

**10. LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOPS – MEDIA, DECISION MAKING AND PUBLIC CONSULTATION**

<b>General Manager responsible:</b>	General Manager Regulation & Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
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**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Riccarton/Wigram Community Board’s approval for interested members to attend Local Government New Zealand “Know How” Training Workshops – How to Present the Right Image to the Media, Decision Making and a Practical Guide to Public Consultation, to be held at the Selwyn District Council on Tuesday 30 August, Tuesday 20 September and Tuesday 18 October 2011 respectively.

**EXECUTIVE SUMMARY**

2. These workshops are all one day events. The How to Present the Right Image to the Media course is designed for elected members to develop a strong relationship with the media. The Decision Making – How it Really Works course provides an interactive workshop which references the Local Government Act, the Council's Long Term Plan and other relevant legislation to give a complete framework for decision making. The Practical Guide to Public Consultation workshop focuses on how consultation works in the local government context.

Further information on each workshop is **attached**.

**FINANCIAL IMPLICATIONS**

3. The cost of these Local Government workshops are:

How to Present the Right Image to the Media	\$795 per person plus GST
Decision Making – How it Really Works	\$495 per person plus GST
Practical Guide to Public Consultation	\$795 per person plus GST

The Board’s 2011/12 operational budget for conferences, travel and training combined is \$4,550. The unallocated balance of that budget is currently \$2,301.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

4. Yes, provision for elected member training is made in the LTCCP, specifically under the Elected Member Representation activity.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

5. Yes, there are no legal implications.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

6. Not applicable.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council’s strategies?**

7. Not applicable.

#### **CONSULTATION FULFILMENT**

8. Not applicable.

#### **STAFF RECOMMENDATION**

It is recommended that the Riccarton/Wigram Community Board give consideration to approving the attendance by interested members at the Local Government New Zealand "Know How" Training Workshops – How to Present the Right Image to the Media, Decision Making and a Practical Guide to Public Consultation, to be held at the Selwyn District Council on Tuesday 30 August, Tuesday 20 September and Tuesday 18 October 2011 respectively.