15 August 2012  
Wednesday 5 September 2012  
Wednesday 19 September 2012  
Wednesday 3 October 2012  
Wednesday 17 October 2012  
Wednesday 31 October 2012  
Wednesday 14 November 2012  
Wednesday 5 December 2012  
Wednesday 19 December 2012

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

**10. SHIRLEY/PAPANUI COMMUNITY BOARD – 2011/12 RECESS COMMITTEE**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Peter Croucher, Community Board Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Board's approval to put in place delegation arrangements for the making of any required decisions (including applications for funding) that would otherwise be dealt with by the Board, covering the period following its final scheduled meeting for the year on 14 December 2011 up until the resumption of its ordinary meetings in early February 2012.

**EXECUTIVE SUMMARY**

2. In previous years it has been the Board's practice to resolve to provide delegated authority to a Recess Committee comprising the Chairperson and Deputy Chairperson to make any needed decisions on the Board's behalf, during the Christmas/New Year holiday period.

**STAFF RECOMMENDATION**

- (a) That a Recess Committee comprising the Board Chairperson and Deputy Chairperson (or their nominees) be authorised to exercise the delegated powers of the Shirley/Papanui Community Board for the period following its ordinary meeting on 14 December 2011 up until the Board resumes normal business in early February 2012.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

**11. CORRESPONDENCE**

Items of correspondence have been received and separately circulated to members.

**12. COMMUNITY BOARD ADVISER'S UPDATE**

12.1 CURRENT ISSUES

12.2 BOARD FUNDING UPDATE 2011/12 (ATTACHED)

12.3 CSR REPORT FOR NOVEMBER 2011 (ATTACHED)

**13. ELECTED MEMBERS' INFORMATION EXCHANGE**

The purpose of this exchange is to provide a short brief to other members on activities that have been attended or to provide information in general that is beneficial to all members.

**14. QUESTIONS UNDER STANDING ORDERS**