

## 9. SHIRLEY/PAPANUI COMMUNITY BOARD – 2012 MEETING DATES

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Peter Croucher, Community Board Adviser

### PURPOSE OF REPORT

1. To seek the adoption by the Board of its ordinary meeting dates from February to December 2012 inclusive.

### EXECUTIVE SUMMARY

2. So that the business of the Board can be conducted in an orderly manner, and to allow public notification to be given of those meetings in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary that the Board adopt a schedule of ordinary meetings for 2012.
3. The dates proposed assume that meetings of the Shirley/Papanui Community Board will generally continue to be held on the first and third Wednesday of each month commencing at 4pm. The practice of having a Board Seminar immediately prior to the Board's meetings is also proposed to continue. The venue for the holding of all ordinary meetings is the Board Room, Papanui Service Centre, 5 Restell Street, Papanui, subject to availability
4. The Board will recall that week three of each calendar month is assigned as 'community week' for Councillors where, as far as possible, Council meetings are not generally scheduled during that week so that Councillors have the opportunity to be active in the community in their representation role, including for community board business and activities. By agreeing to the dates for its 2012 meetings, the Board will contribute to week three again being utilised as a 'community week'.
5. At the time of writing this report the Council had not yet adopted its own schedule for 2012 meetings. If there are any developments relating to that schedule that could have an impact on this Board's schedule, the Board will be advised prior to consideration of this report.

### FINANCIAL IMPLICATIONS

#### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. Yes, provision is made in the 2009-19 LTCCP on pages 154 to 159, for elected member representation and governance.

### LEGAL CONSIDERATIONS

#### Have you considered the legal implications of the issue under consideration?

7. Yes, in respect of Schedule 7, clause 19 of the Local Government Act 2002, community boards may adopt a schedule of ordinary meetings that are also required to be publicly notified in accordance with section 46 of the Local Government Official Information and Meetings Act 1987.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

#### Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

8. Yes, pages 156 to 159 of the LTCCP refers regarding levels of service for democracy and governance.

### ALIGNMENT WITH STRATEGIES

#### Do the recommendations align with the Council's strategies?

9. Not applicable.

#### **CONSULTATION FULFILMENT**

10. Not applicable.

#### **STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board consider adopting a schedule of ordinary meeting dates for 2012 to be held at 4pm in the Board Room, Papanui Service Centre, 5 Restell Street, Papanui, as follows:

Wednesday 1 February 2012  
Wednesday 15 February 2012  
Wednesday 26 February 2012  
Wednesday 14 March 2012  
Wednesday 4 April 2012  
Wednesday 18 April 2012  
Wednesday 2 May 2012  
Wednesday 16 May 2012  
Wednesday 6 June 2012  
Wednesday 20 June 2012  
Wednesday 4 July 2012  
Wednesday 18 July 2012  
Wednesday 1 August 2012  
Wednesday 15 August 2012  
Wednesday 5 September 2012  
Wednesday 19 September 2012  
Wednesday 3 October 2012  
Wednesday 17 October 2012  
Wednesday 31 October 2012  
Wednesday 14 November 2012  
Wednesday 5 December 2012  
Wednesday 19 December 2012

#### **CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.